



City of Petersburg Virginia

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September 7, 2021, City Council Work Session

September 7, 2021
Virtual Meeting
5:00 PM

City Council

Samuel Parham, Mayor – Ward 3
Annette Smith-Lee, Vice-Mayor – Ward 6
Treska Wilson-Smith, Councilor – Ward 1
Darrin Hill, Councilor – Ward 2
Charlie Cuthbert, Councilor – Ward 4
W. Howard Myers, Councilor – Ward 5
John A. Hart, Sr., Councilor – Ward 7

City Manager
Stuart Turille

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1. **Roll Call**
 2. **Prayer**
 3. **Pledge of Allegiance**
 4. **Determination of the Presence of a Quorum**
 5. **Approval of Consent Agenda (to include minutes of previous meeting)**
 - a. Minutes:
July 20, 2021 Closed Session
July 20, 2021, Regular City Council Meeting
July 27, 2021, Closed Session
 - b. Consideration of an ordinance for the Department of Fire, Rescue and Emergency Services from the Virginia Department of Fire Programs. This FY2021 allotment is \$123,553, unused funds are not forfeited but must remain available for use by the agency- 1st Reading.
 - c. Consideration of an ordinance for Virginia Office of EMS-Rescue Squad Assistance Fund (RSAF)- 1st Reading.
 - d. Consideration of FY2019 Carryover (\$4,070.22) for the Edward Byrne Memorial Grant (JAG).
 - e. Consideration of FY2020 Carryover (\$26,589.00) for the Edward Byrne Memorial Grant (JAG).
 - f. Consideration of an ordinance for Petersburg's Juvenile Community Crime Control Act and Bureau of Police, from the Department of Criminal Justice Services for \$25,000 to conduct a Youth and Gang Violence Community Assessment.
 - g. Consideration of an appropriation for the Virginia Resources Authority (VRA) funded FY 2021-2022 Capital Budget projects for Water and Wastewater projects per the FY 2021-2022 Capital Budget section of the FY2022 budget document approved by Council on May 25, 2021.
 - h. Consideration to appropriate an additional \$231,458 to the Street Operations Special Revenue Fund due to a FY 2021-2022 increase by the Virginia Department of Transportation (VDOT).
 - i. Consideration to appropriate the FY 2021 carryover of the Urban Highway Set-Aside Funds in the amount of \$1,953,758.40 from the Virginia Department of Transportation (VDOT).

- j. Consideration to request FY 2021 carryover funding and appropriate additional FY 2022 funding for the Petersburg Station Park and Ride project.
- k. Consideration and appropriation of the FY 2020-2021 Southside Depot project carryover balance in the amount of \$92,753.38 for the Southside Depot project to FY 2021-2022.
- l. Consideration of an appropriation for the FY 2021-2022 Capital Budget South Crater Road Traffic Signal Improvement Project that was approved in the amount of \$271,634.00 per the budget document approved by Council on May 25, 2021.
- m. Consideration of an appropriation ordinance in the amount of \$430,940 for the FY 2021-2022 Capital Budget Sycamore Street Bridge Culvert Rehabilitation project per the FY 2021-2022 Capital Project section of the budget document that was approved by Council on May 25, 2021.
- n. Request to schedule a public hearing to be held on September 21, 2021, regarding the ordinance previously presented to Council prohibiting firearms on certain city property.

6. Special Reports

- a. Report from the Healthy Options Partnership (PHOPs) regarding Activities in Petersburg.

7. Monthly Reports

8. Finance and Budget Report

9. Capital Projects Update

- a. Public Works and Utilities - Capital Projects Update

10. Utilities

- a. Utility Billing Updates & Delinquent Terminations

11. Streets

- a. Traffic Feasibility Studies for Washington Street & Wythe Street Conversion to Two-Way Traffic Flow & Traffic Signalization - I95/Crater Road Exit at Graham Road

12. Facilities

13. Economic Development

14. City Manager's Agenda

- a. Discussion of COVID status and staff memo (Crater Health District, Dr. Hart)
- b. Noise Ordinance
- c. Crater Workforce Development Board
- d. ARPA funds applications and ranking
- e. Building Code Enforcement
- f. Retreat Options

15. Business or reports from the Clerk

16. Business or reports from the City Attorney

17. Public Comments

18. Adjournment

The Special Called Closed Session Meeting of the Petersburg City Council was held on Tuesday, July 20, 2021, on live stream. Mayor Parham called the Special Called Closed Session Meeting to order at 11:00 a.m.

1. ROLL CALL:

Present:

Council Member Charles H. Cuthbert, Jr
Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Council Member Darrin Hill
Vice Mayor Annette Smith-Lee
Mayor Samuel Parham

Absent:

Council Member John A. Hart, Sr.

Present from City Council Administration:

Clerk of Council Nykesha D. Jackson
City Manager Stuart Turille
City Attorney Anthony Williams

2. CLOSED SESSION:

- a. The purpose of this meeting is to convene in the closed session pursuant to §2.2-3711(A)(7) and (8) of the Code of Virginia for the purpose of receiving legal advice and status update from the City Attorney and legal consultation regarding the subject of specific legal matters requiring the provision of legal advice by the City Attorney specifically including but not limited to matters requiring legal advice from the City Attorney concerning the City's continued participation in the Crater Regional Workforce Development Board (CRWDB) and Petersburg Circuit Court Case No.: CL21-000495 and other legal matters requiring the legal advice of the City Attorney; and pursuant to §2.2-3711(A)(3) of the Code of Virginia for the purpose of discussion or consideration of the acquisition and disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Council Member Hill made a motion that the City Council go into closed session for the purposes noted. The motion was seconded by Council Member Myers. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee and Parham; Absent: Hart

City Council entered closed session at 11:04a.m.

CERTIFICATION:

Mr. Williams stated, "The Mayor would entertain a motion to conclude the closed session called this evening to certify in accordance with §2.2-3712 that the Code of Virginia that to the best of each members knowledge that only public business matter lawfully exempted from the opening meeting requirements were discussed and that only such public business matters were identified in the motion by which the closed

*Audio available upon request.

meeting was convened, heard, discussed, or considered. If any member believes that there was a departure from the foregoing requirements should so state prior to the vote indicating the substance for departure that in his or her judgment has taken place. This requires a roll call vote Mr. Mayor.”

Council Member Myers made a motion to return City Council into open session and certify the purposes of the closed session. The motion was seconded by Council Member Hill. There was no discussion on the motion.

The motion was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee and Parham; Absent: Hart

21-R-63 A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER’S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.

City Council returned to opened session at 12:40 p.m.

Council Member Myers made a motion to direct and confirm council’s desire that the Mayor inform the board of the City’s wishes to continue in participation on the CRWDB but that the city not serve as lead agency and grant recipient for the program. The motion was seconded by Council Member Hill. There was no discussion on the motion. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee and Parham; Absent: Hart

3. ADJOURNMENT:

City Council adjourned at 12:41 p.m.

Clerk of City Council

APPROVED:

Mayor

*Audio available upon request.

The special regular meeting of the Petersburg City Council was held on Tuesday, July 20, 2021, live streamed. Mayor Parham called the meeting to order at 12:41 p.m.

1. ROLL CALL:

Present:

Council Member Charles Cuthbert, Jr.
Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Council Member Darrin Hill
Vice Mayor Annette Smith-Lee
Mayor Samuel Parham

Absent:

Council Member John A. Hart, Sr.

Present from City Council Administration:

Clerk of Council Nykesha D. Jackson
City Manager Stuart Turille
City Attorney Anthony C. Williams

2. PRAYER:

Mayor Parham stated, "Councilman Hill will lead us in our opening prayer."

Council Member Hill led the council meeting in prayer.

3. PLEDGE OF ALLEGIANCE:

Mayor Parham led council and the citizens in the pledge of allegiance.

4. DETERMINATION OF THE PRESENCE OF A QUORUM:

A quorum was determined with the presence of all City Council Members except Council Member Hart.

5. PROCLAMATIONS/RECOGNITIONS/PRESENTATION OF CEREMONIAL PROCLAMATIONS:

- a. Proclamation designating the week of July 18-24, 2021, as Pretrial, Probation and Parole Supervision Week in the City of Petersburg, VA.

Mayor Parham read the proclamation out loud.

Nicole Loving, Director of Petersburg Community Corrections, stated, "We thank you for allowing us to serve the city and the members of the community and participating in keeping them safe."

Mayor Parham stated, "Thank you for all you do. We appreciate it."

- b. Presentation on Legislative Update from Delegate Lashrecse Aird.

Mayor Parham stated, "In the absence of Delegate Aird we will have Joanne Williams to provide a legislative update."

*Audio available upon request.

Joanne Williams, Director of Communications, Marketing & Government Relations, gave an update on the legislative agenda.

Key points:

- The General Assembly will decide where \$4.3 billion in federal recovery funds will be used.
- The General Assembly is not mandated to direct all funding during the session. They can reserve some of it, but it must be allocated by 2024.
- The \$4.3 billion is above the \$2.7 billion that localities will receive. This does not include the \$2.6 billion in surplus that the General Assembly will address in its January 2022 Session.
- This is a living document and can be changed.
- The number one need is the Poor Creek upgrades. This would lead not only to upgrades to the pharmaceutical complex but for Southside Regional Medical Center and other development that would go in the east part of the city.
- The total cost that the city is asking would total \$26.6 million dollars.
- Tourism is a top item for dollars spent with the State for recovery.
- Petersburg is the gateway from the south to Virginia.
- Upgrades are mandatory for the South-Central Wastewater Treatment Plant. They have been mandatory for a number of years and have increased over time.
- A grant for 95% of Petersburg's share has been received. So, the \$13 million dollars is for Petersburg portion which is 5% of the cost.
- With Gun Violence Prevention several groups have already come out statewide supporting more money to be put into this fund to be distributed and hopefully Petersburg will receive some of this funding. This includes staff for social service workers and the police department.
- The Petersburg Library Education Center will be used for variety of educational purposes.
- The Technology Park that will be at the old Southside Regional site on Sycamore Street. The \$500,000 would be for site preparation, broadband, egress, and ingress. This is prime location for continued growth of economic development in the city.
- The EDA Revolving Loan Fund is \$5,000,000. This is related to tourism recovery where EDA would have money to establish those revolving loads to help business recover from COVID.
- There is \$500,000 for the Black History Museum at the old library site. Capital Improvements will not qualify for these funding's but certainly site stabilization, program development, and content creation.
- There is \$3,000,000 for Historic Blighted Recovery to help people who live in historic houses in Petersburg. Most Petersburg houses are historic. And give them some type of incentive to stay there and to keep the property and maintain the property.

Council Member Myers made a motion to adopt the Legislative Agenda as presented. The motion was seconded by Vice Mayor Smith-Lee. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

6. RESPONSES TO PREVIOUS PUBLIC INFORMATION PERIOD:

a. Council Communicates

Joanne Williams, Director of Communications, Marketing & Government Relations, stated, "Council Communicates is published on our city website. I have sent it to the media, and I have also posted the link on our social media. So, certainly anyone that entertained questions at the last meeting, those questions are answered in council communicates. So, I encourage the people that if they have not seen it to go to our website."

*Audio available upon request.

Mayor Parham stated, "Thank you so much Ms. Williams. We appreciate all your hard work on that. It looks great."

7. APPROVAL OF CONSENT AGENDA (to include minutes of previous meeting/s)

- a. ABC Application for TTT Enterprises LLC (Monarays)
- b. ABC Application for 115 North Sycamore Street
- c. Minutes of the Closed Session City Council Meeting of July 6, 2021, and minutes of the Work Session City Council Meeting of July 6, 2021.

Council Member Cuthbert stated, "Mr. Mayor, I would like to remove item 7b from the consent agenda and move it down to the portion of our agenda dealing with items removed from the consent agenda, number 11. There is no detail at all in our agenda as to what is being proposed here for 115 North Sycamore. If you look at the paperwork all you see is information about a beauty salon. Nothing indicating whether it is off premises or on premises. And that is troubling at least potentially. So, I would like to remove and ask that 7b be removed. Perhaps the City Manager has an answer and if so, he can give it to us when we get to item 11."

Mr. Turille stated, "Answer to which question."

Council Member Cuthbert stated, "What is the ABC application for? Is it on premises or off premises?"

Mr. Turille stated, "Okay. Thank you."

Council Member Myers stated, "I believe they are opening an event space. So, it would be on premises. I do not believe that it will be off premises."

Vice Mayor Smith-Lee stated, "Yes. I think so too."

Council Member Myers stated, "It is on premises. It does not need to be moved."

Council Member Cuthbert stated, "Well Mr. Mayor as long as it is on premises, I have no problem with it. But I would ask the City Manager in the future to include documentation that indicates whether the license being sort is on premises or off premises. It is a big deal and bid difference at least in my view. We are dealing with a business area and the last thing that we want is off premises sale of alcohol. But on any event and on the representation and knowledge of other members of council that we are dealing with on premises only, I will withdraw my request that this be removed from the consent agenda."

Council Member Myers made a motion to approve the consent agenda as read by the mayor. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

8. OFFICIAL PUBLIC HEARINGS:

- a. A public hearing regarding an ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Joel Erb towards the sale of City-owned property at 115 Jolly Alley, parcel ID 031-050038.

BACKGROUND: The Department of Economic Development received a proposal from Joel Erb to purchase City-owned property located at 115 Jolly Alley which is currently a vacant lot. He is requesting to add this property to his adjacent residential property located at 414 Harrison St and maintain it as open space.

*Audio available upon request.

The proposed purchase price for the parcel is \$6,800 which is 50% of the assessed value, \$13,600. Mr. Joel Erb has provided financial documentation supporting his ability to purchase the property.

This proposal is in compliance with the Guidelines for the Disposition of City Real Estate Property, Zoning, and the Comprehensive Land Use Plan

Property Information

The zoning of the parcel at 115 Jolly Alley is R-3, two family residential district.

Address: 115 Jolly Alley
Tax Map ID: 031-050038
Zoning: R-3

RECOMMENDATION: The Department of Economic Development recommends that City Council approves the ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Joel Erb towards the sale of City-owned property located at 115 Jolly Alley.

Cynthia Boone, Program Coordinator for Economic Development, gave a briefing of the public hearing regarding a purchase agreement for property located at 115 Jolly Alley.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed the public hearing.

There was discussion among City Council Members and staff.

Council Member Cuthbert made a motion to approve the ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Joel Erb towards the sale of City-owned property located at 115 Jolly Alley. The motion was seconded by Council Member Myers. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-42 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT TOWARD THE SALE OF CITY-OWNED PROPERTY AT 115 JOLLY ALLEY, PARCEL 031-050038.

- b. A public hearing regarding an ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Robert Jones, Jr., and Crystal Jones towards the sale of City-owned property at 357 University Boulevard, parcel ID 010-150029.

BACKGROUND: The Department of Economic Development received a proposal from Robert Jones, Jr., and Crystal Jones to purchase City-owned property located at 357 University Boulevard which is currently a vacant single-family residential structure. The proposed use is to renovate the structure for occupancy by the purchaser as an owner-occupied residence.

The proposed purchase price for the parcel is \$35,250 which is 50% of the assessed value, \$70,500. Mr. and Mrs. Jones have provided financial documentation supporting their ability to purchase the property. This proposal is in compliance with the Guidelines for the Disposition of City Real Estate Property, Zoning, and the Comprehensive Land Use Plan.

Property Information

*Audio available upon request.

The zoning of the parcel at 357 University Boulevard is R-3, two family residential district.

Address: 357 University Boulevard
Tax Map ID: 010-150029
Zoning: R-3

RECOMMENDATION: The Department of Economic Development recommends that the City Council approves the ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Robert Jones and Crystal Jones towards the sale of City-owned property located at 357 University Boulevard.

Cynthia Boone, Program Coordinator for Economic Development, gave a briefing of the public hearing regarding a purchase agreement for property located at 357 University Boulevard.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed the public hearing.

Council Member Cuthbert stated, "I would like to say that I really like this autistic rendering. It is on page 86. I think that it is a great improvement over the double tenant look that the building now has. And I vote aye."

Council Member Myers made a motion to approve the ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Robert Jones and Crystal Jones towards the sale of City-owned property located at 357 University Boulevard. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-43 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT TOWARD THE SALE OF CITY-OWED PROPERTY AT 357 UNIVERSITY BOULEVARD, PARCEL 010-150029.

- c. A public hearing for the purpose of considering a resolution offering City Council Concurrence of a proposed detour into the City of Petersburg for Construction of a Roundabout in Dinwiddie County.

BACKGROUND: The Virginia Department of Transportation will be constructing a roundabout at the intersection of River Road and Ferndale Road in Dinwiddie County. During part of the construction, it will be necessary to detour traffic through the City of Petersburg on Washington Street, Wythe Street, Adams Street, and the Martin Luther King, Jr. Bridge. The detour will be performed on weekends. The Virginia Department of Transportation seeks concurrence from the City of Petersburg with the detour plan.

RECOMMENDATION: Concur with the Virginia Department of Transportation plan to detour traffic into the City of Petersburg from Ferndale Road in Dinwiddie County into the city of Petersburg.

Andrew Barnes, City Engineer and General Manager of Utilities, gave an overview the request for approval of a resolution offering City Council Concurrence of a proposed detour into the City of Petersburg for Construction of a Roundabout in Dinwiddie County.

Mayor Parham opened the floor for public comment.

*Audio available upon request.

Seeing no hands, Mayor Parham closed the public hearing.

Council Member Myers made a motion to approve the resolution offering City Council Concurrence of a proposed detour into the City of Petersburg for Construction of a Roundabout in Dinwiddie County. The motion was seconded by Vice Mayor Smith-Lee. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-R-64 A RESOLUTION OFFERING CITY COUNCIL CONCURRENCE OF PROPOSED DETOUR FOR CONSTRUCTION OF ROUNDABOUT IN DINWIDDIE COUNTY.

- d. A public hearing for the purpose of considering a resolution offering City Council concurrence of a proposed detour for I-95 bridge work over South Crater Road.

BACKGROUND: The Virginia Department of Transportation will be making repairs to the southbound lanes of the I-95 bridge over South Crater Rd. Work will be performed on one southbound lane of I-95 at a time, requiring a lane closure and detouring traffic onto city streets. Work will be performed at night to reduce the impact to the traveling public.

RECOMMENDATION: Authorize the Virginia Department of Transportation to detour traffic from I-95 on city streets to make repairs to the I-95 bridge over South Crater Road.

Andrew Barnes, City Engineer and General Manager of Utilities, gave an overview the request for approval of a resolution offering City Council concurrence of a proposed detour for I-95 bridge work over South Crater Road.

Mayor Parham opened the floor for public comment.

Ron Moore, 307 N. Boulevard, stated, "Good afternoon. I heard my name called earlier but I did not realize how to go into the participant section and raise your hand and be recognized that way. So, I apologize. So, right to the point. My concern is that I looked at the map regarding Crater Road rerouting I believe it comes through Crater Road and then it goes back through Washington Street and then comes back around. As you know going the other way coming from Colonial Heights onto the Washington Street exit it already gets congested. My concern is what appropriate plans can we watch to make sure that the rerouted traffic is facilitated appropriately. And secondly, exiting traffic off 95 North onto Washington Street is not impeded would it be appropriate to a temporary traffic light to modify the situation so that people will not be backed up unnecessarily there if it gets crazy because it is a lot of traffic of 85. That is my only point. To make sure that the people exiting 95 off Washington Street are facilitated adequately. While I am briefly on that I hope that VDOT revisit that with the City of Petersburg to allow a free flow entrance into that highway. Because I do not think that you need four lanes there generally. That is all that I have. Thank Mayor."

Marcus Omar Squires, 1701 Monticello Street, stated, "When I first reported this issue to VDOT a few years ago. I had made a request to install lighting under the bridge. And looking over the plan I did not see anything talking about lighting going under the bridge. Running through this area at nighttime it is very dark. Is it something that the city could request that VDOT install under this bridge? Thank you for your time and consideration."

Seeing no further hands, Mayor Parham closed the public hearing.

Vice Mayor Smith-Lee made a motion adopt the resolution offering City Council concurrence of a proposed detour for I-95 bridge work over South crater Road. The motion was seconded by Council Member Myers. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill

*Audio available upon request.

Smith-Lee, and Parham; Absent: Hart

21-R-65 A RESOLUTION OFFERING CITY COUNCIL CONCURRENCE OF PROPOSED DETOUR FOR I-95 BRIDGE WORK OVER SOUTH CRATER ROAD

- e. A public hearing for the purpose of considering a resolution offering City Council Concurrence of proposed detour on I-95 for the South Sycamore Street Bridge Rehabilitation Project.

BACKGROUND: The City of Petersburg utilizing State of Good Repair funding will be making repairs to a concrete box culvert that carries Lieutenant Run Creek under South Sycamore Street. Construction access for construction vehicles to the site will be from I-85 and only allowed during nighttime hours. One lane of I-85 will be closed to allow dump trucks and heavy equipment access, and traffic from East Washington Street and East Wythe St. to the I-95/I-85 southbound ramp will be detoured to South Crater Road southbound to I-95.

RECOMMENDATION: Concur with the plan to detour traffic from I-95 onto City of Petersburg streets for the South Sycamore Street Bridge Rehabilitation project.

Mrs. Innis asked for this item to be removed from the agenda. This may not require approval from City Council.

- f. A public hearing for the purpose of considering a resolution authorizing the City Manager Authority to accept fee simple conveyance of real property on behalf of the City of Petersburg for the S. Crater Road Signal Improvements Project.

BACKGROUND: Authorize the City Manager to accept fee Fee Simple Conveyances of Real Property on Behalf of the City of Petersburg.

RECOMMENDATION: The City of Petersburg received Congestion Mitigation and Air Quality funding (CMAQ) to make improvements to the traffic signals on South Crater Road at six intersections from Flank Road to Rives Road. As part of the project, right-of-way and easements must be obtained from various properties.

Andrew Barnes, City Engineer and General Manager of Utilities, gave an overview the request for approval of a resolution authorizing the City Manager Authority to accept fee simple conveyance of real property on behalf of the City of Petersburg for the S. Crater Road Signal Improvements Project.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public hearing.

Vice Mayor Smith-Lee made a motion adopt the resolution authorizing the City Manager Authority to accept fee simple conveyance of real property on behalf of the City of Petersburg for the S. Crater Road Signal Improvements Project. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hart, Smith-Lee, and Parham; Absent: Hart

21-R-66 A RESOLUTION AUTHORIZING THE CITY MANAGER AUTHORITY TO ACCEPT FEE SIMPLE CONVEYANCES OF REAL PROPERTY ON BEHALF OF THE CITY OF PETERSBURG.

- g. An ordinance authorizing the City Manager to execute a revised Purchase Agreement between

*Audio available upon request.

the City of Petersburg and PB Petersburg Owner, LLC towards the sale of City-owned property at 1000 Diamond St, 612 Pegram St, 151 St Mark St, 521 St Mark St, 709 Ann St, 735 Halifax St, 808 Halifax St, 811 Halifax St, 334 Harrison St, 803 Jones St S, 839-41 Jones St S, 829 Jones St S, 804 Jones St S, 809 Jones St S, 604 Shore St, 408 Shore St, 328 Shore St, 425 West St S, 715 West St S, 731 West St S, 716 Harding St, 627 Harding St, 517 St. Matthew St, 415 St Matthew St, 708-10 Kirkham St, 712-714 Kirkham St, 716 Kirkham St, 249 North Carolina Ave, 742 Mount Airy St, 742 Blick St, 135 Kentucky Ave, 204 Kentucky Ave, 202 Kentucky Ave, 1004 Farmer St, 852 Rome St, 725 Sterling St, 919 Wythe St W, and 151 Virginia Ave.

BACKGROUND: The City of Petersburg City Council adopted ordinance 20-ORD-40 on September 1, 2021, authorizing the City Manager to execute a purchase agreement between the City of Petersburg and PB Petersburg Owner, LLC for the purchase of City-owned property at 1000 Diamond Street. The purchase agreement expired April 1, 2021. The prospective purchaser PB Petersburg Owner, LLC has requested amendments to the purchase agreement. The requested amendment includes:

1. Adding of 38 City-owned properties to the Purchase Agreement
2. Amending language specifying type of housing.
3. Amending the reversion provision.
4. Adding language regarding closing costs.
5. Adding language regarding addenda.

This proposal is in compliance with the Guidelines for the Disposition of City Real Estate Property, Zoning, and the Comprehensive Land Use Plan

Property Information:

	1000	Diamond	044-080006	3.93	PUD
1	612	Pegram St	030-090003	0.43	R-3
2	151	St Mark St	044-090016	0.39	R-2
3	521	St Mark St	044-050011	0.12	R-2
4	709	Ann St	030-180009	0.31	R-3
5	735	Halifax St	030-200011	0.31	R-3
6	808	Halifax St	030-250011	0.2	R-2
7	811	Halifax St	030-240007	0.2	R-3
8	334	Harrison St	022-350010	0.29	R-5
9	803	Jones St S	030-200018	0.29	R-3

*Audio available upon request.

10	839-41	Jones St S	045-060002	0.2	R-3
11	829	Jones St S	030-240011	0.19	R-3
12	804	Jones St S	030-230012	0.17	R-3
13	809	Jones St S	030-240014	0.15	R-3
14	604	Shore St	030-250003	0.27	R-2
15	408	Shore St	031-390005	0.15	R-2
16	328	Shore St	031-380003	0.14	R-2
17	322	Shore St	031-380004	0.13	R-2
18	425	West St S	029-150006	0.27	R-3
19	715	West St S	030-090035	0.24	R-3
20	731	West St S	030-090029	0.12	R-3
21	716	Harding St	031-250012	0.22	R-3
22	627	Harding St	031-200046	0.18	R-3
23	517	St Matthew St	030-260005	0.23	R-2
24	415	St Matthew St	031-390009	0.15	R-2
25	708-10	Kirkham St	045-380033	0.22	R-2
26	712-14	Kirkham St	045-380032	0.16	R-2
27	716	Kirkham St	045-380031	0.2	R-2
28	249	North Carolina Av	044-110020	0.21	R-2
29	742	Mount Airy St	030-220012	0.2	R-3
30	742	Blick St	031-230009	0.18	R-3
31	135	Kentucky Ave	031-200028	0.17	R-3
32	204	Kentucky Ave	031-260036	0.12	R-3

*Audio available upon request.

