

**CITY OF PETERSBURG  
DEPARTMENT OF PUBLIC WORKS  
STREETLIGHT POLICY**

**PURPOSE**

TO PROVIDE GUIDELINES FOR THE INSTALLATION OF ADEQUATE ILLUMINATION ALONG THE STREETS AND HIGHWAYS OF THE CITY OF PETERSBURG IN ORDER TO AID IN THE SAFE AND ORDERLY MOVEMENT OF TRAFFIC AND PEDESTRIANS. STREETLIGHTS ARE INSTALLED PRIMARILY TO LIGHT THE STREETS AND HIGHWAYS WITH ANY SECONDARY BENEFITS AS TO LIGHTING OF YARDS, PORCHES, DRIVEWAYS, ETC. BEING COINCIDENTAL.

**SCOPE**

THIS POLICY COVERS ALL STREET LIGHTING INSTALLED IN THE CITY OF PETERSBURG.

**POLICY STATEMENT**

**HIGHWAY CONSTRUCTION** STREET LIGHTING SHALL BE INCLUDED AS A PART OF ALL MAJOR HIGHWAY PROJECTS INVOLVING CONSTRUCTION OR RECONSTRUCTION. IN MOST INSTANCES, LIGHTING SHALL BE HIGH-PRESSURE SODIUM (HPS), WHICH PROVIDES GREATER ILLUMINATION AT LOWER WATTAGE WITH RESULTANT ENERGY AND COST SAVINGS.

**DEVELOPER PROJECTS** DEVELOPERS ARE REQUIRED, AT THEIR COST, TO INSTALL STREET LIGHTING WITH ALL NEW CONSTRUCTION. WHERE NEW SUBDIVISION STREETS INTERSECT ADJACENT EXISTING ROADWAYS, ADEQUATE STREET LIGHTING SHALL BE PROVIDED, AT THE DEVELOPERS COST, TO PROPERLY ILLUMINATE THE INTERSECTION. IN THE CASE OF AN INTERSECTION WITH A MAJOR ROADWAY, THE LIGHTING SHALL BE SUFFICIENT TO ILLUMINATE THE APPROACHES AND ASSOCIATED TRANSITIONS. (HOMEOWNERS ASSOCIATIONS RESPONSIBLE FOR MAINTENANCE AND ELECTRIC CHARGE, WHERE APPROPRIATE).

**FUNDING (EXISTING DEVELOPMENT)**

- A. THE CITY WILL PAY FOR THE INSTALLATION OF AN APPROVED STREETLIGHT PROVIDED INSTALLATION MONEY IS AVAILABLE. THE CITY WILL ALSO PAY FOR THE MONTHLY ELECTRIC CHARGES.
  
- B. IF THE LIGHT MEETS THE STREETLIGHT CRITERIA, BUT THERE ARE NO FUNDS AVAILABLE FOR INSTALLATION IN THE CURRENT FISCAL YEAR, THEN THE LIGHT WILL BE PLACED ON A SCHEDULE FOR FUND AVAILABILITY. IF THE APPLICANTS DESIRE, THEY MAY PAY THE INSTALLATION CHARGES ASSOCIATED WITH THE LIGHT AND THE CITY WILL TAKE OVER THE MONTHLY ELECTRIC CHARGE. THIS MONEY MUST BE PAID PRIOR TO AUTHORIZATION OF THE LIGHT INSTALLATION AND IS NON-REFUNDABLE.

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## **CITIZEN REQUEST**

- A. CITIZENS' REQUESTS ARE EVALUATED ON A QUARTERLY BASIS (USUALLY JANUARY, APRIL, JULY AND OCTOBER. ALL LIGHTING REQUESTS ARE STUDIED TO DETERMINE IF THE NEED IS JUSTIFIED. THE PROPOSED LIGHTING MUST MEET THE TEST OF "**PUBLIC NEED RATHER THAN PRIVATE NEED**".
- B. IF THE STREET LIGHTING REQUEST IS DETERMINED NECESSARY FOR THE HEALTH, SAFETY AND WELFARE OF THE GENERAL PUBLIC TRAVELING ON OUR STREETS, THE APPROVED LIGHT(S) WILL BE INSTALLED, AS FUNDS ARE AVAILABLE.
- C. SHOULD FUNDS BE AVAILABLE, PRIORITIES ON INSTALLATION SHALL BE:(1) TRAFFIC HAZARD, (2) INTERSECTIONS, (3) DEADEND OF STREETS, (4) MID-BLOCK LOCATIONS AND (5) DATE OF REQUEST. TRAFFIC HAZARDS SHALL BE CHARACTERIZED BY ACCIDENT HISTORY IN AREA, HIGH PEDESTRIAN TRAFFIC, SIGHT DISTANCE OR OTHER TRAFFIC HAZARDS THAT STREET LIGHTING WILL REMEDY.

