



**VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF PETERSBURG**

**IN RE: DEFERRED PAYMENT AGREEMENT, INSTALLMENT PAYMENT AGREEMENT PLANS, SOCIAL SECURITY INCOME.**

If you are unable to pay fines and cost for the offense(s) of which you are convicted, the court offers you the opportunity to enter an alternative plan.

Terms and conditions: deferred payment, and installment plans: (PURSUANT TO 19.2-354 AND 19.2-354.1)

Deferred payment agreement- is an agreement to pay the full amount of the fines and cost at the end of the set term., no down payments is required for the initial agreement. This agreement includes all fines, court cost, forfeitures, and penalties assessed by the court in a case involving criminal and or traffic infractions. The court will allow a maximum of two deferred agreement plans. If the account defaults under the first initial deferred payment agreement, there will be a required down payment of \$30.00 to enter the second agreement. Upon the default of any agreement, the matter will be referred to the collection agency.

The following are the time to pay guidelines for the total cost and fines and cost in all cases assessed by the court.

<u>Amount of fines and cost</u>	<u>Time to pay</u>
\$ 0- \$500	6 Months
\$501- \$1000	1 Year
\$1,001- \$3,000	2 Years
\$3,001- \$5000	3 Years
\$5, 001 +	4 Years

Installment payment agreement- an agreement to make monthly payments until fines and cost are paid in full. Down payment with the minimum amount of \$25.00 a month for each account. Accounts with restitution attached will require installment payments of \$50.00 a month unless, the court orders a separate payment schedule for restitution. The court will allow a maximum of two installment agreement plans. If the account defaults under the first initial installment payment agreement, there will be a required down payment of \$50.00 to enter the second agreement. Upon the default of any agreement, the matter will be referred to the collection agency, Virginia Department of Taxation.

Upon the default of two alternative payment options, you will be required to petition the court for any subsequent payment deferrals and/or instalments.

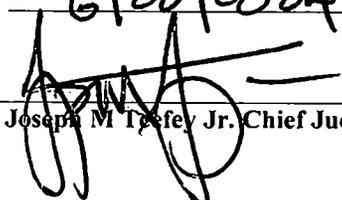
If you are unable to make payments, you may ask the Court for community service in lieu of cash payments. Please be advised that community service cannot be applied towards restitution or collection fees assessed.

**SOCIAL SECURITY INCOME / SUPPLEMENTAL SECURITY INCOME/: PURSUANT TO 19.2-354: 19.2-354.1**

If your sole financial resource is a Social Security benefit or Supplemental Security Income then, you are not required to pay until you have another resource or income. As long as your sole income remains unchanged, your account will not go into collections. Please understand that any restitution that you may have been ordered to pay is not included in this exemption of payment and is due as the court has ordered.

It is ordered that, in all criminal cases coming before this court unless directed otherwise, all payments made to the court cost and restitution shall be first applied to the satisfaction of the restitution, if any, and subsequently applied to fines and cost.

Enter This: 6/20/2024

  
\_\_\_\_\_  
Joseph M Trefey Jr. Chief Judge



**VIRGINIA: IN THE CIRCUIT COURT OF THE CITY OF PETERSBURG**  
**REQUEST FOR PAYMENT PLAN**  
 PAY ONLINE AT: WWW.VACOURTS.GOV

CASE NUMBER(S): \_\_\_\_\_

DEFENDANT NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

DEFENDANT ADDRESS: \_\_\_\_\_

I respectfully ask the Court to enter a payment plan for the restitution, fines and costs owed to the Petersburg Circuit Court. This payment plan is outlined pursuant to Va. Code 19.2-305.1, 19.2-354, and/or 19.2-354.1.

- I request a Deferred Payment Plan for the term of \_\_\_\_\_ months/years for the fines and cost owing in the above matter(s). I will pay the entire amount due within \_\_\_\_\_ months/years of today's date or face the consequences of default. Initial \_\_\_\_\_
- I request a Subsequent Deferred Payment Plan for the term of \_\_\_\_\_ months/years for the fines and cost owing in the above matter(s). I will pay a down payment of \$30.00. I will pay the entire amount due within \_\_\_\_\_ months/years of today's date or face the consequences of default. Initial \_\_\_\_\_
- I request an Installment Payment Plan to pay \$ \_\_\_\_\_ a month towards fines and costs owing in the above matters. I will pay a down payment of \$ \_\_\_\_\_. I will pay a monthly payment of on the due date or face the consequences of default. Initial \_\_\_\_\_
- I request a Subsequent Installment Payment Plan to pay \$50.00 a month towards fines and costs owing in the above matters. I will pay a down payment of \$50.00. I will pay a monthly payment on the due date or face the consequences of default. Initial \_\_\_\_\_

**I understand that if I owe restitution, I will pay it in accordance with the Court Order. If the Court Order does not specify a payment schedule, I understand I must pay a minimum of \$50.00 per month. I understand once the restitution is paid in full, I can enter an above payment option.**

Case balance may change as the Clerk receives updates. (In accordance with Code 19.2-349, failure to pay fines/restitution or entering and staying current on a payment agreement within 90 days of the date of judgment will incur a 17% penalty "to help offset the costs associated with employing such individuals or contracting with such agencies or individuals" assisting in collection. **The Clerk cannot remove, reduce, or alter this fee.**)

**I, acknowledge that if I violate the terms of the payment plan:**

- 1) Upon a first violation. I must return to the Court and enter into a new payment plan.
- 2) Upon a second violation, I will be required to petition the Court and appear before the Judge to request re-entry into a payment plan.

**Payments must be made to: Clerk of Court. You must inform the Clerk of your name and social security number with each payment, written on check or told to Clerk for in person payments. A self-addressed, stamped envelope is required to return your receipt.**

Defendants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notary Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Registration #: \_\_\_\_\_ My commission expires: \_\_\_\_\_

Clerk/Deputy Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved  Denied