33	202	Kentucky Ave	031-260037	0.11	R-3
34	1004	Farmer St	030-040002	0.14	R-3
35	852	Rome St	023-400025	0.14	R-3
36	725	Sterling St	031-250024	0.12	R-3
37	919	Wythe St W	024-270022	0.12	R-3
38	151	Virginia Ave	031-320023	0.11	R-2

RECOMMENDATION: The Department of Economic Development recommends that the City Council approves the ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Robert Jones and Crystal Jones towards the sale of City-owned property located at 1000 Diamond St, 612 Pegram St, 151 St Mark St, 521 St Mark St, 709 Ann St, 735 Halifax St, 808 Halifax St, 811 Halifax St, 334 Harrison St, 803 Jones St S, 839-41 Jones St S, 829 Jones St S, 804 Jones St S, 809 Jones St S, 604 Shore St, 408 Shore St, 328 Shore St, 425 West St S, 715 West St S, 731 West St S, 716 Harding St, 627 Harding St, 517 St. Matthew St, 415 St Matthew St, 708-10 Kirkham St, 712-714 Kirkham St, 716 Kirkham St, 249 North Carolina Ave, 742 Mount Airy St, 742 Blick St, 135 Kentucky Ave, 204 Kentucky Ave, 202 Kentucky Ave, 1004 Farmer St, 852 Rome St, 725 Sterling St, 919 Wythe St W, and 151 Virginia Ave.

Cynthia Boone, Program Coordinator for Economic Development, gave a briefing of the public hearing regarding a purchase agreement for properties located at 1000 Diamond St, 612 Pegram St, 151 St Mark St, 521 St Mark St, 709 Ann St, 735 Halifax St, 808 Halifax St, 811 Halifax St, 334 Harrison St, 803 Jones St S, 839-41 Jones St S, 829 Jones St S, 804 Jones St S, 809 Jones St S, 604 Shore St, 408 Shore St, 328 Shore St, 425 West St S, 715 West St S, 731 West St S, 716 Harding St, 627 Harding St, 517 St. Matthew St, 415 St Matthew St, 708-10 Kirkham St, 712-714 Kirkham St, 716 Kirkham St, 249 North Carolina Ave, 742 Mount Airy St, 742 Blick St, 135 Kentucky Ave, 204 Kentucky Ave, 202 Kentucky Ave, 1004 Farmer St, 852 Rome St, 725 Sterling St, 919 Wythe St W, and 151 Virginia Ave.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public hearing.

There was discussion among City Council and staff.

Council Member Cuthbert asked the City Attorney to

Council Member Myers made a motion to adopt the ordinance with the subsequent changes that it has the wrong names and that they be replaced with PB Petersburg. The motion was seconded by Council Member Hill. There was discussion on the motion. The motion was approved on roll call. On roll call vote, voting yes: Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Voting No: Cuthbert; Absent: Hart

21-ORD-44 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT BETWEEN THE CITY OF PETERSBURG AND PB PETERSBURG OWNER, LLC TOWARD THE SALE OF CITY-OWNED PROPERTY LOCATED AT 1000 DIAMOND

*Audio available upon request.

STREET AND 38 ADDITIONAL PARCELS.

Council Member Cuthbert stated, "Point of order. Mr. City Attorney, I believe that the motion fails because it includes the Virginia Avenue School. A building that has clearly been a public use. And under the Virginia Constitution as well as the Virginia Statute of supermajority of members of council is required to approve the sale of such land. And with Mr. Hart being absent and my vote against it we do not have a supermajority. So, I believe that the motion fails. Do you agree Mr. City Attorney?"

Mr. Williams stated, "I think that you are correct on the law that in order to convey property that is publicly used that you have to have a three-quarter vote or supermajority of City Council. But I believe that the three-quarter supermajority vote applies when it is current public use. I think that we did have this issue come up previously and that was the conclusion. I do not believe that this property has been used for public use for quiet some time. I believe that the vote would have passed as it pertains to Virginia Avenue School."

Council Member Cuthbert stated, "Do you have any authority to support that distinction between current public use and previous public use?"

Mr. Williams stated, "I think that I can provide that. I do not have it with me currently, but we did have this exact issue come up previously. I cannot remember which property it was on but that was the conclusion. In fact, I think that you may have been the one to raise that distinction in that case in the other direction. I am not certain. I think that the fact that this has not been used for quite some time, we are talking years, as a public building can allow it to be passed without the supermajority."

Mr. Fechter stated, "May I add that the building was rezoned as a PUD in the fall. And that we made a commitment to providing community spacing to about 3,000 squares in the building as well as opening up the athletic and recreation amenities around the building."

Council Member Cuthbert stated, "Mr. City Attorney within the next week would you please supply council with authority of your understanding that the Virginia Constitution and the corresponding Virginia Statute make the distinction between current public use and previous public use."

Mr. Williams stated, "Will do."

Council Member Cuthbert stated, "Thank you."

- h. An ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and PB Petersburg Owner, LLC towards the sale of City-owned property located at 857 Bank Street, 741 Blick Street, 1411 Farmer Street, 10 Foley Street North, 1111 Halifax Street, 1115 Halifax Street, 1230 High Street, 1206 Hinton Street, 751 Jones Street, 205 Maple Street, 1011 Mckenzie Street, 921 Priam Street, 110 Richland Street, 351-23 University Boulevard, 201 Virginia Avenue, 710 Wesley Street, 118 West Street South, 323 West Street South, and 1114 Wythe Street.

BACKGROUND: The Department of Economic Development received a proposal from PB Petersburg Owner, LLC to develop lots located at 857 Bank Street, 741 Blick Street, 1411 Farmer Street, 10 Foley Street North, 1111 Halifax Street, 1115 Halifax Street, 1230 High Street, 1206 Hinton Street, 751 Jones Street, 205 Maple Street, 1011 Mckenzie Street, 921 Priam Street, 110 Richland Street, 351-23 University Boulevard, 201 Virginia Avenue, 710 Wesley Street, 118 West Street South, 323 West Street South, and 1114 Wythe Street to develop single family residential housing.

PB Petersburg (PBP) is proposing to purchase 19 vacant lots from the City of Petersburg for the construction /

*Audio available upon request.

development of 4-bedroom homes to be sold as homeownership. This proposal stems from the commitment made to the city for homeownership as part of the redevelopment of the Virginia Ave. Elementary School that the city initially approved in July and Sept 2020. At the time of the approval by the City Council, PB Petersburg committed to set aside 10 lots out of those purchased with the school for homeownership. However, due to legal complications around financing both a rental and homeownership transaction, they needed to pull that piece from the Council Approved development and purchase and sale agreements. This proposal seeks to make good on that commitment.

Commitment to Petersburg: PBP will endeavor to 1) make the homes affordable to residents of Petersburg (between 80 and 120% of AMI, and 2) partner with local non-profits, housing counseling agencies and others to identify potential homeowners from local residents as part of our marketing plan.

Estimated Home Prices: ~\$206,000 for a 1,386 sq. ft. 4 BR house.

Homes: PBP is committed to developing a safe and attractive community that complements the surrounding neighborhoods. To ensure affordability and quality they will use high-end off-site built homes that are indistinguishable from site-built homes, and feature aesthetic and build quality elements that exceed many newly built homes on the market today. The homes adhere to federal building regulations and will also meet Fannie Mae’s criteria for their MH Advantage loan product, which offers low down payment 30-year fixed rate mortgages at the same terms as site-built homes.

The proposed purchase price for the parcels are \$119,475 which is 75% of the assessed value, \$159,300. The construction start date will be the second quarter of 2022 and the estimate completion date will be third quarter of 2024.

This proposal is in compliance with the Guidelines for the Disposition of City Real Estate Property, Zoning, and the Comprehensive Land Use Plan

Property Information

The zoning for each parcel is R1, R2, R3 and R5. The proposed use meets the current zoning requirements.

#	Premise	Street	Parcel ID	Land Area	Lot Width	Lot Depth	Zoning
1	857	Bank St E	012070015	0.124	50	108	R-3
2	741	Blick St	31240016	0.1044	42-47	105.5-108.3	R-3
3	1411	Farmer St	29080022	0.0583	50	101	R-3
4	10	Foley St N	012180010	0.1229	51	105	R-3
5	1111	Halifax St	045200010	0.2066	80.4-48	133-148	R-3
6	1115	Halifax St	045200011	0.2011	58	151	R-3
7	1230	High St W	024100005	0.1228	50	107	R-3
8	1206	Hinton St	024220036	0.1245	50	108.5	R-3
9	751	Jones St S	30200019	0.1028	40	112	R-3
10	205	Maple Ln	022320016	0.0442	55	148	R-5
11	1011	Mckenzie St	024050002	0.1971	58	148	R-3
12	921	Priam St	013190007	0.1263	50	110	R-3
13	110	Richland Rd	104010014	0.357	100	155	R-1
14	351-53	University Blvd	010-150027	0.144	55-59	114	R-3
15	201	Virginia Ave	031350014	0.0872	76	50	R-2
16	710	Wesley St	30180004	0.0781	40	85	R-3
17	118	West St S	024290024	0.225	70	140	R-3
18	323	West St S	029120016	0.0999	50	87	R-3
19	1114	Wythe St W	024290017	0.1779	50	155	R-3

RECOMMENDATION: The Department of Economic Development recommends that the City

*Audio available upon request.

Council approves the ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and PB Petersburg Owner, LLC towards the sale of City-owned property at 857 Bank Street, 741 Blick Street, 1411 Farmer Street, 10 Foley Street North, 1111 Halifax Street, 1115 Halifax Street, 1230 High Street, 1206 Hinton Street, 751 Jones Street, 205 Maple Street, 1011 Mckenzie Street, 921 Priam Street, 110 Richland Street, 351-23 University Boulevard, 201 Virginia Avenue, 710 Wesley Street, 118 West Street South, 323 West Street South, and 1114 Wythe Street.

Cynthia Boone, Program Coordinator for Economic Development, gave a briefing of the public hearing regarding a purchase agreement for properties located at 857 Bank Street, 741 Blick Street, 1411 Farmer Street, 10 Foley Street North, 1111 Halifax Street, 1115 Halifax Street, 1230 High Street, 1206 Hinton Street, 751 Jones Street, 205 Maple Street, 1011 Mckenzie Street, 921 Priam Street, 110 Richland Street, 351-23 University Boulevard, 201 Virginia Avenue, 710 Wesley Street, 118 West Street South, 323 West Street South, and 1114 Wythe Street.

Mayor Parham opened the floor for public comment.

Seeing no further hands, Mayor Parham closed the public hearing.

There was discussion among City Council and staff.

Council Member Myers made a motion to adopt an ordinance with applicable changes to the address of 351-23 to 351-53 be amended and authorizing the City Manager to execute a purchase of properties located at 857 Bank Street, 741 Blick Street, 1411 Farmer Street, 10 Foley Street North, 1111 Halifax Street, 1115 Halifax Street, 1230 High Street, 1206 Hinton Street, 751 Jones Street, 205 Maple Street, 1011 Mckenzie Street, 921 Priam Street, 110 Richland Street, 351-23 University Boulevard, 201 Virginia Avenue, 710 Wesley Street, 118 West Street South, 323 West Street South, and 1114 Wythe Street.. The motion was seconded by Council Member Hill. There was discussion on the motion. The motion was approved on roll call. On roll call vote, voting yes: Myer, Hill, Smith-Lee, and Parham; Voting No: Cuthbert and Wilson-Smith; Absent: Hart

21-ORD-45 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT TOWARD THE SALE OF CITY-OWNED PROPERTY AT 857 BANK STREET, 741 BLICK STREET, 1411 FARMER STREET, 10 FOLEY STREET NORTH, 1111 HALIFAX STREET, 1115 HALIFAX STREET, 1230 HIGH STREET, 1206 HINTON STREET, 751 JONES STREET, 205 MAPLE STREET, 1011 MCKENZIE STREET, 921 PRIAM STREET, 110 RICHLAND STREET, 351-53 UNIVERSITY BOULEVARD, 201 VIRGINIA AVENUE, 710 WESLEY STREET, 118 WEST STREET SOUTH, 323 WEST STREET SOUTH, AND 1114 WYTHE STREET.

- i. A public hearing for July 20, 2021, for the consideration to amend and re-adopt ordinance 14-ORD-24 regarding the procedure for citizens desiring to change the name of public and private streets in the City of Petersburg.

BACKGROUND: The City Council requested the City Attorney review the Street Name Policies and Provide recommended changes. Upon review of the policies the proposed changes were recommended to the policy and ordinance.

RECOMMENDATION: City Council approves the attached ordinance and revised policy.

Tangela Innis, Director of Public Works and Utilities, and Anthony Williams, City Attorney, gave an overview of the consideration to amend and re-adopt ordinance 14-ORD-24 regarding the procedure for citizens desiring to change the name of public and private streets in the City of Petersburg.

*Audio available upon request.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public hearing.

There was discussion among City Council and staff.

Council Member Wilson-Smith made a motion that Mrs. Innis and Mr. Williams go back and consider the items that she has stated in the policy. The motion was seconded by Vice Mayor Smith-Lee. There was discussion on the motion.

Mayor Parham stated, "I just want this to go on record that no one on council initiated this. The churches followed the policy that we had in place, and it came to us, and they voted on it. So, they followed the policy that we have in place. This was not something that any council person created and just put on the floor. They followed the process, and it came to use, and we voted aye or nay. So, if we wanted to come up with something to restrict the public on what they can and cannot do is basically what I am hearing. For the record this was not a council decision to create the policy that we put in place. It was already there. I just don't want it to get twisted on public record that this is something that council did without following the policy that we have in place."

Council Member Myers made a motion to table action on the request until the City Council Retreat. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

- j. A public hearing and second reading/consideration of adoption of an ordinance to authorize the acquisition of property in association with southeast Petersburg water infrastructure upgrades.

BACKGROUND: The City has contracted with PHLOW Corp., to design and manage the construction of a 12" water main along Normandy Drive and connection of a water loop to be incorporated into the City's water utility system.

This Ordinance is proposed to approve the public use specified and authorize the City to use all legal means including but not limited to the exercise of eminent domain (condemnation) to acquire the necessary property rights to complete the project.

RECOMMENDATION: Adopt the ordinance.

Anthony Williams, City Attorney, gave a briefing on the consideration of adoption of an ordinance to authorize the acquisition of property in association with southeast Petersburg water infrastructure upgrades.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public hearing.

Council Member Myers made a motion to adopt the ordinance to authorize the acquisition of property in association with southeast Petersburg water infrastructure upgrades. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-46 AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTY IN ASSOCIATION WITH SOUTHEAST PETERSBURG WATER INFRASTRUCUTRE UPGRADES.

*Audio available upon request.

- k. Ordinance Housekeeping to Correct a Typographical Omission to Sec.106-30 Rehabilitation Real Estate Located in the Atlantic Coast Line Railroad Commercial and Industrial Federal and Historic District.

Brian Gordineer, City Assessor, gave a briefing of the request for approval of ordinance Housekeeping to Correct a Typographical Omission to Sec.106-30 Rehabilitation Real Estate Located in the Atlantic Coast Line Railroad Commercial and Industrial Federal and Historic District.

Mayor Parham opened the floor for public comment.

Seeing no further hands, Mayor Parham closed the public hearing.

There was discussion among City Council and staff.

Council Member Myers made a motion to adopt the substitute ordinance to amend and re-adopt Section 106-30 of the Petersburg City Code to correct the clerical omission regarding the duration of the partial exemption. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, and Parham; Absent: Hart and Smith-Lee

21-ORD-47 AN ORDINANCE TO AMEND AND RE-ADOPT SECTION 106-30 OF THE PETERSBURG CITY CODE TO CORRECT THE CLERICAL OMISSION REGARDING THE DURATION OF THE PARTIAL EXEMPTION.

- l. Requesting adoption of an ordinance revision to make the duration of the New Residential Tax Credit Exemption (Sec. 106-141 through 145) five years to be consistent with all other real estate exemptions.

Brian Gordineer, City Assessor, gave a briefing on the adoption of an ordinance revision to make the duration of the New Residential Tax Credit Exemption (Sec. 106-141 through 145) five years to be consistent with all other real estate exemptions.

Mayor Parham opened the floor for public comment.

Seeing no further hands, Mayor Parham closed the public hearing.

There was discussion among City Council and staff.

Council Member Hill made a motion to adopt the revision of the ordinance to make the duration of the New Residential Tax Credit Exemption (Sec. 106-141 through 145) five years to be consistent with all other real estate exemptions. The motion was seconded by Vice Mayor Smith-Lee. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-48 AN ORDINANCE TO AMEND AND RE-ADOPT SECTION 106-139 THROUGH 145 OF THE PETERSBURG CITY CODE TO ADJUST THE DURATION OF THE NEW CONSTRUCTION INCENTIVE CREDIT TO BE CONSISTENT WITH ALL OTHER REAL ESTATE CREDIT AND EXEMPTION PROGRAMS.

- m. A public hearing, second reading, and consideration of adoption of an ordinance to adopt section 74-213 of the City Code prohibiting the possession, carrying, or transportation of any firearms, ammunition, or components thereof in specified public places.

*Audio available upon request.

BACKGROUND: Effective July 1, 2020, the Code of Virginia Section 15.2-915 was amended to authorize localities to regulate the carrying of firearms and ammunition in specified public places. This ordinance is being proposed to implement such regulations in the City of Petersburg.

RECOMMENDATION: Adopt ordinance.

Council Member Cuthbert stated, "Thank you Mr. Mayor. I did propose this I supposed so we are at the point of having the public hearing and then I would like to make a motion."

Mayor Parham read background information out loud.

Mayor Parham opened the floor for public comment.

Ron Moore, 307 North Boulevard, stated, "I didn't thank you all for voting for me for participating on the Planning Commission. I meant to do that earlier in the comment period, but I got confused with getting the audio to work. I appreciate you all letting me serve Petersburg. Thank you very much. I know that Charlie is a stickler for details. I seen prior testimony today. I know that Councilor Cuthbert has mentioned the Constitution procedures. This procedure outside violates my Constitutional Rights to bear arms on a public roadway. It is not procedurally enforceable or defined in such a way that someone would want to follow along if the law was out there like that as an example can even follow it. Now what do I mean by that. I live across the street from a park, Berkeley Park. It is a little park. Someone from the community files for an event there and I am not aware of the events, and I come out my door in the morning. And I have an emergency and I have to take my wife who is expecting a baby to the hospital on a roadway. I can be subject to being guilty or a misdemeanor when I have not done anything but walk out my door. Now there is no procedure to alert the public of when and where a permanent event will take place and then on top of that there is also the mention of events that are not permitted. What does that mean? Do you mean a protest? What are you talking about? Now, as you know Central Park, let's talk about the big park, Poplar Park, I think it's called on Sycamore. I have to go down the road for an emergency and I am transporting my arm in my glove compartment. And there is a whatever and the city deems that it will fall under this ordinance and then I am pulled over and I get a misdemeanor. Or I am impeded on my normal way of lawful travel to go to an emergency or to go out of town on vacation or any other reason that I should freely move on the streets. Now that is part of my problem with this. Another part of the problem is the city part. What about Wilcox Lake? It is remote. Need I remind the City Council and Petersburg that the Department of Corrections and the Governor took it upon themselves to release someone prematurely that is residing in this jurisdiction. I think you know who I am talking about. Would it be right for a woman that is by herself in Wilcox Lake exercising to not be armed and reasonably protect themselves? I saw the words and I appreciated that Mr. Cuthbert mentioned in regard to Willie Noise. But I do not believe that Willie Noise would support this. I believe that Willie Noise was exercising his Constitutional Right to bear arm in a public space and defended himself against someone that took his life. I think that this is wrong. Until you come up with a procedure on how you are going to notify someone that doesn't know otherwise. What if there is an emergency? These are practical things that are very problematic in the way that this ordinance is submitted. So, I hope that you will table this until you figure out how to implement it in a reasonable manner. Buildings are defined and you know where a park is. But you do not know where an event is. We do not have time to go around looking at events on spreadsheets. We are busy. I should be able to get in my car and go wherever I want without worrying about this. So, that is my opinion. I hope that you table this. And by the way in front of my house there was a shootout. I had to pull my wife who is pregnant to the floor and my neighbors car had a bullet shoot through it. This is not going to do anything but impede me from what I feel is just normal self-defense. I do not think that it is going to do anything. If you feel like you do not agree I would like to see the statistics where you can prove otherwise. Because I don't think you have them. We have a massive problem here. Gang violence, fireworks, trash, speeding and things that we can make a difference with. And this this not going to make a difference with anybody but me who is just going down the street somewhere. Thank you

*Audio available upon request.

so much for your time. Again, I appreciate the time in serving on the Planning Commission.”

Denise Tipton, 20 West Old Street, stated, “I have never spoken at one of your City Council Meetings before, but I appreciate the opportunity. This thing that you are getting ready to vote on, is there a way that the public can be made for aware of what you are asking so that we understand the law a little bit more. I do appreciate Mr. Moore’s comments that he made about not understanding the policy and I would agree with that. I guess that I am concerned as a citizen with the legal right to carry my gun around. Will this policy be in conflict with my Constitutional right? I apologize there are drum lessons in the other room, and you are hearing that. That is all that I have.”

Seeing no further hands, Mayor Parham closed the public hearing.

Council Member Cuthbert made a motion to adopt an ordinance of Section 74-213 of the city Code prohibiting the possession, carrying or transportation of any firearms, ammunition, or components thereof in specified public places.

There was discussion among City Council and staff.

Mayor Parham stated that he would recommend that they bring this back to the City Council Retreat.

Council Member Cuthbert made a motion to table until City Council Retreat. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

9. PUBLIC INFORMATION PERIOD: A public information period, limited in time to 30 minutes, shall be part of an Order of Business at each regular council meeting. Each speaker shall be a resident or business owner of the City and shall be limited to three minutes. No speaker will be permitted to speak on any item scheduled for consideration on the regular docket of the meeting at which the speaker is to speak. The order of speakers, limited by the 30-minute time period, shall be determined as follows:

- a) First, in chronological order of the notice, persons who have notified the Clerk no later than 12:00 noon of the day of the meeting,
- b) Second, in chronological order of their sign up, persons who have signed a sign-up sheet placed by the Clerk in the rear of the meeting room prior to the meeting.

Marcus Omar Squires, 1701 Monticello Street, stated, “First of all I would like to thank Parks and Recreations for the amazing park cleanup on Jefferson Street. Next, what is the plan for Titmus Optical. The building is caving in, and it is owned by the city. The second complex of buildings which are owned by the city which are caving in is the Peabody School’s Complex. What are the action plans? As our leaders you should be advocating for these buildings. Is the City actively doing inspections on these buildings to determine the public safety threats here? The historic bath house and cottage at Wilcox Lake is blighted and needs attention from the city. What is the city going to do? And where is the presentation on the dam at Wilcox Lake? I was told that it was structurally compromised. Does council know about this issue? Would the City be willing to hear a presentation on making Cooper’s field into a dog park? The major components are already there, and the field has not been played on in years. We need to reenergize that section of the city. Each time I go back there is something illegal that is usually going on. Just recently there was a death there. Can we look at making this space utilized by the community again. What is the City’s plan for the A.P. Hill Community Center? What is the City’s plan in getting reinvested into the Walnut Hill Business District? Many businesses are moving out. The city should look at focusing on keeping the business district alive here. The city needs to look at the vacant housing fee and violation fee schedules. They are not very efficient. What is the city going to do about the hotel at the intersection of Wythe and Crater? Almost 140,000 people visit the Petersburg National Battlefield each

*Audio available upon request.

year and they are driving through this portion of Petersburg, and it is very blighted and run down. There are women standing on the corners and I am not sure exactly what they are doing but it doesn't set for a great image for almost 140,000 people driving through Petersburg. Not sure they are going to actually continue down Washington to visit the historical district or if they are going to get back on the interstate and go back to Colonial Heights where a lot of them are staying in the hotel over there. This is all just food for thought. Thank you so much for your time and consideration. Have a great day."

Ron Moore, 307 North Boulevard, stated, "I saw some prior testimony on the city parks that we have. And in discussion on whether or not the city can maintain the parks. I would like to suggest further use of the inmate program to take care of the parks. And also, assistance with Blandford Cemetery. I think that we need to keep the parks and find a way to make them more attractive and make them work because they give a wonderful environment for us to leave in Petersburg. It is one of the reasons why me and my wife loved moving here. We have little, teeny neighborhood parks and we have larger parks. And they make us happy when we drive by them. I think that defunding them or eliminating them or making them less is the wrong direction to go in. And the last time was to reiterate the inmate program where they were cutting the grass. I seen this in effect directly in front of my house. And they did a really good job. They trimmed it and they did the edging that is not being kept up in the city. And I hope that you grow the program to fill the deficiency that Councilman Myers mentioned in being able to fund grass cutting and things like that. That is all that I got today. Thank you for your time again."

JaVonni Brustow, 118 Crater Woods Court, stated, "I have a pet peeve about our virtual meetings for the last year. Some of you may know that I have been live streaming them because as it stands that you are not available at noon to see them. That is kind of it. You do not have a chance to look at them again. And so, I ask myself what are the reasons that these meetings are not being saved so that the public can see. I am pretty that our IT Director knows how to export the videos from Zoom and to save to YouTube. And if he doesn't then I think that someone should probably do that job. Meetings chaired by the Mayor, I know that I am not sure if there was a directive to not have the video saved or what other reason there might be. I know that we have a new communications director, the one who left. Something tells me that it is not something that came from her. But with that being said, no. Then there is the council clerk and I know that she is mostly responsible for the administrative portion. I am not sure who is responsible here, but I believe that someone somewhere along the way had the idea of making these videos public and it has been the case for most of the municipalities over the last year. And so, if we are not going to do this, I think that it should be mentioned or addressed as to why is it that we can only see our council meeting at noon in the middle of the week. And otherwise, you will never have a chance to see it. And I also know that the public comment period as it is transcribed is nothing like what is actually said for those who attend. So, I would just like to ask for you all to please consider making our council meetings public."