## **LIGHTING REQUIREMENTS**

THE NUMBER, TYPE AND LOCATION OF STREETLIGHTS TO BE INSTALLED SHALL BE DETERMINED BY THE CITY OF PETERSBURG.

## **GENERAL PROCEDURES**

REQUEST FOR STREETLIGHT INSTALLATIONS MUST INCLUDE A COMPLETED STREETLIGHT REQUEST FORM.

UPON RECEIPT OF A COMPLETE REQUEST, THE ENGINEERING DIVISION WILL REVIEW THE LOCATION FOR COMPLIANCE WITH THE CRITERIA AND TO DETERMINE IF ANY EASEMENTS ARE REQUIRED. THE DEPARTMENT WILL ALSO OBTAIN A COST ESTIMATE FROM VIRGINIA POWER FOR THE INSTALLATION.

RECOMMENDATIONS FOR APPROVAL OR DENIAL WILL BE MADE BY THE ENGINEERING DIVISION, AND FINAL APPROVAL WILL BE MADE BY THE DIRECTOR OF PUBLIC WORKS.

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**STREETLIGHT REQUEST FORM**

REQUEST TAKEN BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**REQUESTOR'S INFORMATION**

NAME OF REQUESTOR: \_\_\_\_\_

ADDRESS OF REQUESTOR: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER (S): HOME \_\_\_\_\_ WORK \_\_\_\_\_  
EMAIL \_\_\_\_\_

**PROPOSED LOCATION**

IS THERE A POLE AT THE REQUESTED LOCATION? \_\_\_\_ YES \_\_\_\_ NO

IF YES, WHAT IS POLE NUMBER (ON POLE)? \_\_\_\_\_

REQUESTED STREETLIGHT IS TO BE LOCATED AT THE INTERSECTION OF:

\_\_\_\_\_ AND \_\_\_\_\_

OR

IF STREETLIGHT IS NOT TO BE LOCATED AT AN INTERSECTION, INSTALLATION IS REQUESTED  
AT: (NEAREST STREET ADDRESS)

\_\_\_\_\_

\_\_\_\_\_

REASON YOU FEEL THE STREET LIGHT IS NECESSARY \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**STREETLIGHT PETITION**

This petition is in request for the installation of a streetlight at the following location(s):

\_\_\_\_\_  
\_\_\_\_\_

Please obtain signatures of all property owners adjacent to the location noted above.

**NOTE: This petition is a method of evaluating support for a streetlight at a given location(s). Signing a streetlight petition does not legally bind you to anything.**

| <u>NAME</u> | <u>ADDRESS</u> |
|-------------|----------------|
| _____       | _____          |
| _____       | _____          |
| _____       | _____          |
| _____       | _____          |
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|                                      |   |
|--------------------------------------|---|
| <b>OFFICIAL USE:</b>                 |   |
| ENGINEERING DIVISION RECOMMENDATION: | _____ APPROVE<br>_____ DENY                 |
|                                      | VA POWER ESTIMATE (NEW POLES):              |
| \$ _____                             | _____                                       |
|                                      | REFERRED TO DIRECTOR'S OFFICE ON THIS DATE: |
|                                      | _____                                       |
|                                      | DIRECTOR PUBLIC WORKS                       |
| AUTHORIZATON: _____                  | REQUEST FORWARDED TO DVP ON THIS DATE:      |
|                                      | _____                                       |

**RETURN FORMS TO: DEPARTMENT OF PUBLIC WORKS  
DIVISION OF ENGINEERING  
103 W. TABB STREET, CITY HALL ANNEX  
PETERSBURG, VIRGINIA 23803  
PHONE (804) 733-2355 FAX (804) 732-2030  
WEBSITE: [www.petersburg-va.org](http://www.petersburg-va.org)**