

For Office Use Only

Date:
 Building Permit No.:
 Permit Fee:

City of Petersburg

NEIGHBORHOOD SERVICES
BUILDING CODE COMPLIANCE DIVISION
 1340 E WASHINGTON ST • PETERSBURG, VIRGINIA 23803
 PHONE (804) 733-2409 • FAX (804) 863-2780 • TDD (804) 733-3008
WWW.PETERSBURG-VA.ORG



ELECTRICAL PERMIT APPLICATION *(Fillable Form)*

Plans Submitted By: Architect Contractor Owner Tenant Owner's Agent

Project Location: Tax Parcel ID: Is Project located in a Historic District? Yes No Which District

Description of Work: Cost of Construction (labor & material) \$

Name Property Owner Tenant Dominion Energy Work Order Number

Address City State Zip
 Phone Fax Cell Email

Contractor State License No: Class: Expiration Date:

Address City State Zip
 Phone Fax Cell Email

Residential (one & two family dwellings)
Commercial
Repair
Addition
Detached Accessory - Accessory Type
Tenant Up-fit

New Construction
Existing Construction Type
Alteration
Renovation
Other

Quantity & Fixture Type

New Single Phase Service Amps	Temporary Pole	Electric Baseboard	Generator-	Natural	Propane	Diesel	Other
New Three Phase Service Amps	Outlets	Signs					
Increase Service From Amps to Amps	Fixtures/Lights	Smoke Alarm System					
New Panel Box	Appliances- Kitchen Laundry	Parking Lot Pole Lights					
Change Panel Box Location	HVAC System	Antenna/Ground					
Extra Meter	Smoke Detectors	Radiant Panels					
Temporary Meter	Water Heater	Automatic Transfer Switch					

I DECLARE that I have made this application and it is true and correct to the best of my knowledge and belief. I agree to construct the described improvements in compliance with all provisions of the Municipal Code and Ordinances of the City of Petersburg and state law (including but not limited to the Virginia Uniform Statewide Building Code). I realize that this information is the basis for the review and approval of any plans in connection the issuance of the Building Permit. Permits which are not picked up in 30 days or where no inspections have been called for in 180 days shall expire and new permits must be applied for and all fines and fees paid before new permits will be issued.

APPLICANT (Please Print):

Signature:

Date:

Mechanics Lien Agent Designation: New Residential Only: Section 108.5. In accordance with §36-98.01 of the Code of Virginia, a building permit issued for any one- or two- family dwelling shall at the time of issuance contain, at the request of the applicant, the name, mailing address, and telephone of the mechanics lien agent as identified in § 43-1 of the Code of Virginia. If the designation of a mechanics lien agent is not so requested by the applicant, the building permit shall at the time of issuance state that none has been designated with the words "None Designated."

None Designated	Name: Attn: Mailing Address: Telephone Number:
-----------------	---

§ 54.1-1111. Prerequisites to obtaining building permit.

Any person applying to the building inspector or any other authority of a county, city, or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or certified under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license fees required by any county, city, or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

Owner Affidavit

Complete this section only if you are an Owner doing your own work, and are not subject to licensure as a contractor or subcontractor.

If you are an owner and intend to perform the work yourself or to act as your own general contractor by subcontracting the work, an Owner Affidavit is required certifying that you are the owner of this tract or parcel of land, that you have applied for this permit, and are not subject to licensing as a contractor or subcontractor. Signing the Owner Affidavit and obtaining the permit in your name, designates you, as the owner, responsible for the quality of the work and for compliance with all applicable State and local codes. This Owner Affidavit is a legally binding document and must be completed, with the signature of the person who witnessed your signature to this document, acknowledging your knowledge of and compliance with Section 54.1-1111 of the Code of Virginia. This seriously affects your rights under the law. (Note: Lessees are Owners as per State Law.)

I, as the owner, will be responsible for the work performed on my property, and I shall be responsible for compliance with all state and local laws regulating building construction and use, and compliance with all City Ordinances.

Print Name of Owner

Owner's Signature

Date

Print Name of Witness

Witness Signature

Date