Cory Harris, 2316 Anderson Street, stated, "First I want to quote from someone by the name of Victor Hugo. 'There is always more misery among the lower classes then there is humanity in the higher.' What is more important when it comes to rebuilding a city? Blighted homes, benches, dog parks or poverty. Am I saying these things are more important to others? No. I am asking what our priorities are. Should we ignore the decades of poverty in a city that has been over 20%. Or should we pretend like hope is going to save the day. What I do not understand, and this is something that Council Member Cuthbert has been saying about major retailers coming to a city with such a high poverty rate. I agree with them. I do not understand why this is not a top priority in this City. And I have not understood even before all of you got on council. As some of you know I have been doing a lot of research and I created something. And for over 60 years there has not been a push to decrease the poverty rate in this City. And I simply do not understand it. Our people are suffering. Less than 24 hours ago there was a woman on her knees in the hot sun crying because her child overdosed in the City of Petersburg. Is that a topic? No. It is not. A mother loss her son when it comes to COVID-19 is that a topic. No, it is not. I am so disgusted, and I been disgusted with the government. No just the current government but for quite some time. Because I have lived in poor neighborhoods, and I know the struggle quite well. You cannot

*Audio available upon request.

say that you love a city while you ignore the struggles of so many. Thank you very much.”

Mary Howard, 608 South Park Drive, stated, “First of all I would like to say that I would like to inform you all that I am working with Southside Community and Development Housing Authority who is available to help our citizens here in the crater district area with rent release. Let me give you a number. 804-928-8993. So, anybody that has been affected by COVID. Our zip code is one of the areas that is on the list where they do not really have to do a whole lot of approving and going backwards. But they do have to have certain criteria. So, if there is anyone who needs assistance with that we are in the city, and I cover those. Also, I do want to suggest that it is time to open up Old Street. Because I am tired of riding around the block to get through. You all know I do events. I can be one to say let’s close off Halifax or let’s close up the Avenue. But I am hearing a lot about that, and I think that it is time that we open up so we can go down the street. Because we want to go straight up and not have to go around the blocks. And we have done a lot of that. So, let’s consider opening it City Council. Thank you. That is all that I have.”

10. BUSINESS OR REPORTS FROM THE MAYOR OR OTHER MEMBERS OF CITY COUNCIL:

Council Member Wilson-Smith stated, “I just have two things. One is that I wanted to ask the City Manager and/or Mr. Miller to remind them that we really need to look at hiring an Economic Development Director. I hope that is a priority on your list to do so. The next thing is and if Gerrit you can pull this up. I had a citizen to call. And the complaint was about noise in Old Towne. Which I knew that we had discussed once before. So, I found City Council minutes of April. Gerrit, can you show it. Because I did not want to answer the citizen without me looking into it. But the minutes clearly show, April 2, 2019, on page 9 and 10. I think the motion is on page 10. Councilman Myers had made a motion to direct the City Manager to bring forth an ordinance suspending the enforcement of the current City noise ordinance until such time that a noise study can be conducted. Anyway, we did not follow through as far as what I can find out. We all supported this motion. You can see that it was supported on roll call vote. Everybody voted yes. As far as what I can find in my research that is where it all ended. We did not follow through on this, so I am asking us for whatever procedure we need to do this to follow through on this motion. This motion directed the City Manager to look at an ordinance. And if council is in agreement with that, I would like to see the City Manager and City Attorney to look an ordinance for this. If this is still how this council agrees that we should do something. The bottom line is that we dropped that ball and I want us to pick it up again so that we do not have anything dangling out there. That’s all.”

Mr. Turille stated, “I just want to be clear that you received a complaint about the noise, and you would like for me to suspend the noise ordinance meanwhile pending the study?”

Council Member Wilson-Smith stated, “Well I did receive a complaint, a most recent complaint. What you are seeing here is what we decided on April 2, 2019. Now I am not sure if we still want to follow this procedure or not and that is why I am bringing this back to council. Because council did vote to do this. And may not want to still do it as stated. But we do need to do something to follow-up and get this is taken care of.”

Mr. Turille stated, “Yes ma’am. We will research. I would ask that if you are receiving complaints about noise that we withhold the suspension of the noise ordinance until such time that I can do further study. Otherwise, there wouldn’t be an ordinance in place to enforce.”

Council Member Wilson-Smith stated, “I understand. If that is alright with the rest of council that we withhold the noise ordinance and give Mr. Turille time to look into this. Do I need to make a motion for that?”

Council Member Myers stated, “I am not understanding what are you withholding.”

*Audio available upon request.

Council Member Wilson-Smith stated, "The ordinance as it is. We have a noise ordinance as it is. And so, we are saying that we are not going to abide by the noise ordinance that we currently have in place. Which is what you said Myers. You said enforcement of the City's current noise ordinance until such time that a noise study can be conducted. So, we are still withholding the current noise ordinance."

Council Member Myers stated, "So, if we are still doing that we do not need to vote on."

Council Member Wilson-Smith stated, "I am just making sure that we still want to do it. Because what we voted on, we did not do."

Council Member Myers stated, "So, I guess then you should ask him to conduct a study since we have already approved the abatement of the noise ordinance. And basically, if it becomes enforceable what is going to happen to your businesses in downtown Petersburg if they are restricted. So, I think that we need to think of what the outcome is going to be versus what we have restricted so that the businesses can continue to do their business downtown. Do we not want noise, or do we want noise? I mean how is this ordinance going to effect that particular area."

Mayor Parham stated, "And to refresh my memory. I think that this came from the live bands that you have down in Old Towne at night. And I think that the study was to find out whether you are going to keep live music out there and then for how long. I do not think any boundaries were put into place Mr. Turille. And I think that the discussion was that if you are living downtown in the restaurant area. I think that we had one person complaining about the noise. And it is to determine what is going to be the standard for operating and having a huge night life from Thursday through Saturday night. The crowds can get kind of loud and kind of big. What is going to be the noise ordinance for an area like Old Towne. Here in the residential areas the noise ordinances are still being enforced. And the police are still responding whenever there is loud music or anything. So, it really hasn't prohibited the enforcement of the noise ordinance. I think that the suspension was for downtown."

Council Member Wilson-Smith stated, "What I am saying is that we voted to do something, and I am simply asking us to follow it. I am not asking us to follow through in support of or not in support of. I am pointing out that I researched it because I was asked a question. In support of a question that came from a citizen I had to research it. I did and this is what I found. So, one way or another we need to just look at it and let Mr. Turille take the time and look at and Mr. Williams and see what they come up with. Even if it is not this, we should not have things dangling out that we have voted on."

Mr. Turille stated, "Okay. I am reading the minutes and the City Attorney and myself will get together and come up with a proposal. At this time, I would recommend that it also be included at the Retreat since there are no council meetings in August."

Council Member Wilson-Smith stated, "Thank you. The last thing I have is that since we have mentioned the Retreat over and over again and today. Will you be making an announcement Mayor Parham about when it will be?"

Mayor Parham stated, "Yes we will."

Council Member Wilson-Smith stated, "Thank you. That's all I have."

Council Member Cuthbert stated, "Thank you, Mr. Mayor. I have nothing to bring before council."

Council Member Hill stated, "Good afternoon everyone. Glad to be on today. Just to address one thing. Mr. Turille can you get with the police chief when you do that study to get some background on that. As far as the noise and stuff like that."

*Audio available upon request.

Mr. Turille stated, "Yes, sir."

Council Member Hill stated, "Most of you know because the City Manager put it in his notes when he sent out. Me and the City Manager went for a ride through some parts of the city and some things that I identified to him. And I have been talking about this for a while and this is nothing new. He and our public works director should come up with a plan on how we are going to address the grass that is growing up on the sidewalks and on the curbs. We do know that this is the time of year that we have a lot of grass growing up in different places. But I am very concerned about the grass that is growing up around the edges of our streets and sidewalks. It just looks terrible. We need to cut and then spray and not just spray for weeds. Because a lot of times what happens is when we spray and then the grass would just be standing there, and we would have burnt grass and things like that. I would like to thank Mr. Turille for coming along and just listening to some of the situations that's going on in the city. Also, I want to address to the citizens that if you see something then say something in the City of Petersburg. A lot of times things happen, and I know that we have had some shootings. And I understand that we are at the top of the list with a lot of things. But this is not anything to be proud about with the shootings that we have been having in the city. Sometimes it comes from the individuals that are residents in our city and then other times it comes from people that are just traveling through. So, I just want to ask the citizens that if something don't look right like a car or something then you can call the non-emergency number and talk to the police about it. And they will investigate it. We are concerned about the safety of our citizens. And just for the citizens we do have a lot of moving parts with the restructuring. We have a new City Manager and some people we are bringing in and some people have left. It took a little time to get things up and rolling. But I just want to admonish our City Manager for his job that he has done thus far these last couple of weeks. And as soon as we start meeting back, we are going to talk about this, and I guess we can talk about it at the Retreat. We will be talking about opening up our building and things of that nature. And Ward 2 will be having a Ward 2 meeting soon. I will be putting that out and in September we will probably be having a meeting. More than likely, it will be outside because I am not really comfortable meeting with a large crowd inside as of right. I am not saying anything about our meeting and things of that nature but with this variant coming back around we just want to be cautious. Especially for like a ward meeting. I will be putting that out soon where we can talk and then ward 2 members will be able to meet out new City Manager and other staff members as well. But other than that, Members of Council, and residents I do not have anything else. Thank you."

Council Member Myers stated, "I do not have anything at this time Mr. Mayor."

Vice Mayor Smith-Lee stated, "Hello everyone. I just want to say congratulations to a new business owner in Petersburg, Virginia. And it is located in Ward 6, Ms. Geda's Kitchen. It is open daily from 7am to 9pm. The location is 853 Commerce Street, Petersburg, VA 23803. And the phone number is 804-295-1892. They are taking orders to go. This young lady is a business owner and I believe that she is not even 40 years old. So, please go out and check out that restaurant on the corner of Commerce and Dunlop Street. Also, again I think that we tend to forget about our children. But congratulations to Petersburg High School Class of 2021. They received over \$1.3 million dollars in scholarships and awards. So, I think that they should get a round of applause. Just saying thank you to anyone that graduated from Petersburg High in 2021 class. And Dr. Pitre-Martin and the school board members, thank you all for staying the course and making sure that our kids are doing well. There is a financial workshop, and it is called the 'Big Question, Wealth, Wave.com.' It is tonight July 20th, Tuesday at 7:30pm. There is no cost, and it is online. You can register for this event. I think that as we get older or during the process of being in your 20s or 30s and you have a job, there is certain things that I think that you should take a look at. Your finance, your 401k, how you go about saving money, how you spend your money, put yourself on a budget, or how you can start saving money to buy a house. Thank you to the Petersburg Parks and Recreation. Thank you, Tami Yerby, and your staff, for making sure that we got our kids out doing something. Thank you, thank you, thank you. And also, for grounds. There have

*Audio available upon request.

been several things that have been happening not only in Ward 6 but throughout the city that no matter what I call them they are there, and they take care of the matter. That concludes my report.”

Mayor Parham stated, “Next, for my report I just want to thank School Board Chairman Ken Pritchett and also Dr. Pitre-Martin for participating in what was our Ward 3 shredding event that we had at Petersburg High School. It was a huge success. We had a lot of people come from all across the city cleaning up and shredding. It was definitely welcomed, and everyone was asking whether we would do it again and give people more notice. And thank you to the gentleman, Chris, from the shredding company. He had his son that night and still had his hospital tag on from the birth of his new baby to come out to Petersburg to do our shredding event. Thank him and congratulations to him. Also, at the same time we had a park cleanup that actually was wonderful. It was good to bring all of our partners together. Thanks for our partners from Fort Lee to Petersburg 100 Crew to Parks and Recreation and everyone that participated in that. They did a remarkable job in transforming the park. Next, I want to thank our Public Works Department and Tangelia and her staff for helping keep up a problem that we have over in Ward 3 at the Doughboy Statue around Ivy Gates and Sycamore Street. We have been having people deliberately drop bags of trash out there and her staff has been there to keep that area cleaned up. Hopefully, we can put some cameras out there and catch the culprit who is doing that. Also, we will be having a council meeting on Tuesday, July 27th at 12pm to do council appointee evaluations. And also, we will get together and get the goals set up for Mr. Turille. And that is going to be at 12pm so mark your calendars for July 27th. And like Council Member Wilson-Smith said before we are having our Retreat. We are going to follow the format from last year. It is going to start on Sunday, August 22nd after church. It will be a half of day. And then we are going to come right back on the next day of August 23rd for a full day session. And that is going to be held again at Fort Lee at the complex over there. They are going to feed us and house us over there. I look forward to having those discussions on the items that we discussed today and then some. So, August 22nd and 23rd. So, that completes my report.”

11. ITEMS REMOVED FROM CONSENT AGENDA:

*No items for this portion of the agenda.

12. FINANCE AND BUDGET REPORT:

*No items for this portion of the agenda.

13. UNFINISHED BUSINESS:

- a. Request to adopt a resolution to designate 25 vacant parcels of City owned real estate property within a conservation easement and removal from the property surplus list for disposition.

BACKGROUND: On March 19, 2019, approximately 269, were approved by the City Council for disposition. The Department of Economic Development has administered the disposition process and several properties have been sold. The Department of Economic Development continues to receive proposals to purchase and develop City-owned property from the list of properties approved by the City Council for disposition.

Several of the properties on the list of properties approved for disposition have been identified as having conditions that impact the City’s stormwater or other environmental systems. Development of these properties could adversely impact stormwater management and impact flooding.

The Department of Public Works and Utilities has identified properties located within floodways, and wetlands and those with significant utilities.

*Audio available upon request.

To address these issues, in January 2021, Economic Development Staff requested a review of list of properties approved for disposition by the Departments of Planning and Community Development, Public Works and Utilities, Neighborhood Services, Fire, and Police. The review resulted in an identification of 153 of the 180 properties currently available for disposition had issues ranging from floodplains, preservation areas, natural drainage ways, deficient lot dimensions, and other unidentified site conditions.

To ensure no environmental issues arise from the disposition and development of these properties, Economic Development staff and the Development Review Committee recommends to the City Council that 25 vacant parcels of City Owned Real Estate Property within a conservation easement and remove the properties from the surplus property list for disposition.

RECOMMENDATION: It is recommended that the City Council adopts a resolution designating 25 vacant parcels of City owned real estate property within a conservation easement and remove the properties from the surplus property list for disposition.

Mayor Parham stated, "Ms. Boone are we ready for that item?"

Cynthia Boone, Program Coordinator for Economic Development, stated, "Yes, sir. Just have to make a correction to the resolution. But I emailed that to you Mayor Parham, and the clerk and to Gerrit to display on the screen. We put 38 because it was originally 38 but after consulting with Tangel and her team we realized that it was just 25."

Ms. Boone gave a briefing on the request to adopt a resolution to designate 25 vacant parcels of City owned real estate property within a conservation easement and removal from the property surplus list for disposition.

Council Member Myers made a motion to approve the resolution to designate 25 vacant parcels of City owned real estate property within a conservation easement and removal from the property surplus list for disposition. The motion was seconded by Council Member Hill. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-R-67 A RESOLUTION TO DESIGNATE 25 VACANT PARCELS OF CITY OWNED REAL ESTATE PROPERTY WITHIN A CONSERVATION EASEMENT AND REMOVAL FROM THE PROPERTY SURPLUS LIST FOR DISPOSITION.

- b. An ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Petersburg Revival, LLC towards the sale of City-owned property at 1119 High Street West, parcel ID 024-080016.

BACKGROUND: The Department of Economic Development received a request from the Petersburg Revival, LLC to purchase city owned property located at 1119 West High St which is currently a vacant lot. They are requesting to add this property to their adjacent property located at 1117 West High St and maintain it. In doing so, it will provide them additional acreage and access to the rear of 1117 West High St. The proposed purchase price for the parcel is \$3300 which is 50% of the assessed value, \$6600. Petersburg Revival, LLC has provided financial documentation supporting their ability to purchase the property.

Per the City's Zoning Ordinance, the minimum dimensions for a single-family dwelling in a R-3 District are 50 feet wide and 5,000 square feet in area, and the minimum dimensions for a two-family dwelling in a R-3 District are 60 feet wide and 6,000 square feet in area and the property at 1119 West High Street does not meet the minimum dimensions for a single or two family dwelling

*Audio available upon request.

This proposal is in compliance with the Guidelines for the Disposition of City Real Estate Property, Zoning, and the Comprehensive Land Use Plan

Property Information

Address 1119 High ST W
Parcel ID 024-080016
Zoning R3

RECOMMENDATION: The Department of Economic Development recommends that the City Council approves the ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Petersburg Revival, LLC towards the sale of City-owned property located at 1119 High Street West.

Cynthia Boone, Program Coordinator for Economic Development, gave a briefing on the proposal of a request to authorize the City Manager to execute a purchase agreement between the City of Petersburg and Petersburg Revival, LLC towards the sale of City-owned property at 1119 High Street West, parcel ID 024-080016 by ordinance.

Council Member Cuthbert made a motion to approve the ordinance authorizing the City Manager to execute a purchase agreement between the City of Petersburg and Petersburg Revival, LLC towards the sale of City-owned property at 1119 High Street West, parcel ID 024-080016. The motion was seconded by Council Member Myers. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-49 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT TOWARD THE SALE OF CITY-OWNED PROPERTY AT 1119 WEST HIGH STREET, PARCEL 024-080016.

c. Sycamore Street – Old Towne Square

BACKGROUND: The City closed a portion of Sycamore Street as a response to the business community. To provide outside socially distanced outside dining during the COVID-19 Pandemic. This portion of the street was closed the end of May 2020 and has remained close since.

The city receives maintenance payments for this portion of road, it must be open to vehicular traffic in order to receive this payment. VDOT has advised the city may either opt to open the road that has been closed to traffic in order to receive continued maintenance payments.

RECOMMENDATION: To receive guidance from City Council on whether or not to reopen Sycamore Street or continue use of Old Towne Square.

Mayor Parham stated, “Mr. Turille do you want to do the 13C because you have it also for your update on 15A.”

Mr. Turille stated, “I think that this is fine. Let’s go ahead and address it.”

Mr. Turille presented a PowerPoint on Old Town Square on Sycamore Street.

Key points:

*Audio available upon request.

- Downtown revitalization is the core, The Epi-Center of Petersburg's Economic Development and must be given primary care and attention.
- The city has a duty to be an active leader in this effort.
- Majority of the crowd is the weekend crowd on Friday and Saturday.
- Considered all options to keep the Square open, weighing economic benefit and public safety.
- The approach was to see if the benefits, which are downtown revitalization and promotion, would outweigh costs and public safety risks to persons and property.
- Came up with three options. Option 1 is that Sycamore Square remains open, with street closed indefinitely. Option 2 is to close the square and re-open the road. Option 3 is to open road and re-locate square to the adjacent vacant lot at corner of Sycamore and Bollingbrook.
- Recommends Option 3 for more beneficial reason.

Council Member Cuthbert stated, "Thank you Mr. Mayor and thank you Mr. Turille. Two comments on Mr. Turille recommendation and presentation. One I thank him for his methodical and thoughtful analysis. I believe that he has done a masterful job in presenting the options to us. Second thing, I prefer Option 2. That is remove the square and not rent anything on the corner of Bollingbrook and North Sycamore. I think something rented on the corner of Bollingbrook and North Sycamore will benefit very few. I understand the City Manager's comments about public safety and I hope that with the passage of time and more analysis, we might revisit the Sycamore Square. But for now, we do not have that analysis and we do not have that alternative. I like the other components of the City Manager's recommendation very much. The only change I would suggest is that we substitute Option 2 for Option 3. I say that because Andrade's already has a terrorist dining area. Rajun Cajun already has a terrorist dining area. Tramonto's has a terrorist dining area. And I think those are the major beneficiaries of the square. That leaves Longstreet's and they have a very large interior space. So, again as the City Manager pointed out like so many things in live. There are plus and minuses at each option that we look at. But in my few, Option 2 is the preferred. I would suggest that we encourage the City Manager to pursue his recommendations and substitute Option 2 for Option 3. I thank the City Manager for recognizing that this is within his authority. He does not have to bring this to us but at the same time we recognize that this is an important issue and consequently has sought out our input and I think that is a great sign for the kind of working relationship that this City Council is going to have with this City Manager. Thank you very much Mr. Mayor."

Mayor Parham stated, "Okay. Thank you. Thank you again Mr. Turille for the presentation. It was very thorough and comprehensive. And we look for too many more of those."

Mr. Turille stated, "Thank you. Are we okay with my Option 3?"

Mayor Parham stated, "Council Member Cuthbert do you want to weigh in?"

Council Member Cuthbert stated, "For the reason's I have stated I am not okay with Option 3. I think it is a waste of the public's money and I don't think it is anything comparable to Square. I think that three of the four main beneficiaries of the square already have their own outdoor dining available. And I would not pursue renting that corner. I don't think that it is comparable, and I don't think you get much bang for the buck. I don't think the public gets much bang for the buck."

Council Member Wilson-Smith stated, "I do believe that everyone knows how I feel about the square. I like it and I wish that it would stay. I think that it gives the City of Petersburg something creative. It shows us thinking outside of the box. However, Mr. Turille has put a lot of thought into the process. He has shown us the pros and cons and has presented it in such a professional manor. I would like to render my support to Mr. Turille and what he has come up with based on the facts and based on his interviews with the people and based on his concerns as the City Manager and the safety. And based on the fact that he has met with the fire department and based on the fact that he knew that there was a fire downtown. I didn't know that. So, because

*Audio available upon request.

he did his homework, I would like to support him. How would it work with alcohol being sold on the lot I do not know? But I would like to render my support behind him until such time as he may feel a need to come back to council with something different. So, in spite of what I want I would like to support the professionalism poured into this. That's it."

Mr. Turille stated, "Thank you."

Council Member stated, "I do have some thoughts on this, but I am going to abstain being that I will be back either way. I appreciate the City Manager's thought and his research that goes into this. I will be fine either way. But I do not want to tell it one way or another because my business is down there. Thank you, Mr. Turille, for your input. We really appreciate you researching and coming up with the analysis. I know you will come up with the right solution for the citizen and the City of Petersburg and the businesses. Thank you."

Council Member Cuthbert stated, "I think the City Manager has asked us for some guidance on expression of preference as the Option 2 versus Option 3. I have spoken my reasons and I appreciate the City Manager's request for guidance, and I think he and I would like to hear what the other members of council would like to say about Option 2 versus Option 3."

Mayor Parham stated, "From standpoint Councilman Cuthbert, I know you have more of the pulse of your constituents down there. And the meetings that had with those businesses down there and they just won't restaurants but all types of businesses. I would like to get whatever type of feedback. Because they really had a strong passion for the square. So, I am willing to do whatever is beneficial for Ward 4 down there."

Vice Mayor Smith-Lee stated, "Mayor, I think the City Manager has done an outstanding job. He didn't just get those options and get through the presentation on feelings. He did his research and he talked to people. He talked to the fire department and the police department. And so, I am going to go with the recommendation coming from the City Manager on Option 3."

Mr. Williams stated, "It seems like it is reneging on the rental of that lot. I think that everyone seems to be in consensus that the manager reopening Sycamore Street is the right thing to do. So, what I would suggest is that in order for them to rent that lot they would have to come back in front of council and get you to execute the lease agreement and then have an appropriation. So, perhaps at this time the guidance is to reopen Sycamore Street and comeback to what you are proposing on the lot and then council will make a determination. Because that is something that council could vote on with the lease of that lot. But I think that everyone sounds like they are in agreement that the street needs to be reopened."

Council Member Myers stated, "As if I have discussed in the past, it is not the owning of the council. The council did not close the street. And I asked if the administration make a decision with respect to the outcome of this decision. Councilman Hill is at a disadvantage because he is down there, and it conflicts with his business. And he is on City Council. He should not be asked to make a decision. The decision came from the administration based on the need during COVID-19. And as far as I am concerned the administration needs to make a decision without the involvement of the City Council and to make a decision other than if you are going to utilize the space for rent then bring that back to City Council. As Mr. Cuthbert has suggested why is there a need in citizen's money and taxpayer's dollars to do so. And as we have seen displayed there has been limited use in that particular area during the course of the week. And I believe that Mr. Turille was down there taking his pictures with the Friday of Arts when the streets are full during that particular time. So, there is minimal use. Well, I am not going to provide a decision or assist in making a decision with respect to the outcome of the situation. I am going to lay it on the line that it is not on City Council to make this decision. Other than if he feels that having this additional lot or area to support it or rent it with taxpayer's dollars that it comes back to us and move to approve it with his recommendation. Not the council. Thank you very much."

*Audio available upon request.

Mr. Turille stated, "That is fine. There is really two parts to this. The first part is reopening the road and closing the square which I am prepared to do. And I will write a letter and send out to everybody about timeframe on that. But I think that I hear you. I am going to go ahead and see what the terms are for that lot. I would like to offer that. And then I am going to bring it back to you for further discussion."

Mayor Parham stated, "Alright. Thank you."

14. NEW BUSINESS:

- a. Consideration for the appropriation of a Virginia Foundation for Healthy Youth Grant in the amount of \$30,000.00 – 2nd Reading

BACKGROUND: This is the fourth year the city has received a grant from the Virginia Foundation for Healthy Youth. Grants in previous years were utilized to formulate and strengthen a team of stakeholders and experts representing local farmers' markets, gardening, nutrition, education, literacy, and culinary skills. These stakeholders proved capable of leveraging local resources to best fill gaps in services related to access to healthy food.

