



CITY OF PETERSBURG, VIRGINIA

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Brittany C. Flowers, Master Commissioner of the Revenue

Year:

Month:

FOOD & BEVERAGE TAX FILING FORM

Business Name:
Mailing Address:
City/State/Zip:
Location Address: _____

PAYMENT DUE: _____ ACCOUNT #:

****FORM & PAYMENT ARE DUE BY 20TH OF THE MONTH FOLLOWING COLLECTION****

Meals Tax applies to the sale of prepared food items. The City of Petersburg imposes a 7% meal tax on gross receipts from food sales which must be reported, and payment submitted by the 20th of each month.

***The due date is always the 20th of each month unless it falls on the weekend. In such cases, if it falls on a Saturday, the due date becomes Friday the 19th. If it falls on a Sunday, the due date becomes Monday the 21st.

FIGURES CAN BE EMAILED TO OUR OFFICE ON OR BEFORE THE 20TH. PLEASE EMAIL FIGURES TO: bflowers@petersburg-va.org.

This increase of the meal tax rate was recommended and approved by Petersburg City Council and is effective Oct. 1, 2016

RETURN ENTIRE FORM

If any person shall fail or refuse to remit the taxes collected, as required by this article, there shall be added to such taxes a penalty in the amount of ten (10) percent thereof, or the sum of ten dollars (\$10.00), whichever shall be greater; provided, however, that the penalty shall in no case exceed the amount of tax due; and interest thereon at the rate of ten (10) percent per annum, which shall be computed upon the taxes and penalty from the first day of the month in which such taxes are due to be remitted.

GROSS MEAL RECEIPTS (TO INCLUDE ABC).....	\$ _____
*GROSS RECEIPTS EXEMPTIONS.....	\$ _____
TOTAL MINUS EXEMPTIONS.....	\$ _____
7.0% TAX ON MEALS.....	\$ _____
PENALTY & INTEREST (SEE ABOVE).....	\$ _____
TOTAL REMITTANCE.....	\$ _____

Pursuant to VA Code § 58.1-3906 Any corporate, partnership or limited liability company officer who willfully fails to pay, collect, or truthfully account for and pay over any local admission, transient occupancy, food and beverage, or daily rental property tax administered by the commissioner of revenue or other authorized officer, or willfully attempts in any manner to evade or defeat any such tax or the payment thereof, shall, in addition to other penalties provided by law, be liable for a penalty of the amount of the tax evaded or not paid, collected, or accounted for and paid over, to be assessed and collected in the same manner as such taxes are assessed and collected.

SIGNED _____ DATE _____

Exemptions will not be allowed without proper documentation attached