RECOMMENDATION: Approve.

Wayne Crocker, Director of Petersburg Public Library, and Fancie Terrell, HCAP Coordinator, gave a briefing on the Virginia Foundation for Healthy Youth Grant request.

Council Member Myers made a motion to approve the ordinance for the Virginia Foundation for Healthy Youth Grant. The motion was seconded by Council Member Hill. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-50 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022, FOR THE VIRGINIA FOUNDATION FOR HEALTHY YOUTH GRANT FOR PETERSBURG.

- b. A resolution authorizing the City Manager to execute a Development Agreement between the City of Petersburg and Joel Erb for the Development of 115 Jolly Alley located in Petersburg, VA.

BACKGROUND: The City of Petersburg City Council considered an Ordinance authorizing the City Manager to execute a purchase agreement related to the sale of city-owned property located at 115 Jolly Alley on July 20, 2021. A Development Agreement has been drafted that requires, in consideration of the City's conveyance of the Property to Joel Erb, that Mr. Erb shall perform the maintenance of the property in compliance with the project summary documents and in accordance with terms defined in the Agreement. The Development Agreement shall be referenced as if set forth fully in the deed of conveyance of the Property from the City to Joel Erb. The deed shall include provisions for the reverter described in the Development Agreement.

This resolution authorizes conveyance of the property.

RECOMMENDATION: The Department of Economic Development recommends approval of the resolution approving the development agreement and authorizing the City Manager and the City Attorney to execute all documents to facilitate the sale of City-owned property in accordance with applicable legal requirements.

*Audio available upon request.

Council Member Myers made a motion to approve the resolution authorizing the City Manager to execute a Development Agreement between the City of Petersburg and Joel Erb for the Development of 115 Jolly Alley located in Petersburg, VA. The motion was seconded by Council Member Wilson-Smith. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-R-68 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF PETERSBURG AND PB PETERSBURG OWNER, LLC FOR THE DEVELOPMENT OF 115 JOLLY ALLEY LOCATED IN PETERSBURG, VA.

- c. Resolution approving the City Manager to sign and submit appropriate documents for the submittal of the industrial revitalization fund for the hotel Petersburg rehabilitation located at 20 Tabb Street into a downtown boutique hotel.

BACKGROUND: The City of Petersburg, Virginia, wishes to apply for \$600,000 of Industrial Revitalization Funds for The Hotel Petersburg Project for the rehabilitation of 20 Tabb Street into a Downtown Boutique Hotel that will serve as an anchor destination in support of ongoing revitalization efforts.

Thirteen Million Five Hundred Fifty-Six Dollars (\$13,556,000) will be expended on construction of this project, as well as more than Two Million Dollars (\$2,000,000) will be spent on Furniture, Fixtures & Equipment (FF&E), it is projected that a minimum of 50 full-time and 30 part-time positions will result from the implementation of the project, as well as increased tourism and expenditures at area shops, attractions and restaurants, and an increase in tax revenues associated with these expenditures.

RECOMMENDATION: It is recommended that the City Council adopts the resolution approving the City Manager to sign and submit appropriate documents for the submittal of the industrial revitalization fund for the hotel Petersburg rehabilitation located at 20 Tabb Street into a downtown boutique hotel.

Council Member Hill made a motion to approve the resolution approving the City Manager to sign and submit appropriate documents for the submittal of the industrial revitalization fund for the hotel Petersburg rehabilitation located at 20 Tabb Street into a downtown boutique hotel. The motion was seconded by Council Member Myers. There was discussion on the motion. The motion was approved on roll call vote. On roll call vote, voting yes: Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Abstain: Cuthbert; Absent: Hart

21-R-69 A RESOLUTION APPROVING THE CITY MANAGER TO SIGN AND SUBMIT APPROPRIATE DOCUMENTS FOR THE SUBMITTAL OF THE INDUSTRIAL REVITALIZATION FUND FOR THE HOTEL PETERSBURG REHABILITATION LOCATED AT 20 TABB STREET INTO A DOWNTOWN BOUTIQUE HOTEL.

- d. A resolution authorizing the City Manager to execute a Development Agreement between the City of Petersburg and PB Petersburg Owner, LLC for the Development of 19 Vacant City-owned parcels located in Petersburg, VA.

BACKGROUND: The City of Petersburg City Council considered an Ordinance authorizing the City Manager to execute a purchase agreement related to the sale of city-owned property located at 857 Bank Street, 741 Blick Street, 1411 Farmer Street, 10 Foley Street North, 1111 Halifax Street, 1115 Halifax Street, 1230 High Street, 1206 Hinton Street, 751 Jones Street, 205 Maple Street, 1011 Mckenzie Street, 921 Priam Street, 110 Richland Street, 351-53 University Boulevard, 201 Virginia Avenue, 710 Wesley Street, 118 West Street South, 323 West Street South, and 1114 Wythe Street on July 20, 2021.

A Development Agreement has been drafted that requires, in consideration of the City's conveyance of the

*Audio available upon request.

Property to PB Petersburg Owner, LLC, that PB Petersburg Owner, LLC shall develop single family residential homes for homeownership in compliance with the project summary documents and in accordance with terms defined in the Agreement. The Development Agreement shall be referenced as if set forth fully in the deed of conveyance of the Property from the City to PB Petersburg Owner, LLC. The deed shall include provisions for the reverter described in the Development Agreement.

This resolution authorizes conveyance of the property.

RECOMMENDATION: The Department of Economic Development recommends approval of the resolution approving the Development Agreement and authorizing the City Manager and the City Attorney to execute all documents to facilitate the sale of City-owned property in accordance with applicable legal requirements.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed the public comments.

There was discussion among City Council and staff.

Council Member Myers made a motion to correct 351-23 to 351-353 University Boulevard and to approve the resolution authorizing the City Manager to execute a Development Agreement between the City of Petersburg and PB Petersburg Owner, LLC for the Development of 19 Vacant City-owned parcels located in Petersburg, VA. The motion was seconded by Vice Mayor Smith-Lee. The motion was approved on roll call vote. On roll call vote, voting yes: Myers, Hill, Smith-Lee, and Parham; Voting No: Cuthbert and Wilson-Smith; Absent: Hart

21-R-70 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF PETERSBURG AND PB PETERSBURG OWNER, LLC FOR THE DEVELOPMENT OF 19 VACANT CITY-OWNED PARCELS LOCATED IN PETERSBURG, VA.

- e. A resolution authorizing the City Manager to execute an amended development agreement between the City of Petersburg and PB Petersburg Owner, LLC for the Development of 1000 Diamond Street and 38 vacant parcels located in Petersburg, VA.

BACKGROUND: The City of Petersburg City Council considered an Ordinance authorizing the City Manager to execute an amended purchase agreement related to the sale of city-owned property located at 1000 Diamond St, 612 Pegram St, 151 St Mark St, 521 St Mark St, 709 Ann St, 735 Halifax St, 808 Halifax St, 811 Halifax St, 334 Harrison St, 803 Jones St S, 839-41 Jones St S, 829 Jones St S, 804 Jones St S, 809 Jones St S, 604 Shore St, 408 Shore St, 328 Shore St, 322 Shore St, 425 West St S, 715 West St S, 731 West St S, 716 Harding St, 627 Harding St, 517 St. Matthew St, 415 St. Matthew St, 708-10 Kirkham St, 712-714 Kirkham St, 716 Kirkham St, 249 North Carolina Ave, 742 Mount Airy St, 742 Blick St, 135 Kentucky Ave, 204 Kentucky Ave, 202 Kentucky Ave, 1004 Farmer St, 852 Rome St, 725 Sterling St, 919 Wythe St W, and 151 Virginia Ave. on July 20, 2021.

A Development Agreement has been drafted that requires, in consideration of the City's conveyance of the Property to PB Petersburg Owner, LLC, that PB Petersburg Owner, LLC shall develop 1000 Diamond Street (Virginia Avenue Elementary School) and related site as affordable apartments and community space described on Exhibit A and (2) the residential lots listed to be redeveloped initially as approximately thirty eight (38) affordable single-family houses for rent pursuant in compliance with the project summary documents and in accordance with terms defined in the Agreement.

*Audio available upon request.

The Development Agreement shall be referenced as if set forth fully in the deed of conveyance of the Property from the City to PB Petersburg Owner, LLC. The deed shall include provisions for the reverter described in the Development Agreement.

This resolution authorizes conveyance of the property.

RECOMMENDATION: The Department of Economic Development recommends approval of the resolution approving the Development Agreement and authorizing the City Manager and the City Attorney to execute all documents to facilitate the sale of City-owned in accordance with applicable legal requirements.

Council Member Myers made a motion to approve resolution authorizing the City Manager to execute an amended development agreement between the City of Petersburg and PB Petersburg Owner, LLC for the Development of 1000 Diamond Street and 38 vacant parcels located in Petersburg, VA. The motion was seconded by Council Member Hill. The motion was approved on roll call vote. On roll call vote, voting yes: Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Voting No: Cuthbert; Absent: Hart

There was discussion among City Council and the City Attorney.

21-R-71 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT DEVELOPMENT AGREEMENT BETWEEN THE CITY OF PETERSBURG AND PB PETERSBURG OWNER, LLC FOR THE DEVELOPMENT OF 1000 DIAMOND STREET AND 38 VACANT PARCELS LOCATED IN PETERSBURG, VA.

- f. Request to adopt a resolution authorizing the City Manager to execute a performance agreement between the City of Petersburg, Virginia, AMPAC Fine Chemicals Virginia, LLC, and the Virginia Economic Development Partnership Authority.

BACKGROUND: In December 2019, the Coronavirus disease 2019 (COVID-19) was identified in Wuhan, China and developed into a global pandemic in early 2020. COVID-19 is primarily transmitted from person-to-person through respiratory droplets. These droplets are released when someone with COVID-19 sneezes, coughs, or even talks. Infectious droplets can land in the mouths or noses of people who are nearby and inhaled into the lungs.

As of mid-February 2021, the virus has infected more than 110 million globally and caused 2.4 million deaths. In the U.S., 27.8 million Americans have been infected, representing 25.35% of global cases, and more than 487,855 have died, representing 20.13% of global cases. The COVID-19 pandemic also plunged the U.S. and the global economy into the worst recession since World War II. A key factor in COVID-19 related complications and deaths is a lack of available medicines to fight COVID-19 symptoms and treat cases that require ventilators and intubation. Even before COVID-19, there was already a shortage of available medicines, but the pandemic has stressed and already strained medical supply. A lack of domestic production of the ingredients to make medicines has hurt the American people, as foreign producers of these ingredients have had COVID-19 related factory closures and hoarding their own supply for their own citizens, leaving Americans at risk.

In the United States, there is a critical lack of domestic production of the raw and intermediate materials used to make medicines. Only 5% of the raw materials, known as Key Starter Materials (KSM's) are made in the U.S. KSM's are diverse and can range from plant matter, microorganisms, metals, and commercially available chemical ingredients to name a few. Only 20% of intermediate materials, known as Active Pharmaceutical Ingredients (API's) are made in the U.S. API's are more commonly known as the "active ingredient" found in all medicines. For example, Acetaminophen, which is found in Tylenol, is an API. 60% of the completed

*Audio available upon request.

medicines, known as Finished Products or “Injectables”, are made in the U.S. Finished Products are the medicines we consume and inject every day. This can include insulin shots, the previously mentioned Tylenol, cough syrups, cancer medications, and vaccines.

To address these shortages, Phlow Corporation (hereinafter “Phlow”) was founded in Richmond, Virginia in January 2020 as a public benefit company to manufacture high-quality generic drugs for the national medication stockpile to reduce the dependency on foreign suppliers. With the COVID-19 pandemic bringing the domestic pharmaceutical deficiencies to the forefront, Phlow was granted a four-year, \$354 million grant by the United States Department of Health and Human Services. This grant has an option to expand to \$812 million over 10 years. To fulfill the needs of this grant, Phlow is partnering with two companies to process raw materials into KSM’s and API’s, and subsequently, Finished Products. These two companies are AMPAC Fine Chemicals and Civica.

Phlow is a public benefit corporation founded to manufacture affordable, high quality, essential drugs in the United States. To help the United States secure its own strategic drug reserve, Phlow uses novel and innovative methods in the drug manufacturing industry to reduce the U.S.’s dependency on foreign supply chains. Established in January 2020, they are headquartered in Richmond and developing facilities in Petersburg. AMPAC Fine Chemicals (AFC), an SK pharnteco company, is a United States-based, custom manufacturer of active pharmaceutical ingredients (APIs, Drug Substances) and registered intermediates. AFC solves problems through technology and innovation to reliably deliver quality products that save and improve lives. With over 75 years of experience, AFC has mastered challenging chemistries, enabling us to provide the highest quality services to their customers. Their three integrated facilities are located in California, Texas, and Virginia. Civica Rx is a non-profit focused on making essential generic medications accessible and affordable. Civica Rx partners with healthcare systems to ensure that generic drugs are affordable and available as soon as possible. Civica Rx is focused on bringing value — in supply, quality, and price to the market. Established in 2018, they are headquartered in Lehi, Utah.

AMPAC Fine Chemicals established their Virginia operations in 2016 when they purchased the former Boehringer Ingelheim (BI) facility in Petersburg. Dr. Aslam Malik, CEO of AMPAC, cited the local workforce as a major factor in establishing AMPAC’s Virginia operations in Petersburg. “I knew the people here. I knew this area had some very qualified people... If you really want to bet on something, you bet on the people.” The current AMPAC facility produces API’s and encompasses 197 acres and has a total capacity of 45,000 gallons. Phlow, partnering with AMPAC to fulfill their HHS grant, decided on Petersburg to open their facilities as well. Phlow has on their board of directors Martin Van Trieste, who is currently President and CEO of Civica. This interconnectivity undoubtedly has contributed to Civica deciding to locate in Petersburg. Unlike AMPAC or Phlow, Civica was competitive with other locations in the U.S.

The Commonwealth’s Development Opportunity Fund (hereinafter “COF”) was activated to secure Civica and expand the existing AMPAC Facility to create a world-class pharmaceutical manufacturing park in the Petersburg I-95 Technology Zone. The COF exists as a final resource for Virginia, at the Governor’s discretion, in the face of serious competition from other states or countries. However, this fund requires a local match, but a partial exception was granted to Petersburg. VEDP’s COF contribution totals \$640,000 and requires a match of \$570,000 from Petersburg. To accomplish this, Petersburg offered to exempt Machinery and Tools (M&T) taxes for AMPAC Fine Chemicals for five-years. This would equal to the \$570,000 required to partially match the COF contribution. This M&T exemption is afforded to AMPAC Fine Chemicals by the I-95 Technology Zone. Located on the east side of Interstate 95, the Petersburg Technology Zone was created by City Council to attract high technology business activities that have special economic significance to the city. A financial incentive afforded by this Technology Zone is an exemption of M&T taxes. Additional incentives include the Virginia Economic Development Partnership Talent Accelerator Program (“VTAP”) which is valued at \$472,000. The VTAP is delivered by the VEDP in partnership with the Virginia Community College System. It provides world-class training and recruitment solutions that are fully customized to a company’s unique

*Audio available upon request.

operations, equipment, standards, and culture. All program services are provided at no cost to qualified new and expanding companies to incentivize job creation. There is also the Virginia Investment Performance Grant ("VIP Grant") which is \$250,000. The VIP Grant encourages existing Virginia companies, resulting in added capacity, modernization, increased productivity, or the creation, development, and utilization of advanced technology. The program targets existing manufacturers or research and development services supporting manufacturing.

RECOMMENDATION: It is recommended that the City Council approves this resolution authorizing the City Manager to execute a performance agreement between the City of Petersburg, AMPAC, and VEDP.

Council Member Hill made a motion to approve the resolution authorizing the City Manager to execute a performance agreement between the City of Petersburg, AMPAC, and VEDP. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-R-72 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PERFORMANCE AGREEMENT BETWEEN THE CITY OF PETERSBURG, VIRGINIA, AMPAC FINE CHEMICALS, AND THE VIRGINIA ECONOMIC DEVELOPMENT AUTHORITY.

- g. Consideration of a resolution authorizing the issuance and sale of general obligation refunding bonds of the City of Petersburg.

BACKGROUND: Davenport & Company, the City's Financial advisors, brought forward to the City an opportunity for debt refunding on the 2017A and 2017B bonds in May. Based on the market rates there were present, Davenport and City staff discussed the refunding opportunity. The refunding opportunity was presented to City Council on June 1, 2021, and City Council agreed to move forward with the process.

RECOMMENDATION: Staff recommends that City Council approve the resolution.

Roland Kooch, Representative from Davenport & Company, gave a briefing on the request to approve the resolution.

Council Member Hill made a motion to approve the resolution authorizing the issuance and sale of general obligation refunding bonds of the City of Petersburg. The motion was seconded by Council Member Myers. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-R-73 A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION REFUNDING BONDS OF THE CITY OF PETERSBURG, VIRGINIA, PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF.

- h. Consideration of appointing Stuart Turille as the primary to the Appomattox River Water Authority (ARWA) Board.

BACKGROUND: The Appomattox River Water Authority consists of the Cities of Colonial Heights and Petersburg and the Counties of Chesterfield, Dinwiddie, and Prince George. The Authority is responsible for the operation of the Appomattox River Water Treatment plant.

The Authority Board includes one (1) Member and one (1) Alternate Member from each of the political subdivisions. City Council has, as have other as its representatives on the Board and the Director of Public

*Audio available upon request.

Works as the alternate.

RECOMMENDATION: Recommend City Council appoint Stuart Turille, City Manager, to the Appomattox River Water Authority Board as the primary member.

Council Member Hill made a motion to appoint Stuart Turille, City Manager, to the Appomattox River Water Authority Board as the primary member. The motion was seconded by Council Member Myers.

Council Member Wilson-Smith made a substitute motion to appoint City Manager, Stuart Turille, to the Appomattox River Water Authority Board, South Central Wastewater Treatment Authority Board, Riverside Regional Jail Authority and to the Petersburg Area Regional Tourism Board. The motion was seconded by Council Member Hill. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Cuthbert; Absent: Hart

21-R-74 A RESOLUTION APPOINTING STUART TURILLE, CITY MANAGER, AS THE PRIMARY FOR THE APPOMATTOX RIVER WATER AUTHORITY BOARD.

- i. Consideration of appointing Stuart Turille as the primary to the South-Central Wastewater Treatment Authority Board.

BACKGROUND: South Central Wastewater Treatment Authority operates the Petersburg Wastewater Plant, which serves the Cities of Colonial Heights and Petersburg along with the Counties of Chesterfield, Dinwiddie, and Prince George.

The Authority Board includes one (1) Member and one (1) Alternate Member from each of the political subdivisions. City Council has, as have other member jurisdiction, traditionally appointed the locality's chief administrative officer as its representative on the Board and the Director of Public Works as the alternate.

RECOMMENDATION: Recommend Council appoint Stuart Turille, City Manager, as the primary representative of South-Central Wastewater Treatment Authority Board.

Approved with item 13h.

21-R-75 A RESOLUTION APPOINTING STUART TURILLE, CITY MANAGER, AS THE PRIMARY FOR THE SOUTH-CENTRAL WASTEWATER TREATMENT AUTHORITY BOARD.

- j. Consideration of appointing Stuart Turille, City Manager, as primary member to the Riverside Regional Jail Authority.

BACKGROUND: The Riverside Regional Jail Authority Board is a seven-member regional jail that oversees the regional jail facility serving the localities of Counties of Charles City, Chesterfield, Prince George and Surry and the Cities of Colonial Heights, Hopewell, and Petersburg. The city has one member and one alternate to serve on the board.

RECOMMENDATION: Recommend City Council appoint Stuart Turille, City Manager, as the primary member to the Riverside Regional Jail Authority.

Approved with item 13h.

21-R-76 A RESOLUTION APPOINTING STUART TURILLE, CITY MANAGER, WITH A TERM ENDING JUNE 30, 2022, TO THE RIVERSIDE REGIONAL JAIL AUTHORITY BOARD.

*Audio available upon request.

- k. Consideration of a resolution to accept American Rescue Plan Act (ARPA) funding – First Tranche.

BACKGROUND: On March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the Covid-19 pandemic. Approximately \$350 billion of The ARPA funding was allotted to assist state, local, tribal, and territory governments in responding to the coronavirus pandemic. The City of Petersburg is due to receive a total of \$20,961,839 which will be delivered in two tranches. The first tranche has already occurred, and the City of Petersburg has received \$10,480,919.50. The second tranche will occur not earlier than 12 months after the first tranche.

RECOMMENDATION: Staff recommends City Council approve the resolution.

Council Member Wilson-Smith made a motion to approve the resolution to accept the American Resue Plan Act (ARPA) funding – First Tranche. The motion was seconded by Council Member Hill.

Mayor Parham opened the floor for public comment.

Marcus Omar Squires, 1701 Monticello Street, stated, “I hope that there will be more citizen input provided and I hope that a majority of these funds will go towards infrastructure improvements which are needed in the City. Thank you.”

Barbara Rudolph, 1675 Mt. Vernon Street, stated, “I think that my comment would be similar to Mr. Squires. I hope that you all will entertain the possibility of getting input from citizens on this. I see it being done in other places and perhaps I can look at some of the examples and share them with you just for idea generation. Because it is a lot of money, and it can be very impactful. I do not even want to say what it should go for. I don’t even have an idea in my head, but I know that the amount of money is almost totaling \$21 million dollars. It is a huge windfall. It really represents a lot of possibilities for the city to address things that they haven’t been able to do. So, please consider us. Thank you.”

Seeing no further hands, Mayor Parham closed the public comments.

The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-R-77 A RESOLUTION TO ACCEPT AMERICAN RESCUE PLAN ACT (ARPA) FUNDING-FIRST TRANCHE.

- l. Consideration of appointment to the Petersburg Area Regional Tourism (PART) Board.

BACKGROUND: The structure of the PART Board includes the City Manager or County Administrator from each locality automatically on the board. Additionally, each locality should appoint a private sector person who is in a hospitality-related business (Examples: restaurant, hotel, shop, or art gallery owner, etc.).

For many years, the Petersburg appointee was the manager of the former Ramada Inn. When it closed, the position was not immediately filled and remained vacant.

The board meets every other month (July, September, November, January, March, May), on the 3rd Friday for a lunch meeting from 11:00 AM - 1:00 PM.

*Audio available upon request.

This is no concrete term limit. The appointee and/or the city can choose whether to continue with the appointment each year.

RECOMMENDATION: To appoint Stuart Turille, City Manager, to Petersburg Area Regional Tourism (PART) Board.

Approved with item 13h.

21-R-78 A RESOLUTION APPOINTING STUART TURILLE, CITY MANAGER TO PETERSBURG AREA REGIONAL TOURSIM BOARD (PART).

15. CITY MANAGER'S AGENDA:

a. Report from City Manager, Stuart Turille.

Key points:

- With Governor's lifting of mandatory restrictions and continued decline in COVID-19 cases he is recommending the City buildings open to the public beginning August 1st with continued use of masks when in common areas, six feet distancing, use of plexiglass for large volume public traffic areas such as billing and collections and continued encouragement of vaccination of all staff.
- Public safety staff to continue to monitor the COVID caseloads and possible new variants.
- Utility billing will begin reporting monthly on the collection rate of utility billing which now stands at 88%.
- The Public Works Director re-organized her staff to focus on utility billing, emphasizing customer engagement, data cleanup, information flow, training, and timeliness.
- Staff met with ARWA, our regional water treatment provider to receive their technical expertise on bills.
- Discussing in the bi-weekly department head meetings improving customer interactions. In some instances, this may be due to short staffing but also may be to technical routing of calls in the phone system.
- Forming a committee, directed by Mr. Tabor, Planning Director, to coordinate a public private partnership to find alternatives to demolition of historical treasures, historical buildings.
- Working with Parks and Recreation to reinvigorate the partnerships the city has to clean up roads and neighborhoods.
- Commendation to Police Chief Christian and staff for a violence free July 4th weekend due to his proactive community police actions.
- With 4 ½ inches of rain in 4 hours from Tropical Storm Elsa, it caused serious flooding throughout the city. The flooding points to a drainage system which must be reviewed for undersized pipes or under capacity connections. All the flooding was done with 12 hours.
- With the CARES/ARPA funds the City is reviewing the distribution process in lace of the first round of funds and will set this up to begin once guidelines from Treasury Department are issued in August.

b. Update on Old Town Square (Sycamore Street)

*This item was completed with item 13C.

c. COVID-19 Update

Mr. Turille stated that there is an increase a little with new cases but no new cases in last 7 days but *Audio available upon request.

one in the whole Crater District area. Stated that he will be watching the numbers of cases as the new variant is approaching.

Chief Kevin Michalek gave a presentation on COVID-19.

Key points:

- Positivity rate went up a few points during the 4th of July holiday.
- There were about four or five new cases that bumped the city up about half a percent. The positivity rate should continue to decrease.
- With the seven days average the city ran at zero new cases as the average.
- The City of Petersburg is rated number two for providing the most vaccines in the Crater District. And the numbers are continuing to go up.
- Right now, 280 children under the age of 18 has been fully vaccinated. The effort is continuing at vaccination sites.

Council Member Hill stated, "Mr. Turille, I don't want you to go into it right now, but due to consideration that when we do start meeting back with council meetings whatever cautions that we can put that out at the beginning. Whether the chairs are going to be six feet apart or if everyone is going to be required to wear mask or show vaccination or things like that. I do not know if you have given that thought when we do start meeting back in public and things of that nature."

Mr. Turille stated, "Yes, sir. I will definitely put that into consideration and the primary consideration will be if are able to use the library. I will factor in the spacing. But I will definitely factor all that in sir."

Council Member Hill stated, "Thank you. And I appreciate you."

16. BUSINESS OR REPORTS FROM THE CLERK:

*No items for this portion of the agenda.

17. BUSINESS OR REPORTS FROM CITY ATTORNEY:

*No items for this portion of the agenda.

17. ADJOURNMENT:

City Council adjourned at 5:04 p.m.

Clerk of City Council

APPROVED:

Mayor

*Audio available upon request.

The Special Called Closed Session Meeting of the Petersburg City Council was held on Tuesday, July 27, 2021, on live stream. Mayor Parham called the Special Called Closed Session Meeting to order at 12:00 p.m.

1. ROLL CALL:

Present:

Council Member Charles H. Cuthbert, Jr
Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Council Member John A. Hart, Sr.
Council Member Darrin Hill
Vice Mayor Annette Smith-Lee
Mayor Samuel Parham

Absent: None

Present from City Council Administration:

Clerk of Council Nykesha D. Jackson
City Manager Stuart Turille
City Attorney Anthony Williams

2. DETERMINATION OF THE PRESENCE OF A QUORUM:

All City Council Members were present.

3. DISCUSSION AND/OR CONSIDERATION:

- a. A resolution authorizing the City Manager to execute a Development Agreement between The City of Petersburg and Robert and Crystal Jones for the Development of 357 university Boulevard located in Petersburg, VA.

BACKGROUND: The City of Petersburg City Council considered an Ordinance authorizing the City Manager to execute a purchase agreement related to the sale of city-owned property located at 357 University Boulevard on July 20, 2021. A Development Agreement has been drafted that requires, in consideration of the City's conveyance of the Property to Robert and Crystal Jones, that Robert and Crystal Jones shall perform the development of the property in compliance with the project summary documents and in accordance with terms defined in the Agreement. The Development Agreement shall be referenced as if set forth fully in the deed of conveyance of the Property from the City to Robert and Crystal Jones. The deed shall include provisions for the reverter described in the Development Agreement.

This resolution authorizes conveyance of the property.

RECOMMENDATION: The Department of Economic Development recommends approval of the Resolution approving the Development Agreement and authorizing the City Manager and the City Attorney to execute all documents to facilitate the sale of City-owned property in accordance with applicable legal requirements.

Council Member Myers made a motion approve resolution approving the Development Agreement and

*Audio available upon request.

authorizing the City Manager and the City Attorney to execute all documents to facilitate the sale of City-owned property in accordance with applicable legal requirements. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hart, Hill Smith-Lee, and Parham

21-R-79 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF PETERSBURG AND ROBERT AND CRYSTAL JONES FOR THE DEVELOPMENT OF 357 UNIVERSITY BOULEVARD LOCATED IN PETERSBURG, VA.

4. CLOSED SESSION:

Mayor Parham stated, "I would entertain a motion to add consultation with legal counsel regarding a current litigation matter to the agenda today."

Council Member Cuthbert made a motion to add to closed session consultation with legal counsel regarding a current litigation matter to the closed session agenda. The motion was seconded by Council Member Hill. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hart, Hill, Smith-Lee and Parham

- a. The purpose of this meeting is to convene in the closed session pursuant to §2.2-3711(A)(1) of the Code of Virginia for the purpose of discussion pertaining to performance, assignment, and appointment of specific public employees of the City of Petersburg specifically including but not limited to discussion of *the evaluation of the performance of the appointees of City Council* and pursuant to §2.2-3711(A)(7) AND (8) of the Code of Virginia for the purpose of receiving legal advice and status update from the City Attorney and legal consultation regarding the subject of specific legal matters requiring the provision of legal advice by the City Attorney and matters of actual or probable litigation, *specifically including but not limited to Petersburg Circuit Court Case No.: CL21-000337 and other legal matters requiring the legal advice of the City Attorney.*

Council Member Hill made a motion that the City Council go into closed session for the purposes noted. The motion was seconded by Council Member Hart. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hart, Hill, Smith-Lee and Parham

City Council entered closed session at 12:05p.m.

CERTIFICATION:

Mr. Williams stated, "The Mayor would entertain a motion to conclude the closed session called this evening to certify in accordance with §2.2-3712 that the Code of Virginia that to the best of each members knowledge that only public business matter lawfully exempted from the opening meeting requirements were discussed and that only such public business matters were identified in the motion by which the closed meeting was convened, heard, discussed, or considered. If any member believes that there was a departure from the foregoing requirements should so state prior to the vote indicating the substance for departure that in his or her judgment has taken place. This requires a roll call vote Mr. Mayor."

Council Member Hill made a motion to return City Council into open session and certify the purposes of the closed session. The motion was seconded by Vice Mayor Smith-Lee. There was no discussion on the

*Audio available upon request.

motion.

The motion was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Wilson-Smith, Hill, Smith-Lee and Parham; Absent: Hart and Myers

21-R-80 A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER’S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.

City Council returned to opened session at 2:10 p.m.

3. ADJOURNMENT:

City Council adjourned at 2:12 p.m.

Clerk of City Council

APPROVED:

Mayor

*Audio available upon request.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: John Michalek

RE: **Consideration of an ordinance for the Department of Fire, Rescue and Emergency Services from the Virginia Department of Fire Programs. This FY2021 allotment is \$123,553, unused funds are not forfeited but must remain available for use by the agency-1st Reading.**

PURPOSE: The Commonwealth of Virginia established a fund for fire departments under to Code of Virginia, Section 38.2-401.

REASON: To provide fire training and firefighting equipment for local jurisdictions.

RECOMMENDATION: Recommend that Council accept and appropriate the Virginia Department of Fire Programs- Aid to Localities (ATL) amount of \$123,553 for fiscal year 2021 to the Department of Fire, Rescue and Emergency Services.

BACKGROUND: The City of Petersburg receives the Fire Programs Fund- Aid to Localities grant annually to assist with training and firefighting equipment. These funds are currently programmed for purchasing new Vehicle Extrication Equipment, Personal Protective Equipment, tools and other related equipment.

COST TO CITY: No Cost to City

BUDGETED ITEM: N/A (Grant)

REVENUE TO CITY: \$123,553.00

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: Department of Fire, Rescue and Emergency Services

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None

REQUIRED CHANGES TO WORK PROGRAMS: None

ATTACHMENTS:

1. Fire Programs
2. Fire Programs (\$125,553)- Ordinance



Submission Form for Items Requiring City Manager's Signature

Item: Virginia Department of Fire Programs Aid to Localities Funding appropriation for fiscal year 2021.

Summary: Annually, the Department of Fire, Rescue and Emergency Services receive funding from the Virginia Department of Fire Programs with stipulations. The FY 2021 allotment is \$123,553.00. Unused funds are not forfeited but must remain available for use by the agency. This is in accordance with 38.2-401 as amended in Code of Virginia.

Department Head

Signature: _____ **Date:** _____
J. Kevin Michalek – Division Chief June 28, 2021

Date item needs to be returned: 6/28/21

Reviewed by: _____ **Date:** _____
City Manager:  6/28/21

Note: Please place tab on page(s) to be signed.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: June 28, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Kenneth A. Miller, Interim City Manager

FROM: Scott Liebold – Interim Fire Chief
J. Kevin Michalek – Division Chief

RE: City Ordinance to accept Fire Programs Fund - Aid to Localities for FY 2021

PURPOSE: The Commonwealth of Virginia established a fund for fire departments under the Code of Virginia, Section §38.2-401.

REASON: To provide fire training and firefighting equipment for local jurisdictions.

RECOMMENDATION: Recommend that Council accept and appropriate the Virginia Department of Fire Programs – Aid to Localities (ATL) amount of \$123,553.00 for fiscal year 2021 to the Department of Fire, Rescue and Emergency Services.

BACKGROUND: The City of Petersburg receives the Fire Programs Fund - Aid to Localities grant annually to assist with training and firefighting equipment. These funds are currently programed for purchasing new Vehicle Extrication Equipment, Personal Protective Equipment, tools and other related equipment.

COST TO CITY: No Cost to City

BUDGETED ITEM: N/A (Grant)

REVENUE TO CITY: \$123,553.00

CITY COUNCIL HEARING DATE: September 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: Department of Fire, Rescue and Emergency Services.

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None.

REQUIRED CHANGES TO WORK PROGRAMS: None

ATTACHMENTS: Code of Virginia Title §38.2-401, Fire Programs Fund. “Virginia Department of Fire Programs’ - Aid to Locality FY 2021 Allocation Sheet.

STAFF: N/A

§ 38.2-401. Fire Programs Fund.

A. 1. There is hereby established in the state treasury a special nonreverting fund to be known as the Fire Programs Fund, hereinafter referred to as "the Fund." The Fund shall be administered by the Department of Fire Programs under policies and definitions established by the Virginia Fire Services Board. All moneys collected pursuant to the assessment made by the Commission pursuant to subdivision 2 of this subsection shall be paid into the state treasury and credited to the Fund. The Fund shall also consist of any moneys appropriated thereto by the General Assembly and any grants or other moneys received by the Virginia Fire Services Board or Department of Fire Programs for the purposes set forth in this section. Any moneys deposited to or remaining in such Fund during or at the end of each fiscal year or biennium, including interest thereon, shall not revert to the general fund but shall remain in the Fund. Interest earned on all moneys in the Fund and interest earned on moneys held by the Commission pursuant to subdivision 2 of this subsection prior to the deposit of such moneys into the Fund, including interest earned on such moneys during any period when the Commission is reconciling payments from insurers, shall remain in or be deposited into the Fund, as the case may be, and be credited to it. Such interest shall be set aside for fire service purposes in accordance with policies developed by the Virginia Fire Services Board. Notwithstanding any other provision of law to the contrary, policies established by the Virginia Fire Services Board for the administration of the Fund, and any grants provided from the Fund, that are not inconsistent with the purposes set out in this section shall be binding upon any locality that accepts such funds or related grants. The Commission shall be reimbursed from the Fund for all expenses necessary for the administration of this section. The balance of moneys in the Fund shall be allocated periodically as provided in this section. Expenditures and disbursements from the Fund shall be made by the State Treasurer on warrants issued by the Comptroller upon written request signed by the Executive Director of the Department of Fire Programs (Director) or his designee.

2. The Commission shall annually assess against all licensed insurance companies doing business in the Commonwealth by writing any type of insurance as defined in §§ 38.2-110, 38.2-111, 38.2-126, 38.2-130 and 38.2-131 and those combination policies as defined in § 38.2-1921 that contain insurance as defined in §§ 38.2-110, 38.2-111 and 38.2-126, an assessment in the amount of one percent of the total direct gross premium income for such insurance. Such assessment shall be apportioned, assessed and paid as prescribed by § 38.2-403. In any year in which a company has no direct gross premium income or in which its direct gross premium income is insufficient to produce at the rate of assessment prescribed by law an amount equal to or in excess of \$100, there shall be so apportioned and assessed against such company a contribution of \$100.

B. After reserving funds for the Fire Services Grant Program and Dry Fire Hydrant Grant Program pursuant to subsection D, 75 percent of the remaining moneys available for allocation from the Fund shall be allocated to the several counties, cities, and towns of the Commonwealth providing fire service operations to be used for the improvement of volunteer and career fire services in each of the receiving localities. Funds allocated to the counties, cities, and towns pursuant to this subsection shall not be used directly or indirectly to supplant or replace any other funds appropriated by the counties, cities, and towns for fire service operations. Such funds shall be used solely for the purposes of (i) training volunteer or career firefighting personnel in each of

the receiving localities; (ii) funding fire prevention and public safety education programs; (iii) constructing, improving, and expanding regional or local fire service training facilities; (iv) purchasing emergency medical care and equipment for fire personnel; (v) payment of personnel costs related to fire and medical training for fire personnel; (vi) purchasing personal protective equipment, vehicles, equipment, and supplies for use in the receiving locality specifically for fire service purposes; or (vii) providing training and education and purchasing products, including personal protective equipment, diesel exhaust removal systems, decontamination equipment, and commercial extractors, that are designed to reduce the incidence of cancer among firefighters. Notwithstanding any other provision of the Code, when localities use such funds to construct, improve, or expand fire service training facilities, fire-related training provided at such training facilities shall be by instructors certified or approved according to policies developed by the Virginia Fire Services Board. Distribution of this 75 percent of the Fund shall be made on the basis of population as provided for in §§ 4.1-116 and 4.1-117; however, no county or city eligible for such funds shall receive less than \$10,000, nor eligible town less than \$4,000. The Virginia Fire Services Board shall be authorized to exceed allocations of \$10,000 for eligible counties and cities and \$4,000 for eligible towns, respectively. Allocations to counties, cities, and towns receiving such allocations shall be fair and equitable as set forth in Board policy. Any increases or decreases in such allocations shall be uniform for all localities. In order to remain eligible for such funds, each receiving locality shall report annually to the Department on the use of the funds allocated to it for the previous year and shall provide a completed Fire Programs Fund Disbursement Agreement form. Each receiving locality shall be responsible for certifying the proper use of the funds. If, at the end of any annual reporting period, a satisfactory report and a completed agreement form have not been submitted by a receiving locality, any funds due to that locality for the next year shall not be retained. Such funds shall be added to the 75 percent of the Fund allocated to the counties, cities, and towns of the Commonwealth for improvement of fire services in localities.

C. The remainder of the moneys available for allocation from the Fund shall be used for (i) the purposes of carrying out the powers and duties assigned to the Department of Fire Programs under Chapter 2 (§ 9.1-200) of Title 9.1, which shall include providing funded training and administrative support services for nonfunded training to localities and (ii) the payment of the compensation and costs of expenses of the members of the Fire Services Board in performing their official duties; however, the Fund shall not be used for salaries or operating expenses associated with the Office of the State Fire Marshal.

D. The Fire Services Grant Program is hereby established and will be used as grants to provide regional fire services training facilities, to finance the Virginia Fire Incident Reporting System and to build or repair live fire training structures as determined by the Virginia Fire Services Board. Beginning January 1, 1996, \$1 million from the assessments made pursuant to this section shall be distributed each year for the Fire Services Grant Program to be used as herein provided, and \$100,000 shall be distributed annually for continuing the statewide Dry Fire Hydrant Grant Program. Moneys allocated pursuant to this subsection shall be used for the purposes stated in this subsection, and for no other purpose. All grants provided from these programs shall be administered by the Department according to the policies established by the Virginia Fire Services Board.

E. Moneys in the Fund shall not be diverted or expended for any purpose not authorized by this section.

F. The Director shall establish written standards for determining the extent to which clients outside the Commonwealth shall be financially responsible for the cost of fire and emergency services training provided by the Department of Fire Programs. Revenues generated by such training shall be retained in the Fire Programs Fund and may be used solely for providing additional funded direct training to members of Virginia's fire and emergency services.

1985, c. 545, § 38.1-44.1; 1986, cc. 60, 562; 1988, c. 336; 1995, cc. 615, 637; 1997, c. 791; 1998, cc. 166, 877; 2000, c. 820; 2001, cc. 397, 413; 2002, c. 389; 2004, c. 164; 2006, cc. 58, 322; 2007, cc. 647, 741; 2018, c. 649; 2019, c. 509.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Virginia Total		323	8,001,024	\$ 32,318,537		0
Description	FIN	FIPS Code	Population ²	FY 2021 Allocation (2020)	PAYMENT (100%)	Transfer (Quarter)
Newport News	0000050480	700	180,719	\$ 688,723	\$ -	
Norfolk	0000050446	710	242,803	\$ 925,326	\$ -	
Norton	0000050225	720	3,958	\$ 30,000	\$ -	
Petersburg	0000046251	730	32,420	\$ 123,553	\$ -	
Poquoson	0000050231	735	12,150	\$ 46,304	\$ -	
Portsmouth	0000050162	740	95,535	\$ 364,085	\$ -	
Radford	0000054639	750	16,408	\$ 62,531	\$ -	
Richmond	0000058592	760	204,214	\$ 778,262	\$ -	
Roanoke	0000052033	770	97,032	\$ 369,790	\$ -	
Salem	0000054643	775	24,802	\$ 94,521	\$ -	
Staunton	0000052026	790	23,746	\$ 90,496	\$ -	
Suffolk	0000053296	800	84,585	\$ 322,355	\$ -	
Virginia Beach	0000050813	810	437,994	\$ 1,669,201	\$ -	
Waynesboro	0000052017	820	21,006	\$ 80,054	\$ -	
Williamsburg	0000053210	830	14,068	\$ 53,613	\$ -	
Winchester	0000051009	840	26,203	\$ 99,860	\$ -	
Total Cities		38	2,452,405	\$ 9,386,742	\$ -	0

(a)

Note² FY2021 Allocations estimates calculated with new 2010 US Census data

Summary	Localities	Population ²	FY 2021 Allocation (2020)	INITIAL PAYMENT (100%)	Transfer Count
Counties	95	5,040,906	\$ 19,274,739	\$ -	0
Towns	190	507,713	\$ 3,657,056	\$ -	0
Cities	38	2,452,405	\$ 9,386,742	\$ -	0
Virginia	323	8,001,024	\$ 32,318,537	\$ -	0

Scheduled disbursements dates for FY-2021			
Properly completed forms received by will have funds released for electronic transfer by:			
Friday, August 21, 2020	Friday, September 25, 2020		
Friday, November 20, 2020	Friday, December 25, 2020		
Friday, February 19, 2021	Friday, March 19, 2021		
Friday, May 21, 2021	Friday, June 25, 2021		

ATL disbursements are made via an electronic funds transfer (EFT) to the account-of-record of each jurisdiction.

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE GRANTS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the Grants Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted	\$0.00
ADD: Fire Programs – Aid to Localities (ATL) (3-200-024040-0615-0-207)	<u>\$123,553.00</u>
Total Revenues	<u>\$123,553.00</u>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted	\$0.00
ADD: Fire Programs – Aid to Localities (ATL) (4-200-032101-3190-0-207)	<u>\$123,553.00</u>
Total Expenses	<u>\$123,553.00</u>



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: John Michalek

RE: **Consideration of an ordinance for Virginia Office of EMS-Rescue Squad Assistance Fund (RSAF)- 1st Reading.**

PURPOSE: The Commonwealth of Virginia, Office of Emergency Medical Services established a fund for licensed emergency medical services agencies under the Code of Virginia 12VAC5-31-2850 and 44-146.16.

REASON: To provide funding assistance with medical training, medical equipment, and other special projects for local ems agencies that are beyond normal budgetary means.

RECOMMENDATION: Recommend that Council accept and appropriate the Virginia Office of Emergency Medical Services- Rescue Squad Assistance Fund (RSAF) grant in the amount of \$54,615.55 for the fiscal year 2022 for the Department of Fire, Rescue and Emergency Services.

BACKGROUND: The City of Petersburg, Department of Fire, Rescue and Emergency Services may apply for financial assistance through the Virginia Office of EMS for grants to support special projects and initiatives as they determine applicable. The current grant is a 100% funded reimbursement grant for the acquisition of information technology hardware for use in patient care reporting as required by regulations in the Code of Virginia, 12VAC5-31-560.

COST TO CITY: No cost to the City.

BUDGETED ITEM: N/A Grant

REVENUE TO CITY: \$54,615.55

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: Department of Fire, Rescue and Emergency Services

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None

REQUIRED CHANGES TO WORK PROGRAMS: None

ATTACHMENTS:

1. RSAF (\$54,615.55)- Ordinance
2. RSAF Grant

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE GRANTS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the Grants Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted	\$0.00
ADD: Virginia Office of EMS – Rescue Squad Assistance Fund (RSAF) (3-200-024040-0615-0-210)	<u>\$54,615.55</u>
Total Revenues	<u>\$54,615.55</u>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted	\$0.00
ADD: Virginia Office of EMS – Rescue Squad Assistance Fund (RSAF) (4-200-032104-3190-0-210)	<u>\$54,615.55</u>
Total Expenses	<u>\$54,615.55</u>



Submission Form for Items Requiring City Manager's Signature

Item: Virginia Office of Emergency Medical Services – Rescue Squad Assistance Fund appropriation for the fiscal year 2022.

Summary: The Virginia Office of Emergency Medical Services has awarded the Department of Fire, Rescue, and Emergency Services grant funding in the amount of \$54,615.55 with stipulations. The funds are for the purchase of computer hardware in the transition to ESO Software for patient care reporting as required under state regulation.

Department Head

Signature: _____ **Date:** _____
J. Kevin Michalek – Division Chief (6/25/21)

Date item needs to be returned: July 28, 2021

Reviewed by
City Manager: _____ **Date:** 6/29/2021

Note: Please place tab on page(s) to be signed.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: June 25, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Kenneth A. Miller, Interim City Manager

FROM: Scott Liebold – Interim Fire Chief
J. Kevin Michalek – Division Chief

RE: **City Ordinance to accept the Virginia Office of EMS – Rescue Squad Assistance Fund (RSAF)**

PURPOSE: The Commonwealth of Virginia, Office of Emergency Medical Services established a fund for licensed emergency medical services agencies under the Code of Virginia 12VAC5-31-2850 and §44-146.16.

REASON: To provide funding assistance with medical training, medical equipment, and other special projects for local ems agencies that are beyond normal budgetary means.

RECOMMENDATION: Recommend that Council accept and appropriate the Virginia Office of Emergency Medical Services – Rescue Squad Assistance Fund (RSAF) grant in the amount of \$54,615.55 for the fiscal year 2022 for the Department of Fire, Rescue, and Emergency Services.

BACKGROUND: The City of Petersburg, Department of Fire, Rescue and Emergency Services may apply for financial assistance through the Virginia Office of EMS for grants to support special projects and initiatives as they determine applicable. The current grant is a 100% funded, reimbursement grant for the acquisition of information technology hardware for use in patient care reporting as required by regulations in the Code of Virginia, 12VAC5-31-560.

COST TO CITY: No Cost to City

BUDGETED ITEM: N/A (Grant)

REVENUE TO CITY: \$54,615.55

CITY COUNCIL HEARING DATE: September 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: Department of Fire, Rescue and Emergency Services.

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None.

REQUIRED CHANGES TO WORK PROGRAMS: None

ATTACHMENTS: Code of Virginia, 12VAC5-31-2850 and Title §44-146-16, Rescue Squad Assistance Fund.

STAFF: N/A

Virginia Administrative Code
Title 12. Health
Agency 5. Department Of Health
Chapter 31. Virginia Emergency Medical Services Regulations

Part VIII. Financial Assistance for Emergency Medical Services

Article 9. Accreditation of EMS Programs

12VAC5-31-2850. Emergency awards.

- A. The commissioner empowers the Office of EMS the ability to implement Emergency Grant Awards. The Office of EMS will advise the EMS Advisory Board and FARC of emergency grants awarded and the purpose(s) of disbursement of these funds.
- B. Applications shall be made to the Office of EMS on an approved application form at any time.
- C. The Emergency Grant Award will be made or rejected by the Office of EMS within 10 business days after receiving an application on an approved form.
- D. Award of funds shall be based upon the demonstrated needs arising from a natural or manmade disaster as defined in § 44-146.16 of the Code of Virginia.
- E. Award of funds shall be based upon incidents or circumstances involving the loss or potential loss of critical equipment or services.

Statutory Authority §§ 32.1-12, 32.1-111.4, and 32.1-111.11 of the Code of Virginia.

Historical Notes Derived from Virginia Register Volume 24, Issue 6, eff. January 1, 2008.

Code of Virginia

Title 44. Military and Emergency Laws

Chapter 3.2. Emergency Services and Disaster Law

§ 44-146.21. Declaration of local emergency

§ 44-146.21. Declaration of local emergency.

A. A local emergency may be declared by the local director of emergency management with the consent of the governing body of the political subdivision. In the event the governing body cannot convene due to the disaster or other exigent circumstances, the director, or in his absence, the deputy director, or in the absence of both the director and deputy director, any member of the governing body may declare the existence of a local emergency, subject to confirmation by the governing body at its next regularly scheduled meeting or at a special meeting within 45 days of the declaration, whichever occurs first. The governing body, when in its judgment all emergency actions have been taken, shall take appropriate action to end the declared emergency.

B. A declaration of a local emergency as defined in § 44-146.16 shall activate the local Emergency Operations Plan and authorize the furnishing of aid and assistance thereunder.

C. Whenever a local emergency has been declared, the director of emergency management of each political subdivision or any member of the governing body in the absence of the director, if so authorized by the governing body, may control, restrict, allocate or regulate the use, sale, production and distribution of food, fuel, clothing and other commodities, materials, goods, services and resource systems which fall only within the boundaries of that jurisdiction and which do not impact systems affecting adjoining or other political subdivisions, enter into contracts and incur obligations necessary to combat such threatened or actual disaster, protect the health and safety of persons and property and provide emergency assistance to the victims of such disaster, and proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and materials, and other expenditures of public funds, provided such funds in excess of appropriations in the current approved budget, unobligated, are available. Whenever the Governor has declared a state of emergency, each political subdivision affected may, under the supervision and control of the Governor or his designated representative, enter into contracts and incur obligations necessary to combat such threatened or actual disaster beyond the capabilities of local government, protect the health and safety of persons and property and provide emergency assistance to the victims of such disaster. In exercising the powers vested under this section, under the supervision and control of the Governor, the political subdivision may proceed without regard to time-consuming procedures and formalities prescribed by law pertaining to public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and materials, levying of taxes, and appropriation and expenditure of public funds.

D. No interjurisdictional agency or official thereof may declare a local emergency. However, an interjurisdictional agency of emergency management shall provide aid and services to the affected political subdivision authorizing such assistance in accordance with the agreement as a result of a local or state declaration.

E. None of the provisions of this chapter shall apply to the Emergency Disaster Relief provided by the American Red Cross or other relief agency solely concerned with the provision of service at no cost to the citizens of the Commonwealth.

1973, c. 260; 1974, c. 4; 1975, c. 11; 1976, c. 594; 1986, c. 24; 1990, c. 945; 1994, c. 75; 2000, c. 309; 2016, c. 555.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Gregory Geist

RE: **Consideration of FY2019 Carryover (\$4,070.22) for the Edward Byrne Memorial Grant (JAG).**

PURPOSE: Requesting approval from City Council to accept and appropriate the remaining FY2019 Edward Byrne Grant funds in the amount of \$4,070.22 awarded to the Petersburg Bureau of Police from the Department of Justice.

REASON: Petersburg Bureau of Police has applied for, and been awarded, grant funding from the Department of Justice. In order to appropriate the leftover funds Council needs to accept the carryover balance per City policy.

RECOMMENDATION: Recommend that Council accept and appropriate the remaining funds to be spent in FY2021-22.

BACKGROUND: The Edward Byrne JAG Grant is an annual grant awarded to Local Police agencies for various enforcement projects. Petersburg applied and accepted this grant last FY and has \$4,070.22 remaining. There is no local match to these funds.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: \$4,070.22

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Bureau of Police

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. FY19 JAG

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE GRANTS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the Grants Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted	\$0.00
ADD: 2019 Edward Byrne Mem. Grant (JAG) (3-200-24040-615-0-211)	<u>\$4,070.22</u>
Total Revenues	<u>\$4,070.22</u>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted	\$0.00
ADD: Other Operating Supplies (JAG) (4-200-31102-6014-0-303)	<u>\$4,070.22</u>
Total Expenses	<u>\$4,070.22</u>

FFR-533035

FY19 JAG

Solicitation Title: **BJA FY 19 Edward Byrne Memorial Justice Asslt**
 Project Title: **Equipment & Technology Upgrade** Federal Award Amount \$30,830.00
 Project Period: **10/1/18 - 9/30/22** Unpaid Balance: **---**
 Managing Office: **OJP** Program Office: **BJA**
 DOJ Grant Manager: **Kathryn Manning** DUNS: **066004375**
 Grant Award Administrator: **PATRICE ELLIOTT** TIN: **546001502**
 FAW Case ID: **FAW-25531**

Revenue: 3-200-24040-615-0-211

expense: 4-200-31102-6014-0-303

\$4,070.22

1. Federal Agency and Organizational Element to Which Report is Submitted: U.S. Department of Justice
 Federal Agency and Organizational Element to Which Report is Submitted

2. Federal Grant Or Other Identifying number: 2019-DJ-BX-0773
 This is the grant number assigned to the award for this program.

3. Recipient Organization (Name and complete address including Zip code)
 This is the organization name and complete address of the recipient organization.

Recipient Organization Name: PETERSBURG, CITY OF
 Street 1: 135 N UNION ST
 Street 2:
 City: PETERSBURG County:
 State: VA Province:
 Country: USA ZIP / Postal Code: 23803

4a. DUNS Number 066004375
 This is the Data Universal Numbering System Number (DUNS) assigned to the recipient organization.

4b. EIN 546001502
 This is the Employer Identification Number (EIN) of the recipient organization.

5. Recipient Account Number
 Enter the account number or any other identifying number assigned by the recipient to the award. This number is for the recipient's use only and is not required.

6. Report Type Quarterly
 A final report shall be submitted within 90 days after the grant period end date.

7. Basis Of Accounting Cash
 Specify whether a cash or accrual basis was used for recording transactions related to the award and for preparing this report. Accrual basis of accounting refers to the accounting method in which expenses are recorded when incurred. For cash basis accounting, expenses are recorded when they are paid.

8. Project/Grant Period From To
 Enter the project/grant period (start and end date). This should encompass the beginning date of the original award and the latest ending date under the award number
 10/01/2018 09/30/2022

9. Reporting Period From To
 Enter the start and end date of the reporting period. Federal Financial Reports will be submitted on a quarterly basis. A final FFR shall be submitted at the completion of the award agreement. The following reporting periods shall be used for quarterly reports: October 1 - December 31 (due by January 30) • January 1 - March 31 (due by April 30) • April 1 - June 30 (due by July 30) • July 1 - September 30 (due by October 30) Quarterly reports shall be submitted no later than 30 days after the end of each reporting

period. Final reports shall be submitted no later than 90 days after the project or grant period end date.

3. Transactions:

Cummulative

Federal Cash:

- ✓ 10a. Cash Receipts
Do not enter any information in this field. COPS, OJP, and OVW do not require a Grantee to report this information. —
- ✓ 10b. Cash Disbursements
Do not enter any information in this field. COPS, OJP, and OVW do not require a Grantee to report this information. —
- ✓ 10c. Cash on Hand (line a minus b)
Do not enter any information in this field. COPS, OJP, and OVW do not require a Grantee to report this information. —

Federal Expenditures and Unobligated Balance:

- ✓ 10d. Total Federal funds authorized
The total Federal funds authorized as of the reporting period end date. \$30,630.00
- ✓ 10e. Federal share of expenditures
Enter the cumulative amount of federal fund expenditures. \$26,559.78
- ✓ 10f. Federal Share of Unliquidated Obligations
Enter the cumulative amount for the federal share of unliquidated obligations. On a cash basis, unliquidated obligations are obligations incurred, but not yet paid. They include direct and indirect expenses incurred but not yet paid or charged to the award, including amounts due to subrecipients or contractors. On an accrual basis, the obligations are incurred, but the expenditures have not yet been recorded. On the final report, for either cash or accrual basis, this line should be zero (0). Do not include any amount in Line 10f that have been reported in Line 10e. Include the unliquidated obligations that will be expended by the end of the next quarter. Do not include any amount in Line 10f a future commitment of funds (such as a long-term contract) for which an obligation or expense will not be incurred by the end of the next quarter. —
- ✓ 10g. Total Federal share (sum of lines e and f)
The sum of Lines 10e and 10f. \$26,559.78
- ✓ 10h. Unobligated balance of Federal Funds (line d minus g)
The amount of Line 10d minus Line 10g. \$4,070.22

Recipient Share:

- ✓ 10i. Total recipient share required
Enter the total required recipient share for grant period specified in Line 8. The required recipient share should include all matching and cost sharing provided by recipients and third-party providers to meet the level required by the program. This amount should not include cost sharing and match amounts in excess of the amount required by the program (for example, cost overruns for which the recipient incurs additional expenses and, therefore, contributes a greater level of cost sharing or match than the level required by the program). —
- ✓ 10j. Recipient share of expenditures
Enter the recipient share of actual cash disbursements or outlays (less any rebates, refunds, or other credits) including payments to subrecipients and contractors. This amount may include the value of allowable third party in-kind contributions and recipient share of program income used to finance the non-Federal share of the project or program. Note: On the final report this line should be equal to or greater than the amount of Line 10i. \$0.00
- ✓ 10k. Remaining recipient share to be provided (line i minus j)
The amount of Line 10i minus 10j. \$0.00

Program Income:

- ✓ 10l. Total Federal program income earned
Enter the amount of federal program income earned. Do not report any program income here that is being allocated as part of the recipient's cost sharing amount included in Line 10i. If this is a final report, this field is required and may not be left blank, but a zero (0) may be entered. —
- ✓ 10m. Program income expended in accordance with the deduction alternative
Enter the cumulative amount of program income that was used to reduce the Federal share of the total project costs. —
- ✓ 10n. Program income expended in accordance with the addition alternative
Enter the cumulative amount of program income that was added to funds committed to the total project costs and expended to further eligible project or program activities. —
- ✓ 10o. Unexpended program income (line l minus line m and line n) \$0.00

The amount of Line 10l from 10m and 10n.

11. Indirect Expense:

- a. Select either Not Applicable or the appropriate Indirect cost rate(s).
- 11b. Enter the indirect cost rate(s) in effect during the reporting period
- 11c. Enter the beginning and ending effective dates for the rate(s).
- 11d. Enter the amount of the base against which the rate(s) was applied
- 11e. The amount of indirect costs charged during the time period specified. (11b x 11d)
- 11f. Enter the Federal share of the amount in 11e, using a dollar amount, not a percentage.

11a. Type of Rate(s)	11b. Rate	11c. Period From	11c. Period To	11d. Base	11e. Amount Charged	11f. Federal Share
----------------------	-----------	------------------	----------------	-----------	---------------------	--------------------

No Items

11g. Total Base Total	Amount Charged Total	Federal Share Total
\$0.00	\$0.00	\$0.00

12. Additional Information

Enter any remarks, explanations or additional information required. Supporting documents may be added by clicking the "Upload Supporting Documents" button.

Remarks

Uploaded Documents

File Name

No Items

13. Certification

Submitting this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise, (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Prefix: _____

First Name: Shakira

Middle Name:

Last Name: Wynn

Suffix:

Title: _____

Full Name: Shakira Wynn

Email Address: swynn@petersburg-va.org

Telephone: 804-733-2331

Date: 19-Jul-2021



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Gregory Geist

RE: **Consideration of FY2020 Carryover (\$26,589.00) for the Edward Byrne Memorial Grant (JAG).**

PURPOSE: Requesting approval from City Council to accept and appropriate the remaining FY2020 Edward Byrne Grant funds in the amount of \$26,589 awarded to the Petersburg Bureau of Police from the Department of Justice.

REASON: Petersburg Bureau of Police has applied for, and been awarded, grant funding from the Department of Justice. In order to appropriate the leftover funds Council needs to accept the carryover balance per city policy.

RECOMMENDATION: Recommend that Council accept and appropriate the remaining funds to be spent in FY2021-22.

BACKGROUND: The Edward Byrne JAG Grant is an annual grant awarded to Local Police agencies for various enforcement projects. Petersburg applied and accepted this grant last FY and has the full balance remaining. There is no local match to these funds.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: \$26,589

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Bureau of Police

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. Fy20 JAG

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE GRANTS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the Grants Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted	\$0.00
ADD: 2020 Edward Byrne Mem Grant (JAG) (3-200-24040-615-0-213)	<u>\$26,589.00</u>
Total Revenues	<u>\$26,589.00</u>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted	\$0.00
ADD: Other Operating Supplies (JAG20) (4-200-31104-6014-0-304)	<u>\$26,589.00</u>
Total Expenses	<u>\$26,589.00</u>

FFR-535559

Solicitation Title: BJA FY 20 Edward Byrne Memorial Justice Assst
 Project Title: Officer Safety Equipment and Technology Upgrade Federal Award Amount \$26,589.00
 Project Period: 10/1/19 - 09/30/23 Unpaid Balance: —
 Managing Office: OJP Program Office: BJA
 DOJ Grant Manager: Monte Evans DUNS: 086004375
 Grant Award Administrator: — TIN: 546001502
 FAW Case ID FAW-34917

JAG FY20
\$26,589.00

3-200-24040-615-0-213
4-200-31104-6014-0-304

1. Federal Agency and Organizational Element to Which Report is Submitted: U.S. Department of Justice
 Federal Agency and Organizational Element to Which Report is Submitted

2. Federal Grant Or Other Identifying number: 2020-DJ-BX-0412
 This is the grant number assigned to the award for this program.

3. Recipient Organization (Name and complete address including Zip code)
 This is the organization name and complete address of the recipient organization.

Recipient Organization Name: PETERSBURG, CITY OF
 Street 1: 135 N UNION ST
 Street 2: —
 City: PETERSBURG County: —
 State: VA Province: —
 Country: USA ZIP / Postal Code: 23803

4a. DUNS Number 086004375
 This is the Data Universal Numbering System Number (DUNS) assigned to the recipient organization.

4b. EIN 546001502
 This is the Employer Identification Number (EIN) of the recipient organization.

5. Recipient Account Number —
 Enter the account number or any other identifying number assigned by the recipient to the award. This number is for the recipient's use only and is not required.

6. Report Type Quarterly
 A final report shall be submitted within 90 days after the grant period end date.

7. Basis Of Accounting Cash
 Specify whether a cash or accrual basis was used for recording transactions related to the award and for preparing this report. Accrual basis of accounting refers to the accounting method in which expenses are recorded when incurred. For cash basis accounting, expenses are recorded when they are paid.

8. Project/Grant Period From To
 Enter the project/grant period (start and end date). This should encompass the beginning date of the original award and the latest ending date under the award number
 10/01/2019 09/30/2023

9. Reporting Period From To
 Enter the start and end date of the reporting period. Federal Financial Reports will be submitted on a quarterly basis. A final FFR shall be submitted at the completion of the award agreement. The following reporting periods shall be used for quarterly reports:
 October 1 – December 31 (due by January 30) • January 1 – March 31 (due by April 30) • April 1 – June 30 (due by July 30) • July 1 – September 30 (due by October 30) Quarterly reports shall be
 04/01/2021 08/30/2021

submitted no later than 30 days after the end of each reporting period, Final reports shall be submitted no later than 90 days after the project or grant period end date.

9. Transactions:

Cummulative

Federal Cash:

- ✓ 10a. Cash Receipts
Do not enter any information in this field. COPS, OJP, and OVW do not require a Grantee to report this information. —
- ✓ 10b. Cash Disbursements
Do not enter any information in this field. COPS, OJP, and OVW do not require a Grantee to report this information. —
- ✓ 10c. Cash on Hand (line a minus b)
Do not enter any information in this field. COPS, OJP, and OVW do not require a Grantee to report this information. —

Federal Expenditures and Unobligated Balances:

- ✓ 10d. Total Federal funds authorized
The total Federal funds authorized as of the reporting period end date. \$26,589.00
- ✓ 10e. Federal share of expenditures
Enter the cumulative amount of federal fund expenditures. \$0.00
- ✓ 10f. Federal Share of Unliquidated Obligations
Enter the cumulative amount for the federal share of unliquidated obligations. On a cash basis, unliquidated obligations are obligations incurred, but not yet paid. They include direct and indirect expenses incurred but not yet paid or charged to the award, including amounts due to subrecipients or contractors. On an accrual basis, the obligations are incurred, but the expenditures have not yet been recorded. On the final report, for either cash or accrual basis, this line should be zero (0). Do not include any amount in Line 10f that have been reported in Line 10E. Include the unliquidated obligations that will be expensed by the end of the next quarter. Do not include any amount in Line 10f for a future commitment of funds (such as a long-term contract) for which an obligation or expense will not be incurred by the end of the next quarter. —
- ✓ 10g. Total Federal share (sum of lines e and f)
The sum of Lines 10e and 10f. \$0.00
- ✓ 10h. Unobligated balance of Federal Funds (line d minus g)
The amount of Line 10d minus Line 10g. \$26,589.00

Recipient Share:

- ✓ 10i. Total recipient share required
Enter the total required recipient share for grant period specified in Line 8. The required recipient share should include all matching and cost sharing provided by recipients and third-party providers to meet the level required by the program. This amount should not include cost sharing and match amounts in excess of the amount required by the program (for example, cost overruns for which the recipient incurs additional expenses and, therefore, contributes a greater level of cost sharing or match than the level required by the program). —
- ✓ 10j. Recipient share of expenditures
Enter the recipient share of actual cash disbursements or outlays (less any rebates, refunds, or other credits) including payments to subrecipients and contractors. This amount may include the value of allowable third party in-kind contributions and recipient share of program income used to finance the non-Federal share of the project or program. Note: On the final report this line should be equal to or greater than the amount of Line 10j. \$0.00
- ✓ 10k. Remaining recipient share to be provided (line i minus j)
The amount of Line 10i minus 10j. \$0.00

Program Income:

- ✓ 10l. Total Federal program income earned
Enter the amount of federal program income earned. Do not report any program income here that is being allocated as part of the recipient's cost sharing amount (included in Line 10j). If this is a final report, this field is required and may not be left blank, but a zero (0) may be entered. —
- ✓ 10m. Program income expended in accordance with the deduction alternative
Enter the cumulative amount of program income that was used to reduce the Federal share of the total project costs. —
- ✓ 10n. Program income expended in accordance with the addition alternative
Enter the cumulative amount of program income that was added to funds committed to the total project costs and expended to further eligible project or program activities. —

10. Unexpended program income (line 1 minus line m and line n) **\$0.00**
The amount of Line 10i from 10m and 10n.

11. Indirect Expense:

- 11a. Select either Not Applicable or the appropriate indirect cost rate(s).
- 11b. Enter the indirect cost rate(s) in effect during the reporting period
- 11c. Enter the beginning and ending effective dates for the rate(s).
- 11d. Enter the amount of the base against which the rate(s) was applied
- 11e. The amount of indirect costs charged during the time period specified, (11b x 11d)
- 11f. Enter the Federal share of the amount in 11e, using a dollar amount, not a percentage.

11a. Type of Rate(s)	11b. Rate	11c. Period From	11c. Period To	11d. Base	11e. Amount Charged	11f. Federal Share
No Data						
				11g. Totals Base Total	Amount Charged Total	Federal Share Total
				\$0.00	\$0.00	\$0.00

12. Additional Information

Enter any remarks, explanations or additional information required. Supporting documents may be added by clicking the "Upload Supporting Documents" button.

Remarks

Uploaded Documents

File Name

No Data

13. Certification

By submitting this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Prefix: _____

First Name: Shekira

Middle Name:

Last Name: Wynn

Suffix:

Title: _____

Full Name: Shekira Wynn

Email Address: swynn@petersburg-va.org

Telephone: 804-733-2331

Date: 19-Jul-2021



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Gregory Geist

RE: **Consideration of an ordinance for Petersburg's Juvenile Community Crime Control Act and Bureau of Police, from the Department of Criminal Justice Services for \$25,000 to conduct a Youth and Gang Violence Community Assessment.**

PURPOSE: Requesting approval from City Council to accept and appropriate the Youth & Gang Violence Community Assessment Grant in the amount of \$25,000 awarded to the Petersburg Bureau of Police from the Department of Criminal Justice Services.

REASON: The Petersburg Bureau of Police has applied for, and been awarded, grant funding from the Department of Justice. In order to appropriate the awarded funds City Council needs to accept the referenced grant per City policy.

RECOMMENDATION: Recommend that Council accept and appropriate the remaining funds to be spent in FY2021-22.

BACKGROUND: The Department of Criminal Justice Services has awarded the City of Petersburg with this grant to complete a Youth and Gang Violence Community Assessment. This assessment will allow the City to develop a plan of action for the identification, prevention, and intervention of youth and gang violence in the City.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: \$25,000

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Bureau of Police
Virginia Juvenile Community Crime Control Act

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. Youth and Gang Violence Grant



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

July 14, 2021

Chief Travis Christian
Police Chief, Petersburg Bureau of Police
City of Petersburg
37 E. Tabb Street
Petersburg, VA 23803

RE: Youth and Gang Violence Community Assessment

Dear Chief Christian:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **22-A8648YG20** and was approved for a total award of **\$25,000**. The project period is **7/1/2021** through **12/31/2021**.

Included with this letter is a Statement of Grant Award/Acceptance (SOGA). Please note hard copies of the General Special Conditions, as well as the Reporting Requirements and Projected Due Dates, are no longer included as part of the Grant Award Package. Instead, these documents have been combined and are now referred to as **Conditions and Requirements** and are posted online at <https://www.dcjs.virginia.gov/grants/grant-requirements>.

In addition to the general Special Conditions, there may be grant specific Special Conditions related to your Grant Award called Encumbrances. If there are any, you are required to adhere to these conditions via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>. If you have not previously done so, you must register in order to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact Gregory Hopkins at (804) 692-0977 or via email at gregory.hopkins@dcjs.virginia.gov.

Sincerely,

Handwritten signature of Shannon Dion in black ink.
Shannon Dion

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia

Youth and Gang Violence Community Assessment

Subgrantee: Petersburg
DCJS Grant Number: 22-A8648YG20
Grant Start Date: 7/1/2021
Grant End Date: 12/31/2021

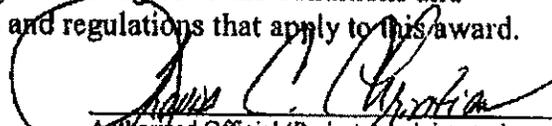
Indirect Cost Rate: _____% *If applicable

Federal Funds:	\$
State General Funds:	\$25,000
State Special Funds:	\$
Local Match:	\$ _____
 Total Budget:	 \$25,000

Project Director	Project Administrator	Finance Officer
Ms. Margo Hardy Program Manager City of Petersburg/PJCCCP 200 N. Sycamore St., Suite 100 Petersburg, VA 23803-3288 (804) 431-3253 mhardy@petersburg-va.org	Chief Travis Christian Police Chief, Petersburg Bureau of Police City of Petersburg 37 E. Tabb Street Petersburg, VA 23803 (804) 732-4222 tchristian@petersburg-va.org	Ms. Stacey Jordan Director of Finance City of Petersburg 144 N. Sycamore Street Petersburg, VA 23803 (804) 733-2432 Sjordan@Petersburg-VA.org

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: _____


Authorized Official (Project Administrator)

Title: _____

Chief of Police

Date: _____

7/15/21

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE GRANTS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the Grants Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted	\$0.00
ADD: Youth & Gang Violence Grant (3-200-24040-615-0-214)	<u>\$25,000.00</u>
Total Revenues	<u>\$25,000.00</u>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted	\$0.00
ADD: Other Operating Supplies (Youth & Gang Violence Grant) (4-200-31105-6014-0-305)	<u>\$25,000.00</u>
Total Expenses	<u>\$25,000.00</u>



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Tangela Innis

RE: **Consideration of an appropriation for the Virginia Resources Authority (VRA) funded FY 2021-2022 Capital Budget projects for Water and Wastewater projects per the FY 2021-2022 Capital Budget section of the FY2022 budget document approved by Council on May 25, 2021.**

PURPOSE:

To appropriate the VRA funded FY 2021-2022 Capital Budget Water and Wastewater projects per the Capital Budget section of the FY 2021-2022 budget document approved by Council on May 25, 2021.

REASON:

This appropriation is needed to fund critical Water & Wastewater infrastructure projects contained in the FY 2022 Department of Public Works & Utilities Capital Budget. Many of these projects address serious environmental issues resulting from longstanding problems with the city's utility infrastructure.

RECOMMENDATION:

Recommend Council approve the attached appropriation for \$5,294,611 for fiscal year 2022 Utilities Capital Budget. The proposed funding sources for the projects are as follows:

VRA Revenue Bonds (this appropriation)	<u>\$5,294,611</u>
--	---------------------------

Below for informational purposes only to tie to FY 2021-2022 Capital Budget:

Water Operating Funds (already appropriated)	\$1,354,389
Wastewater Operating Funds (already appropriated)	\$1,265,000
Private Contribution (Pharmaceutical Company)-will appropriate when received)	\$1,507,500
Total FY 2021-2022 Capital Budget	<u>\$9,421,500</u>

BACKGROUND:

The Utility Department has identified the most serious issues facing the Petersburg Utility System. Most of these are projects that council has approved in previous years and are familiar with. A plan has been created to resolve them.

COST TO CITY: N/A

BUDGETED ITEM: Yes

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Virginia Resources Authority

AFFECTED AGENCIES: Utilities, Finance, & Budget & Procurement

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. FY 2021-2022 Capital Budget
2. FY22 Capital Budget Ordinance 8-21-21 Revised

FY 2021-22 CAPITAL BUDGET

The FY 2021-22 Approved Capital Budget is part of a five-year plan that identifies the acquisition, design, construction, renovation or extension of the useful life of a capital asset. Capital assets include:

- Land
- Buildings
- Water & Wastewater Infrastructure
- Technology Systems
- Streets
- Parks
- Schools
- Buses
- Fire Apparatus
- Stormwater Infrastructure

The Capital Budget criteria for the Capital Expenditures to meet includes:

- Architecture design, engineering, planning, programming and contract management services.
- Major maintenance projects costing more than \$25,000 with a useful life of at least 10 years.
- Major vehicles such as buses and fire apparatus with a useful life of at least 10 years.
- New construction, renovation, expansion or replacement projects costing in excess of \$50,000.
- Land acquisition for public purposes.
- Major equipment, such as radio systems and information technology systems.

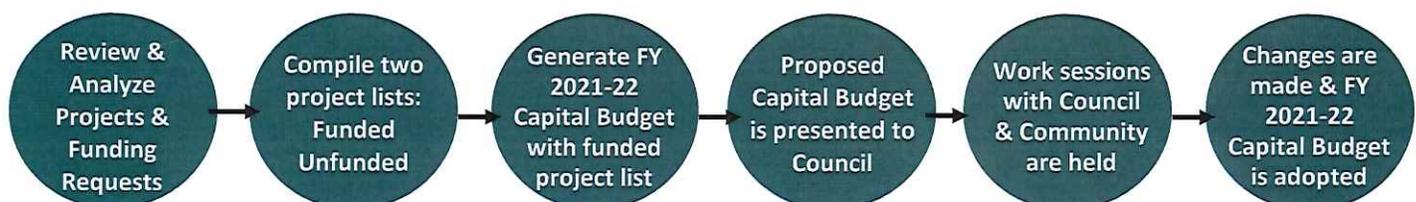
Although the nature and scope of the capital improvement projects vary, each project can be classified into one of the following Strategic Priority categories.

1. Economic Development— retaining existing and attracting new businesses that strengthen the City’s tax base to ensure there are resources to support services required for residents.
2. Neighborhood Vitality— ensuring that communities are able to thrive by addressing issues of blight, failing infrastructure, parks and open spaces, and public safety.
3. Good Governance— attracting, retaining, developing, and rewarding high quality employees that are committed to providing exceptional customer service while demonstrating the highest level of integrity.
4. Celebrate Petersburg’s History & Culture— creating vibrant and authentic places that reflect and celebrate the history, culture and character of our community.

The objectives of the Capital Budget are to:

- Prepare the Capital Budget component of the City Manager’s Recommended Budget. It serves as one of the planning tools of the budget process and synchronizes capital and operating budgets.
- Identify, prioritize and optimize the financing of the capital projects.
- Link strategic and comprehensive plans with fiscal capacity.
- Inform residents about the City’s infrastructure investments.
- Increase the City’s current bond rating by ensuring that reasonable financial parameters are utilized when scheduling and implementing projects.

CAPITAL BUDGET PROCESS



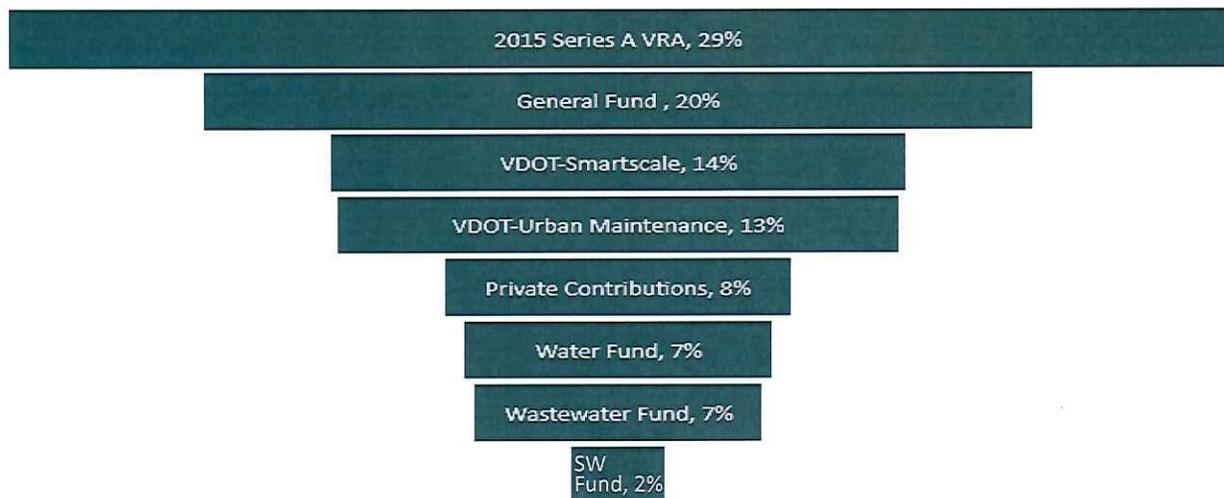
FY 2022 CAPITAL BUDGET REVENUE

The FY 2021-22 Adopted Capital Budget is made up of \$18,400,594 that is funded by 4 major sources of revenue:

1. **Federal and State Government Funding**– this is comprised mostly of the special revenue collected from the VDOT Urban Maintenance Program that provides funding to Street Operations for highway maintenance and street repairs. VDOT Congestion Mitigation & Air Quality Improvement (CMAQ) and the Department of Rails & Public Transportation are other big sources of revenue for this source.
2. **General Obligation Bond Proceeds**– this is the most common and widely accepted method for municipalities to finance large capital projects. There are two types of bond funded projects in this budget:
 - General Obligation
 - VRA Infrastructure & State Moral Obligation Revenue Bonds
3. **Dedicated Funding Sources**– this method of funding is created by the fund balances or incoming revenues of the following funds: Stormwater and Utilities.
4. **Contributions from the General Fund**– the financial policies approved by Council dictate that the City budget \$500,000 towards the replenishment of the Capital Improvement Fund provided that the Unassigned Fund Balance meets the 30-day reserve requirement. (page 201)

<u>REVENUE SOURCES</u>	<u>AMOUNT</u>
General Fund Operating Revenues	396,280
General Fund Balance Transfer (District Court)	750,000
General Fund Balance Transfer (Capital)	500,000
General Fund Operating Revenues (SGR)	271,634
General Fund Operating Revenues (CMAQ)	430,940
Federal & State Grants-Transit	870,720
SUBTOTAL– GENERAL FUND REVENUES	\$3,219,574
VDOT Urban Maintenance Funding	2,445,419
VDOT Smartscale Funding (Park N Ride Project)	2,503,851
2015 Series A VRA Revenue Bonds	5,294,611
Water Fund	1,354,389
Wastewater Fund	1,265,000
Stormwater Fund	418,250
Other Funding Sources (Private Contributions)	1,507,500
SUBTOTAL– OTHER REVENUES	\$14,789,020
GRAND TOTAL CAPITAL REVENUES	\$18,008,594

FY 2021-22 CAPITAL BUDGET REVENUE SOURCES



CAPITAL PROJECTS

<u>Project Title/Descriptions:</u>	<u>Amount</u>
Fiscal Services Building HVAC	
The HVAC unit in the back, recessed courtyard of the Fiscal Management building is past it's useful life & is no longer operational. The unit, venting and inside air handlers must be replaced in order to provide adequate AC and heat to the Billing and Collections Division service area.	\$50,000
Replace Roofs Fiscal Services Building	
Replace the roofs on the Office of Fiscal Management building that contains Financial Services, Billing & Collections and Budget & Procurement. The roofs above the three structures of Financial Services Office, Billing & Collections and Budget & Procurement need to be replaced.	\$70,000
City Hall Exterior Renovations	
Complete exterior renovations to City Hall. This includes replacing the entry way doors, repair of masonry as required, repair and replacement of rotted sections of the wooden window frames as well as reglazing, caulking, sealing and painting the window frames.	\$90,000
Market Street Fire Station (#2) Driveway Apron	
Replace the driveway apron at Fire Station 2 located on Market Street.	\$50,000
District Court Building	
Funding set aside for the design and construction of a District Court building that will contain the General District Court and the Juvenile & Domestic Relations Court in future years.	\$750,000
FACILITIES CAPITAL PROJECTS TOTAL	
\$1,010,000	
Fort Cross Water & Sewer Connection	
Connect water and sewer to the Fort Cross site. Currently the fire training center houses Fire administration and is not connected to City water/sewer and the septic tank is damaged and needs to be repaired/replaced. There are no fire hydrants for fire related hose line placement training and/or other fire hydrant related drills.	\$50,000
Johnson Road Fire Station	
Connect the Johnson Road Fire Station #5 to City sanitary sewer lines. The station currently operates off a septic system. The age of the system and recurring problems necessitate connection to existing City sewer main on Johnson Road.	\$50,000
FIRE CAPITAL PROJECTS TOTAL	
\$100,000	
Wilcox Lake Design & Construction	
Install HydroTurf to protect against erosive damage to the Dam during an overtopping event. This will bring the Wilcox Lake Dam back into compliance with the Virginia Impounding Structure Regulations (VISR). VIRS compliance is required by the Virginia Department of Conservation and Recreation (DCR).	\$110,000
Fleets Branch Stream Restoration	
Restore the stream system that existed prior to the disturbance due to erosion and natural forces.	\$208,250
MS4 Permit Compliance Tasks	
Ensure a comprehensive stormwater management strategy for the city.	\$100,000
STORMWATER CAPITAL PROJECTS TOTAL	
\$418,250	

CAPITAL PROJECTS CONTINUED

<u>Project Title/Descriptions:</u>	<u>Amount</u>
St. Andrews Street Bridge Replacement	
This project completely replaces the current structurally deficient bridge that was closed to traffic in 2007 over the Lieutenant Run stream. Once completed there will be new traffic access from Blandford across I-95 to Poplar Lawn. The new bridge will be about four and a half feet wider to meet current VDOT standards. It will be made of concrete which will make it durable and reduce maintenance and inspection costs. Also there will be aesthetically pleasing metal railings that will accommodate future sidewalk improvements in the area. It is due to be completed in FY 2022.	\$941,838
LED City Street Light Replacement	
This project is to replace current hydrogen filled lights contained in street lights throughout the City with more energy efficient LED lights to increase lighting, ensure safety, enhance landmarks and reduce the City's energy costs.	\$503,581
Street Paving	
Pave streets throughout the City that have been chosen after being assessed by Street Operations.	\$1,000,000
STREET OPERATIONS CAPITAL PROJECTS TOTAL	\$2,445,419
South Crater Road Traffic Signal Improvements	
Traffic signal improvements incorporated into the design include rebuilding existing span wire signals, modernizing existing traffic signals, installing pedestrian accommodations, and replacing existing communications equipment at six intersections on S Crater Road.	\$271,634
South Sycamore Street Bridge Culvert Rehabilitation	
Concrete repairs to address spalls and de-laminations of the reinforced concrete box culvert and replace downstream headwalls. Improvements are required at both ends of the culvert and along the downstream embankments.	\$430,940
PUBLIC WORKS CAPITAL PROJECTS TOTAL	\$2,445,419
Water Utility Master Plan Improvements	
The project provides for major construction and upgrades to the water utility system. The City's Pharmaceutical Hub and potential Southeast development, a new pressure zone will be designed and implemented. FY 2022 includes the design of the N. Normandy Water Tank, N. Normandy Booster Pump Station, and Pressure Relief Valves.	\$1,507,500
Water Transmission Main Repair and Replacement	
Currently, the City is planning to replace 7,000 linear feet of 20" water transmission main that spans from the Locks Booster Pump Station to the area around Commerce Street and S. Dunlop St. This is the City's main supply line and there have been multiple breaks in recent years. Construction is planned to take place in FY 2022.	\$2,000,000
Water Distribution Main Repair and Replacement	
This project provides for the planned and systematic replacement of water distribution mains which have reached the end of their useful life or are undersized by current standards. Major repair and replacement of water mains will be prioritized based on known issues, increased frequency of breaks, age, material, and localized City projects. FY 2022 includes design costs for undersized water line replacement and distribution main replacement.	\$200,000
Water Storage Rehabilitation	
The Program involves the cyclical repair and rehabilitation of the City's water storage tanks. The typical schedule for painting tanks is 10-15 years depending on service conditions. Failure to properly inspect, maintain, and repair protective coatings to these tanks will result in leaks and ultimately failure of the steel structure. FY 2022 includes design costs for the Mount Vernon Water Storage Tank.	\$50,000

CAPITAL PROJECTS CONTINUED

<u>Project Title/Descriptions:</u>	<u>Amount</u>
Water Pump Station Rehabilitation and Upgrades	
The City's water pumping stations requires routine and continuous maintenance and rehabilitation to prevent deterioration and equipment failures. Additionally, the City's water pump stations supply water to the City's second pressure zone. Increased demands will require increased capacity and resiliency. FY 2022 includes design costs for the Mount Vernon Station rehabilitation and upgrades.	\$100,000
Water Equipment	
This project provides for the replacement of major equipment necessary for the inspection and construction activities that Public Utilities performs. In FY 2022 the City plans to purchase a Mini Excavator.	\$60,000
Water & Sewer Master Plan, Engineering and Modeling	
The project involves systematic replacement of water distribution mains which have reached the end of their useful life. In conjunction with recommendations of city staff, review of water main break history and as recommended in the Master plan, water distribution mains will be replaced around the city.	\$300,000
Water Utility Equity Funding	
Additional equity from the Utility fund	\$325,000
Sewer Master Plan Projects	
The City's sewer conveyance system requires routine and continuous maintenance and rehabilitation to prevent deterioration, excessive inflow and infiltration (I&I), and structural failures. Structural failures or blockages may result in backups (damage to private property), unsanitary conditions; I&I results in increased, unbilled flow to the treatment plant, resulting in increased cost to the City. Wherever possible, sewer lines may be structurally relined, which will inhibit the need for costly open trench construction. The largest sewer lines — trunk lines and interceptors — will undergo condition assessments and be prioritized for rehabilitation. The Main Station forcemain has previously failed (and been repaired). The forcemain should be considered for replacement to coincide with the SCWWA access road realignment.	\$2,964,000
Conveyance System Rehabilitation	
The City's sewer conveyance system requires routine and continuous maintenance and rehabilitation to prevent deterioration, excessive inflow and infiltration (I&I), and structural failures. Wherever possible, sewer lines may be structurally relined, which will inhibit the need for costly open trench construction. The largest sewer lines -- trunk lines and interceptors -- will undergo condition assessments and be prioritized for rehabilitation. FY 2022 includes the Condition Assessment/Evaluation and design phases of the Sewer Trunkline and the design phase of the Main Station Force Main.	\$315,000
Sewer Pump Station Rehabilitation	
The City's sewer pumping stations requires routine and continuous maintenance and rehabilitation to prevent deterioration and equipment failures. The City routinely experiences equipment failures related to pumps and motors; system redundancy allows these failures to be repaired on an emergency basis. FY 2022 includes the design and construction of the Community Lift Station Rehabilitation.	\$75,000
Sewer Equipment	
This project provides for the replacement of major equipment necessary for the inspection and construction activities that Public Utilities performs. In FY 2022 the City plans to purchase a Jet/Vacuum Truck.	\$450,000
Flow Metering	
The project involves the program for sewer pipe flow monitoring to measure the extent of infiltration and inflow into the sanitary sewer system. This will be instrumental in determining the scope of future infiltration and inflow programming.	\$350,000
Large Water & Sewer Replacement	
The project involves annual water meter removal, calibration and installation for customers with large diameter meters. Also included in this project are meter lids to replace current meter lids.	\$400,000

CAPITAL PROJECTS CONTINUED

<u>Project Title/Descriptions:</u>	<u>Amount</u>
Wastewater Equity	
Additional equity from the Utility fund	\$325,000
UTILITIES CAPITAL PROJECTS TOTAL	\$9,421,500
ARBOC Vehicles	
This project involves purchasing 6 ARBOC's and 2 Para-Transit vehicles to provide transportation to the residents of Petersburg.	\$807,000
Renovation of Administrative Building	
This project includes renovations to the Petersburg Area Transit's Administration Building.	\$100,000
TRANSIT CAPITAL PROJECTS TOTAL	\$907,000
Park and Ride	
This project consists of building a 76,500 sq. ft. Park & Ride Parking Structure that includes 215 parking spaces with access to Petersburg Area Transit.	\$2,503,851
PARK AND RIDE CAPITAL PROJECT TOTAL	\$2,503,851
Unallocated Project	
Project to be decided by council	\$500,000
UNALLOCATED PROJECT TOTAL	\$500,000
GRAND TOTAL PROJECT EXPENDITURES	\$18,008,594



**AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION
FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2021 AND ENDING JUNE 30,
2022 IN CAPITAL FUND**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, and ending June 30, 2022, are made from the following resources and revenues anticipated for the fiscal year

REVENUE:

Water Transmission Main Rehabilitation	\$1,455,611
Water & Sewer Master Plan, Engineering & Modeling	150,000
Large Water & Sewer Meter Replacement	400,000
Sewer Master Plan Projects	\$2,664,000
Sewer Equipment	275,000
Flow Metering	<u>350,000</u>
Total	<u>\$5,294,611</u>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2020 and ending June 30, 2021 the following sums for the purpose mentioned.

EXPENDITURES:

Water:

Water Transmission Main Rehabilitation	\$1,455,611
Water Master Plan, Engineering & Modeling	75,000
Large Water & Sewer Meter Replacement	<u>400,000</u>
Water Total	<u>\$1,930,611</u>

Wastewater:

Sewer Master Plan Projects	\$2,664,000
Sewer Equipment	275,000
Sewer Master Plan, Engineering & Modeling	75,000
Flow Metering	<u>350,000</u>
Wastewater Total	<u>\$3,364,000</u>

Total Water & Wastewater	<u>\$5,294,611</u>
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III. That all legal purchase orders outstanding at June 30, 2021, are hereby carried forward and re-appropriated as of July 1, 2021.

IV. That all unencumbered balances for the annual appropriation of each of the departments standing on the books of Finance as of June 30, 2021, shall be canceled.

V. That this ordinance shall be in force from and after July 1, 2021, and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Tangela Innis

RE: **Consideration to appropriate an additional \$231,458 to the Street Operations Special Revenue Fund due to a FY 2021-2022 increase by the Virginia Department of Transportation (VDOT).**

PURPOSE: to appropriate an additional \$231,458 to the Street Operations Special Revenue Fund due to a FY 2021-2022 increase by VDOT.

REASON: This additional funding represents an increase of the FY 2021-2022 amount budgeted and approved by City Council on May 25, 2021. Annually the rates and eligible lane miles are completed and sent to the City by VDOT after the city's budget process has been completed. This appropriation will ensure that the amounts match.

RECOMMENDATION:

Recommend City Council approve the attached appropriation ordinance in the amount of \$231,458 to be added to Street Operations for fiscal year 2022.

BACKGROUND: The annual budget for the Street Operations Fund is completed prior to the city obtaining the upcoming fiscal year rates for eligible lane miles received from VDOT. In the interim the budget department budgets the previous fiscal year's budgeted amount. As a result every year there will be an appropriation to ensure that the City total agrees with the total Street Payment amounts VDOT sends the city.

COST TO CITY:\$231,458

BUDGETED ITEM: No

REVENUE TO CITY:\$231,458

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Street Operations

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. Street Operations Urban Highway Ordinance 8-24-21
2. FY22 Urban Maint \$'s Documentation

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE STREET OPERATIONS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the General Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted **\$ 5,987,385.00**

ADD:
FY 2021-2022 increase by the Commonwealth Transportation Board (CTB)
Urban Maintenance Highway (3-204-024040-0615) 231,458.00

Total Revenues **\$ 6,218,843.00**

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted **\$ 5,987,385.00**

ADD:
Urban Maintenance Highway (4-204-041200-3190) 231,458.00

Total Expenses **\$ 6,218,843.00**



COMMONWEALTH of VIRGINIA

Commonwealth Transportation Board

Shannon Valentine
Chairperson

1401 East Broad Street
Richmond, Virginia 23219

(804) 786-2701
Fax: (804) 786-2940

MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD AGENDA

VDOT Central Office Auditorium
1221 East Broad Street
Richmond, Virginia 23219

June 23, 2021

9:00 a.m. or upon adjournment of the June 22, 2021 Workshop Meeting if the Workshop carries over to June 23, 2021.

*Meeting will be conducted using Electronic Communication means

Public Comments:

Approval of Minutes:

May 19, 2021

LOCATION AND DESIGN DIVISION:

Presenting: Susan Keen
Division Administrator

1. Action on Location Approval for the Bailey Bridge Connector
Chesterfield County Located in the Richmond District.

* This meeting will be conducted using electronic communications in accord with Section 2.2-3708.2(D) of the Code of Virginia, with the primary location being at the address listed on the agenda. Public access will not be provided at remote locations; however, members of the public may attend the meeting at the location on the agenda or may witness the meeting live stream by clicking the "View video" button at the following link: http://www.ctb.virginia.gov/public_meetings/live_stream/default.asp. In the event there is an interruption in the broadcast of the meeting, please call (804) 729-6495.

Should you wish to offer comment regarding how meetings using electronic communications technology compare to traditional meetings when the CTB is physically present, you may complete the FOIA Council's Electronic Meetings Public Comment form appearing at the end of this agenda and submit it to the FOIA Council as described on the Form.

INFRASTRUCTURE INVESTMENT DIVISION:

Presenting: Kimberly Pryor
Division Director

2. Action on FY21-26 Six-Year Improvement Program Transfers for April 20, 2021 through May 21, 2021.
3. Action on SMART SCALE Project Budget Increase Route 311 and Route 419 Intersection Improvements UPC 108904, Located in the Salem District.
4. Action on SMART SCALE Project Cancellation Route 29 and Route 6 R-Cut Improvement UPC 115490, Located in the Lynchburg District.

ANNUAL BUDGETS:

Presenting: Laura Farmer
Chief Financial Officer
VDOT

Presenting: Jaime Motley
Chief Financial Officer
DRPT

5. Action on Action on Fiscal Year 2022 Annual Budgets Commonwealth Transportation Fund, Department of Rail and Public Transportation and the Virginia Department of Transportation.

SIX YEAR IMPROVEMENT PROGRAM:

Presenting: Kimberly Pryor
Division Director
VDOT Infrastructure Investment Division

Presenting: Jaime Motley
Chief Financial Officer
DRPT

6. Action on Six Year Improvement Program.

LOCAL ASSISTANCE DIVISION:

Presenting: Russ Dudley
Division Administrator

7. Action on Payments to Cities, Certain Towns, and Warren County for Maintenance to Certain Roads and Streets - FY 2022.
8. Action on FY2022 Arlington & Henrico Maintenance Payment.

Attachment B - FY22

Municipality	DISTRICT	CENTERLINE MILEAGE	LANE MILEAGE	RATE PER L/M	QUARTERLY PAYMENT	ANNUAL PAYMENT	
Petersburg	Principal Arterials	17.00	59.56	\$ 22,524.22	\$335,385.67	\$1,341,542.67	
	Minor Arterials	20.49	45.51	\$ 22,524.22	\$256,269.34	\$1,025,077.35	
	Collectors	22.45	44.91	\$ 13,224.70	\$148,480.33	\$593,921.30	
	Locals	124.80	246.38	\$ 13,224.70	\$814,575.43	\$3,258,301.73	
	Totals:	184.74	396.36		\$1,554,710.76	\$6,218,843.05	
	Comb PA/MA	37.49	105.07	\$ 22,524.22	\$591,655.00	\$2,366,620.02	
	Comb COL/LOC	147.25	291.29	\$ 13,224.70	\$963,055.76	\$3,852,223.04	
	Totals:	184.74	396.36		\$1,554,710.76	\$6,218,843.05	
	Richmond	Principal Arterials	57.53	243.76	\$ 22,524.22	\$1,372,626.09	\$5,490,504.38
		Minor Arterials	89.08	271.37	\$ 22,524.22	\$1,528,099.54	\$6,112,398.15
		Collectors	81.23	169.91	\$ 13,224.70	\$561,752.22	\$2,247,008.88
		Locals	592.83	1145.53	\$ 13,224.70	\$3,787,322.82	\$15,149,291.28
		Totals:	820.67	1830.57		\$7,249,800.67	\$28,999,202.69
		Comb PA/MA	146.61	515.13	\$ 22,524.22	\$2,900,725.63	\$11,602,902.53
Comb COL/LOC		674.06	1315.44	\$ 13,224.70	\$4,349,075.04	\$17,396,300.16	
Totals:		820.67	1830.57		\$7,249,800.67	\$28,999,202.69	



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Tangela Innis

RE: **Consideration to appropriate the FY 2021 carryover of the Urban Highway Set-Aside Funds in the amount of \$1,953,758.40 from the Virginia Department of Transportation (VDOT).**

PURPOSE: To appropriate FY 2020-2021 carryover set-aside funds in the amount of \$1,953,758.40 from VDOT to Street Operations.

REASON: These are FY 2020-2021 carryover set aside funds which were identified as funding the St. Andrews Street Bridge & the Dominion LED light replacement projects.

RECOMMENDATION:

Recommend City Council approve the attached appropriation ordinance in the amount of \$1,953,758.40 to be added to Street Operations for fiscal year 2021.-2022.

BACKGROUND: In fiscal year 2018 the City's Urban Maintenance funds were set-aside and managed by VDOT due to the City's financial crisis. In order to ensure compliance, the City met and worked with VDOT representatives for approximately two fiscal years. Activity codes were changed to align with the VDOT Urban Construction and Maintenance Program Manual, Street Operations and Grounds personnel were trained on the changes, and delinquent outstanding Weldon Cooper Highway Survey Reports were completed to bring the City back into compliance. In fiscal year 2020 the set-aside program ended and the set aside funds were sent back to the City where it was deposited into a new bank account.

COST TO CITY:\$1,953,758.40

BUDGETED ITEM: No

REVENUE TO CITY:\$1,953,758.40

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Street Operations

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. Street Operations Urban Highway Carryover Ordinance 8-24-21

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE STREET OPERATIONS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the General Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted **\$ 6,218,843.00**

ADD:

FY 2020-2021 carryover

Urban Maintenance Highway (3-204-041050-0001) \$ 1,953,758.40

Draw from Fund Balance

Total Revenues **\$ 8,172,601.00**

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted **\$ 6,218,843.00**

ADD:

Urban Maintenance Highway (4-204-041200-3190) \$ 1,953,758.40

Total Expenses **\$ 8,172,601.40**



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Tangela Innis

RE: **Consideration to request FY 2021 carryover funding and appropriate additional FY 2022 funding for the Petersburg Station Park and Ride project.**

PURPOSE: To carryover the remaining FY 2021 balance and appropriate FY 2021 funding for the Petersburg Station Park and Ride project.

REASON:

To ensure that the project remains on schedule to be completed. The project will enhance the current lot and expand the parking capacity to include 76,500 square ft., three and a half stories, & 215 spaces.

RECOMMENDATION:

Staff recommends the City Council approves the total amount of \$4,591,376.66 which consist of the FY 2021 carryover amount of \$2,087,525.66 and the FY 2022 appropriation of \$2,503,851. It should be noted that the \$8,000,00 project is a Smartscale project and costs are 100% reimbursable up to the \$8,000,000 amount by the Department of Rail and Public Transportation (DRPT).

BACKGROUND:

In the March 5, 2019 City Council meeting, City Council adopted resolution 15-R-64, which supported the submittal by the City of Petersburg of an application for grant funding to construct a Park and Ride Parking Structure adjacent to the City’s Transit Center located at 100 Washington Street. The total amount of the project was \$8,000,000 with funding amounts spread across the following fiscal

Petersburg Station Park & Ride Facility	
Year	Funding
Fiscal Year 2019	\$1,270,296
Fiscal Year 2021	\$1,499,291
Fiscal Year 2022	\$2,503,851
Fiscal Year 2023	\$2,726,562

years:

COST TO CITY: \$4,591,376.66

BUDGETED ITEM: Yes (multiple years)

REVENUE TO CITY: \$4,591,376.66

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Budget & Procurement, Department of Public Works, & Department of Rail and Public Transportation (DRPT).

AFFECTED AGENCIES: Transit, Budget & Procurement, & Finance

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: NA

REQUIRED CHANGES TO WORK PROGRAMS: NA

ATTACHMENTS:

1. Park & Ride Ordinance 9-7-21

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE CAPITAL PROJECTS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the Community Development Block Grant Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted	\$0.00
ADD:	
FY 2021 Revenue Carry Over balance (3-380-024040-0616)	\$2,087,525.66
FY 2022 Smart Scale Funding (3-380-024040-0616)	<u>\$2,503,851.00</u>
Total Revenues	<u>\$4,591,376.66</u>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted	\$0.00
ADD:	
FY 2021 Carry Over balance (4-380-040000-3190-0-102-813)	\$2,087,525.66
FY 2022 Smart Scale Funding (4-380-040000-3190-0-102-813)	<u>\$2,503,851.00</u>
Total Expenses	<u>\$4,591,376.66</u>



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Tangela Innis

RE: **Consideration and appropriation of the FY 2020-2021 Southside Depot project carryover balance in the amount of \$92,753.38 for the Southside Depot project to FY 2021-2022.**

PURPOSE:

To appropriate the FY 2020 balance of \$92,753.38 for the Southside Depot project to FY 2021-2022.

REASON:

To ensure this funding is available and can be utilized to ensure that work on the project continues.

RECOMMENDATION:

Recommend City Council approve the attached carryover appropriation ordinance in the amount of \$92,753.38 to FY 2021-2022.

BACKGROUND: The City of Petersburg was awarded funding for the purpose of renovating the center section of the historic Southside Depot. The City, in partnership with the National Park Service, intended to use this section to create a visitor contact station. Additionally, the City applied for a Transportation Alternative grant to fund the completion of the Southside Depot Restoration Project. Due to financial constraints the project has not been completed.

COST TO CITY: \$92,753.38

BUDGETED ITEM: No

REVENUE TO CITY:\$95,753.38

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Utilities and Capital Projects

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. Southside Depot Ordinance Carryover 8-24-21

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
IN THE CAPITAL PROJECTS FUND**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022 for the Southside Depot Project.

Previously adopted	\$ 0
ADD: Southside Depot Project (3-380-41050-001) – Draw from Fund Balance	<u>92,753.38</u>
Total Revenue	<u>\$ 92,753.38</u>

II. That appropriations for the fiscal year commencing July 1, 2021, are made for the following resources and expenditures of the city, for the fiscal year ending June 30, 2022 for the Southside Depot Project.

Previously adopted	\$ 0
ADD: Southside Depot Project (4-380-43200-3190-0-102-825)	<u>92,753.38</u>
Total Expenses	<u>\$ 93,753.38</u>



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Tangela Innis

RE: **Consideration of an appropriation for the FY 2021-2022 Capital Budget South Crater Road Traffic Signal Improvement Project that was approved in the amount of \$271,634.00 per the budget document approved by Council on May 25, 2021.**

PURPOSE:

To appropriate funds for right-of-way acquisition services that were not definable at the time of the original preliminary engineering work being completed by Kimberly-Horn and other other phases of the project.

REASON: Improve traffic on South Crater Road.

RECOMMENDATION:

Recommend City Council approve the attached appropriation ordinance in the amount of \$271,634.00. It should be noted that this project is being funded by VDOT Congestion Mitigation & Air Quality (CMAQ) funds that will reimburse the City expenditures at a rate of 100%.

BACKGROUND:

Kimley-Horn is working with the City of Petersburg to develop traffic signal design plans for six (6) intersections along South Crater Road (US Route 301) between Rives Road and Flank Road. Kimley-Horn submitted 90% Right-of-Way Plans for the six (6) project intersections to the City and the Virginia Department of Transportation (VDOT). The design requires right-of-way acquisition services that were not definable at the time of the original task order.

COST TO CITY: \$84,105.00

BUDGETED ITEM: Yes

REVENUE TO CITY: \$ 84,105.00

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Public Works

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. South Crater Road Traffic Improvements Ordinance 8-25-21

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE CAPITAL PROJECTS FUND.**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the General Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

Previously adopted	\$ 0.00
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ADD:

3-380-024040-0617 South Crater Road Traffic Improvements (CMAQ)	<u>\$271,634.00</u>
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Total Revenues	<u>\$271,634.00</u>
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II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

Previously adopted	\$ 0.00
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ADD:

4-380-040000-3190-0-814 Other Contractual Services	<u>\$271,634.00</u>
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Total Expenses	<u>\$271,634.00</u>
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City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Tangela Innis

RE: **Consideration of an appropriation ordinance in the amount of \$430,940 for the FY 2021-2022 Capital Budget Sycamore Street Bridge Culvert Rehabilitation project per the FY 2021-2022 Capital Project section of the budget document that was approved by Council on May 25, 2021.**

PURPOSE:

To appropriate \$430,940 for the FY 2021-2022 Capital Budget Sycamore Street Bridge Culvert Rehabilitation project per the FY 2021-2022 Capital Project section of the budget document that was approved by Council on May 25, 2021.

REASON:

To ensure this funding is available and can be utilized as work on the project continues.

RECOMMENDATION:

Recommend City Council approve the appropriation ordinance in the amount of \$430,940 to continue the project. This project is a 100% reimbursable project that is funded by State of Good Repair funds.

BACKGROUND:

The City of Petersburg submitted a State of Good Repair application to VDOT to repair the concrete box culvert and headwalls. The culvert box is in need of concrete repairs to address broken sections of concrete and concrete sections that have split into layers. The downstream headwalls of the culvert are also in need of replacement. Improvements are required at both ends of the culvert and along the downstream embankments. This carryover only addresses the PE phase of the project. The Right-of-Way and Construction phases remain.

COST TO CITY: \$430,940.00

BUDGETED ITEM: Yes

REVENUE TO CITY: \$430,940.00

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Public Works & Utilities

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. Sycamore St Bridge Culvert Rehab Ordinance 8-25-21

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE
MAKING APPROPRIATIONS FOR THE FISCAL YEAR
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022
FOR THE SYCAMORE STREET BRIDGE CULVERT
REHABILITATION PROJECT IN THE CAPITAL PROJECT FUND**

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022 for the Sycamore Street Bridge Culvert Rehabilitation Project.

Previously adopted	\$ 0
ADD: Sycamore St Bridge Culvert Rehabilitation (3-380-024040-0618)	<u>430,940.00</u>
Total Revenue	<u>\$ 430,940.00</u>

II. That appropriations for the fiscal year commencing July 1, 2021, are made for the following resources and expenditures of the city, for the fiscal year ending June 30, 2022 for the Sycamore Street Bridge Culvert Rehabilitation project

Previously adopted	\$ 0
ADD: Sycamore St Bridge Culvert Rehabilitation (4-380-040000-3190-0-102-815)	<u>430,940.00</u>
Total Expenses	<u>\$ 430,940.00</u>



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Charles Cuthbert

RE: Request to schedule a public hearing to be held on September 21, 2021, regarding the ordinance previously presented to Council prohibiting firearms on certain city property.

PURPOSE:

REASON:

RECOMMENDATION:

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS: None



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Reginald Tabor

RE: **A request to schedule a Public Hearing to consider vacation of City Right of Way between two parcels that are located between Brown Street and Farmer Street.**

PURPOSE: To schedule a Public Hearing and consideration of an Ordinance approving the vacation of Right of Way between the properties that are located between Brown Street and Farmer Street, addressed as 214 Brown Street, Parcel ID 022200001 and 209 Perry Street, Parcel ID 023340001, at and adjacent to Gillfield Baptist Church.

REASON: To consider approval of a request to vacate right of way in accordance with applicable laws and procedures.

RECOMMENDATION: It is recommended that the City Council adopts an ordinance approving the vacation of right of way.

BACKGROUND: The City of Petersburg received a request to vacate the right-of-way between the properties that are located between Brown Street and Farmer Street, addressed as 214 Brown Street, Parcel ID 022200001 and 209 Perry Street, Parcel ID 023340001. The parcels on each side of the right of way are owned by the same owner, Gillfield Baptist Church. The current use of the two parcels is parking and the request is made to consolidate the two parcels.

The City has no planned use for the subject right-of-way, and State Code requires that before action by the local governing body on an application for the vacation of a public right of way, notice of intent to vacate the public right of way must be published twice in a newspaper having general circulation in the locality. State Code specifies that the cost of publishing the notice shall be taxed to the applicant.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: City Departments of Public Works, Planning and Community Development, and the City Assessor

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. 0901_2021RightOfWayVacationBrownStPerryStGillfieldChurch
2. 0906_2021AerialPhotoRightofWay2
3. 0906_2021ApplicationRightofWayVacation
4. 0906_2021PropertyRecord209PerrySt
5. 0906_2021PropertyRecord214BrownSt

AN ORDINANCE VACATING THE RIGHT-OF-WAY BETWEEN TWO PARCELS THAT ARE LOCATED BETWEEN BROWN STREET AND FARMER STREET

Whereas, the City of Petersburg has received a request to vacate the right-of-way between the properties that are located between Brown Street and Farmer Street, addressed as 214 Brown Street, Parcel ID 022200001 and 209 Perry Street, Parcel ID 023340001; and

WHEREAS, the parcels are owned by the same owner, Gillfield Baptist Church; and

WHEREAS, the current use of the two parcels is parking; and

WHEREAS, this request is made to consolidate the two parcels; and

WHEREAS, the City has no planned use for the subject right-of-way; and

WHEREAS, State Code requires that before action by the local governing body on an application for the vacation of a public right of way, notice of intent to vacate the public right of way must be published twice in a newspaper having general circulation in the locality; and

WHEREAS, State Code specifies that the cost of publishing the notice shall be taxed to the applicant; and

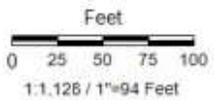
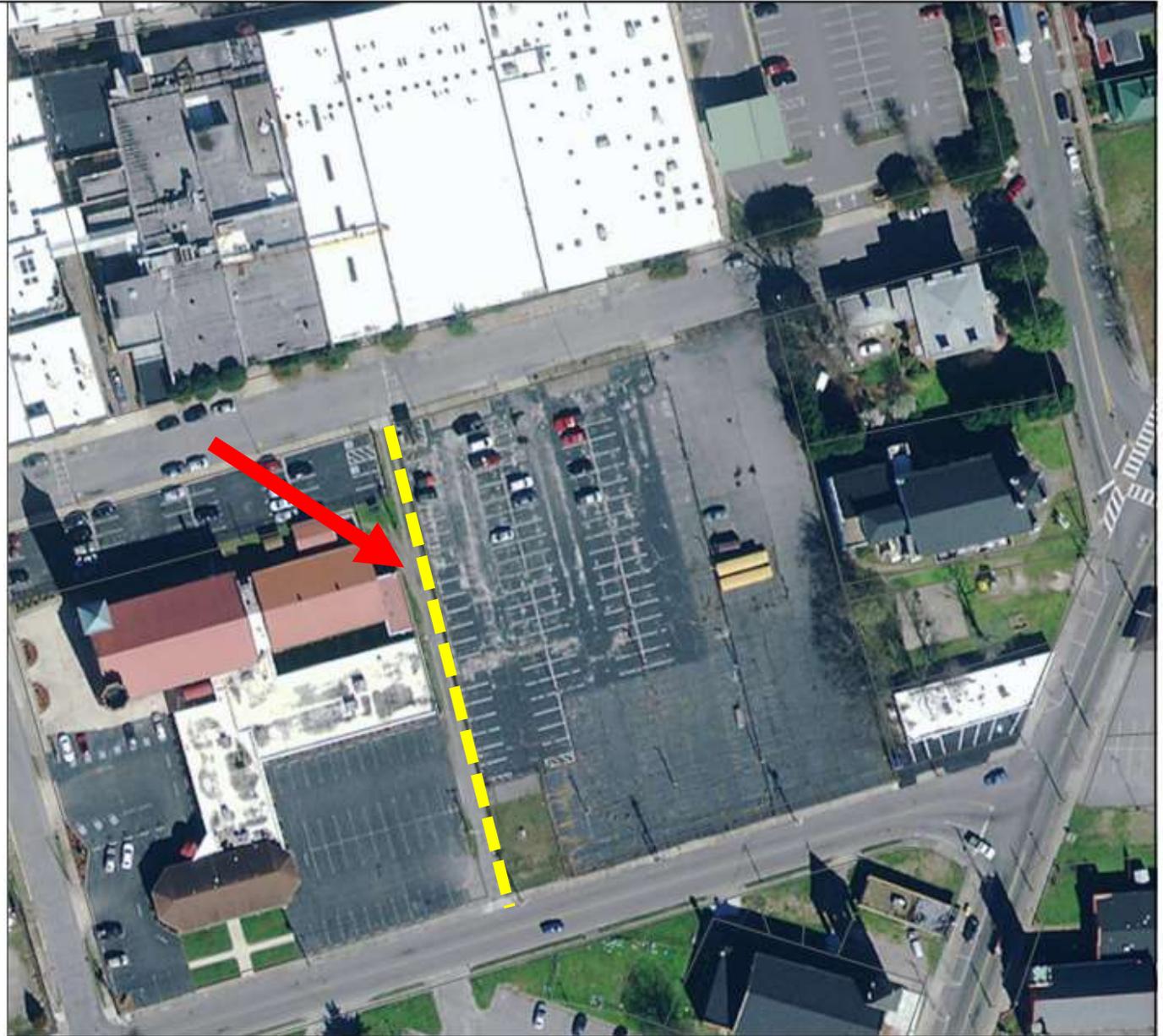
WHEREAS, the public hearing was duly advertised in the local newspaper, and the City of Petersburg City Council held a public hearing on September 21, 2021, pursuant to notice thereof as required by law.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Petersburg, that it hereby approves the vacation of the right of way located between the properties located at 214 Brown Street, Parcel ID 022200001 and 209 Perry Street, Parcel ID 023340001.

Petersburg, Virginia

Legend

- County Boundaries
- Parcels



Title: Right of Way Vacation

Date: 8/30/2021

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and City of Petersburg is not responsible for its accuracy or how current it may be.



CITY OF PETERSBURG
DEPARTMENT OF PUBLIC WORKS – ENGINEERING DIVISION
 103 W. TABB STREET, PETERSBURG, VIRGINIA 23803
 PHONE (804) 733-2355 FAX (804) 732-2030

**APPLICATION TO VACATE A STREET, ALLEY,
 EASEMENT, PUBLIC WAY, PLAT OR PORTION THEREOF**

The following information must be typed or printed and completed in full. Attach additional information pages where necessary. **No application will be considered unless all necessary documents and fees are received by the Engineering Division Office.**

1. **IDENTIFICATION OF REQUEST** *(check all that apply)*

Vacation of: () Street Alley () Easement () Other _____

2. **APPLICANT AND AGENT**

- a) Name of applicant: Gillfield Baptist Church
(If a corporation or private person, represented by an attorney, lines D through F below must be completed.)
- b) Mailing Address: 209 Perry Street, Petersburg VA 23803
- c) Telephone numbers: Home: 804-721-6988 office: 804-732-3565
- d) Agent's name: Adrian T. DANCE Sr, Head Trustee
- e) Agent's mailing address: 1617 Drury Road, Petersburg, 23805
- f) Agent's telephone number: 804-721-6988

3. **LOCATION OF PROPERTY**

This information must be completed and is available from the Office of the City's Assessor. Attach additional pages where necessary.

- a) Ward District: 5
- b) Tax Parcel Number: 022200001
- c) Subdivision name: Old Towne Section: _____
- Block: _____ Lot: _____

- d) Subdivision plat by: Walter M. Altman, III
- e) Subdivision plat dated: 9/29/1986
- f) Plat book: Deed Book 445 Page: 459
- g) Street Address: 214 Brown Street (Colliers Alley)
- h) Type of easement (where applicable): N/A
- i) Existing land use(s): 731 Parking Lot
- j) Existing structure: N/A
- k) Existing zoning: M-1

4. Fully explain the reasons for the request: We want to Againe
the Alley because we own the propenties
between the Alley.

5. Fully state the proposed use of the land to be vacated:

We plan to use the Alley for church
purposes only.

7. Attach signed vacated notification letter or certified letter and return receipt: () yes () no

8. Attach all utility companies letters: () yes () no

9. Six copies of the plat must be submitted with this application.

10. A certified check or money order in the amount of \$600.00 (application fee and the estimated cost of advertising), payable to the Treasurer, City of Petersburg, Virginia must be submitted with this application.

11. When the completed application is received, the applicant will be notified of the date and time at which the City Council will consider the request.

12. Upon approval of this request by the City Council, the City Attorney will revise the agreement or ordinance by incorporating therein any conditions or restrictions requested by the City. The revised document will be returned to the Public Works Engineering Division who shall at the applicants expense, record it in the Clerk's Office of the City Petersburg Circuit Court and notify the applicant of the date of recordation. *(two copies required for recordation)*

Incomplete applications will delay the scheduling and hearing of requests.

I/We hereby certify that all of the above statements and the statements contained in all required documents submitted herewith are true:

Date: 3-15-2021.

Signature of applicant(s): _____

Signature of Agent: Adrian T. Dance Sr.

Submit this application, fees, and the required documents to:

**Public Works Engineering Division
103. W. Tabb Street, Petersburg, Virginia 23803
Phone (804) 733-2355
Fax (804) 732-2030**

From: michael.allen@dominionenergy.com,
To: gbc209@aol.com,
Subject: Dominion Facilities in Alley
Date: Tue, May 18, 2021 11:19 am

Dr. Lyons,

We understand Gillfield Baptist Church has a desire to take ownership of the alley beside the church. The alley connects Farmer Street and Brown Street and contains Dominion Energy facilities. Dominion has no objection to the church acquiring this alley. We only require the church to grant Dominion Energy an easement at the transfer of ownership. Once the city agrees to the transfer, contact me and I will provide you with the necessary documents we will need the church to execute. Dominion will be responsible for recording the documents once they are signed. Please let me know if there are any additional questions or concerns regarding this process.

Respectfully,

Michael Allen, Jr.

Right of Way Agent, III

804-771-6246 (office)

804-240-9743 (cell)

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Petersburg, Virginia



Parcel:

022200001

Summary

Owner Name	GILLFIELD BAPTIST CHURCH - TRUSTEES	National Historic District:	Halifax Triangle and Downtown Commercial
Owner Mailing Address	209 PERRY ST PETERSBURG, VA 23803	Enterprise Zone:	Yes
Property Use	731	Opportunity Zone:	
State Class:	7	VA Senate District:	16
Zoning:	M-1	Va House District:	63
Property Address	214 BROWN ST PETERSBURG, VA	Congressional District:	4
Legal Acreage:	1.784	City Ward:	5
Legal Description:	259 X 300 AVG 1.7703 AC PARCEL B	Polling Place:	Tabernacle Baptist Church
Subdivision:	Olde Town	Primary Service Area:	
Assessment Neighborhood Name:	Olde Town	Census Tract:	8104
Local Historic District:	South Market Street	Elementary School:	Pleasants Lane
		Middle School:	Vernon Johns Middle School
		High School:	Petersburg High School

Improvements

Finished (Above Grade):		Shed:	
Basement:		Total Rooms:	0
Attached Garage:	0	Bedrooms:	0
Detached Garage:		Full Baths:	0
Enclosed Porch:		Half Baths:	0
Open Porch:		Foundation:	
Deck/Patio:		Central A/C:	

Ownership History

Previous Owner Name	Sale Date	Sale Price	Doc # or Deed Book/pg
	8/23/2018	\$190,000	2018-2138

Assessments

Valuation as of	July 1, 2016	July 1, 2017	July 1, 2018	July 1, 2019	January 1, 2020
Effective for Billing:	July 1, 2016	July 1, 2017	July 1, 2018	July 1, 2019	July 1, 2020
Reason	Land Book				
Land Value	\$16,100	\$98,400	\$98,400	\$98,400	\$98,400
Improvement Value	\$98,400	\$16,100	\$16,100	\$16,100	\$16,100
Total Value	\$114,500	\$114,500	\$114,500	\$114,500	\$114,500

Property Tax (Coming Soon)

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Petersburg, Virginia

Parcel: 023340001

Summary

Owner Name	GILLFIELD BAPTIST CHURCH TRUST	National Historic District:	Halifax Triangle and Downtown Commercial
Owner Mailing Address	209 PERRY ST PETERSBURG , VA 23803	Enterprise Zone:	Yes
Property Use	731	Opportunity Zone:	
State Class:	7	VA Senate District:	16
Zoning:	M-1	Va House District:	63
Property Address	209 PERRY ST PETERSBURG , VA	Congressional District:	4
Legal Acreage:	1.61	City Ward:	5
Legal Description:	255 X 275	Polling Place:	Tabernacle Baptist Church
Subdivision:	Olde Town	Primary Service Area:	
Assessment Neighborhood Name:	Olde Town	Census Tract:	8104
Local Historic District:		Elementary School:	Pleasants Lane
		Middle School:	Vernon Johns Middle School
		High School:	Petersburg High School

Improvements

Finished (Above Grade):	25,274	Shed:	
Basement:		Total Rooms:	0
Attached Garage:	0	Bedrooms:	0
Detached Garage:		Full Baths:	0
Enclosed Porch:		Half Baths:	0
Open Porch:		Foundation:	
Deck/Patio:		Central A/C:	

Ownership History

Previous Owner Name	Sale Date	Sale Price	Doc # or Deed Book/pg
	4/9/1963	\$1,600	255-374

Assessments

Valuation as of	July 1, 2016	July 1, 2017	July 1, 2018	July 1, 2019	January 1, 2020
Effective for Billing:	July 1, 2016	July 1, 2017	July 1, 2018	July 1, 2019	July 1, 2020
Reason	Land Book				
Land Value	\$105,800	\$105,800	\$105,800	\$105,800	\$105,800
Improvement Value	\$1,040,100	\$1,040,100	\$1,040,100	\$1,040,100	\$1,040,100
Total Value	\$1,145,900	\$1,145,900	\$1,145,900	\$1,145,900	\$1,145,900

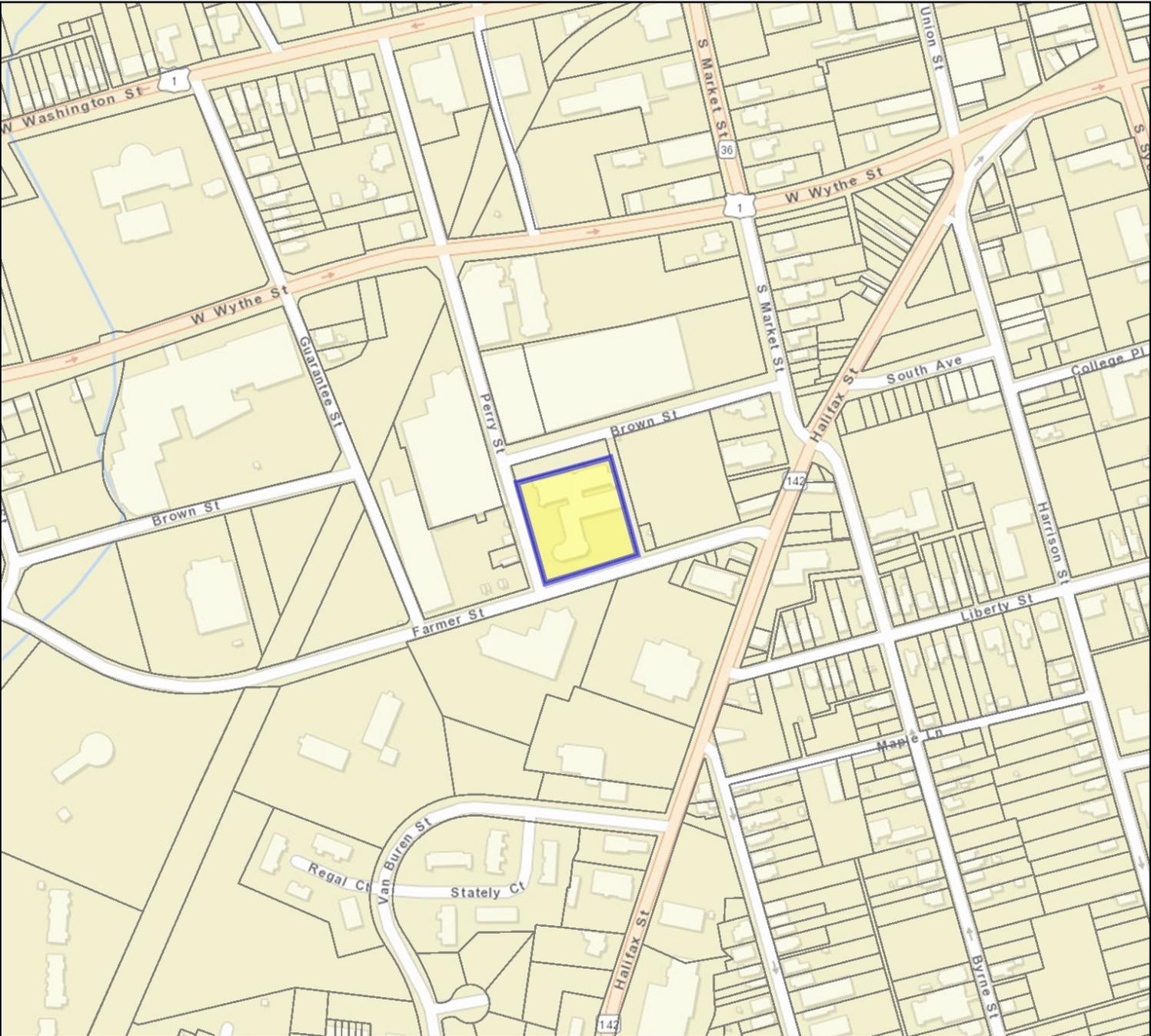
Property Tax (Coming Soon)

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Petersburg, Virginia

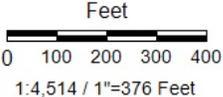
Legend

- County Boundaries
- Parcels



Parcel #: 023340001

Date: 8/30/2021



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Petersburg, Virginia

Parcel: 022200001

Summary

Owner Name	GILLFIELD BAPTIST CHURCH - TRUSTEES	National Historic District:	Halifax Triangle and Downtown Commercial
Owner Mailing Address	209 PERRY ST PETERSBURG , VA 23803	Enterprise Zone:	Yes
Property Use	731	Opportunity Zone:	
State Class:	7	VA Senate District:	16
Zoning:	M-1	Va House District:	63
Property Address	214 BROWN ST PETERSBURG , VA	Congressional District:	4
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		Middle School:	Vernon Johns Middle School
		High School:	Petersburg High School

Improvements

Finished (Above Grade):		Shed:	
Basement:		Total Rooms:	0
Attached Garage:	0	Bedrooms:	0
Detached Garage:		Full Baths:	0
Enclosed Porch:		Half Baths:	0
Open Porch:		Foundation:	
Deck/Patio:		Central A/C:	

Ownership History

Previous Owner Name	Sale Date	Sale Price	Doc # or Deed Book/pg
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Assessments

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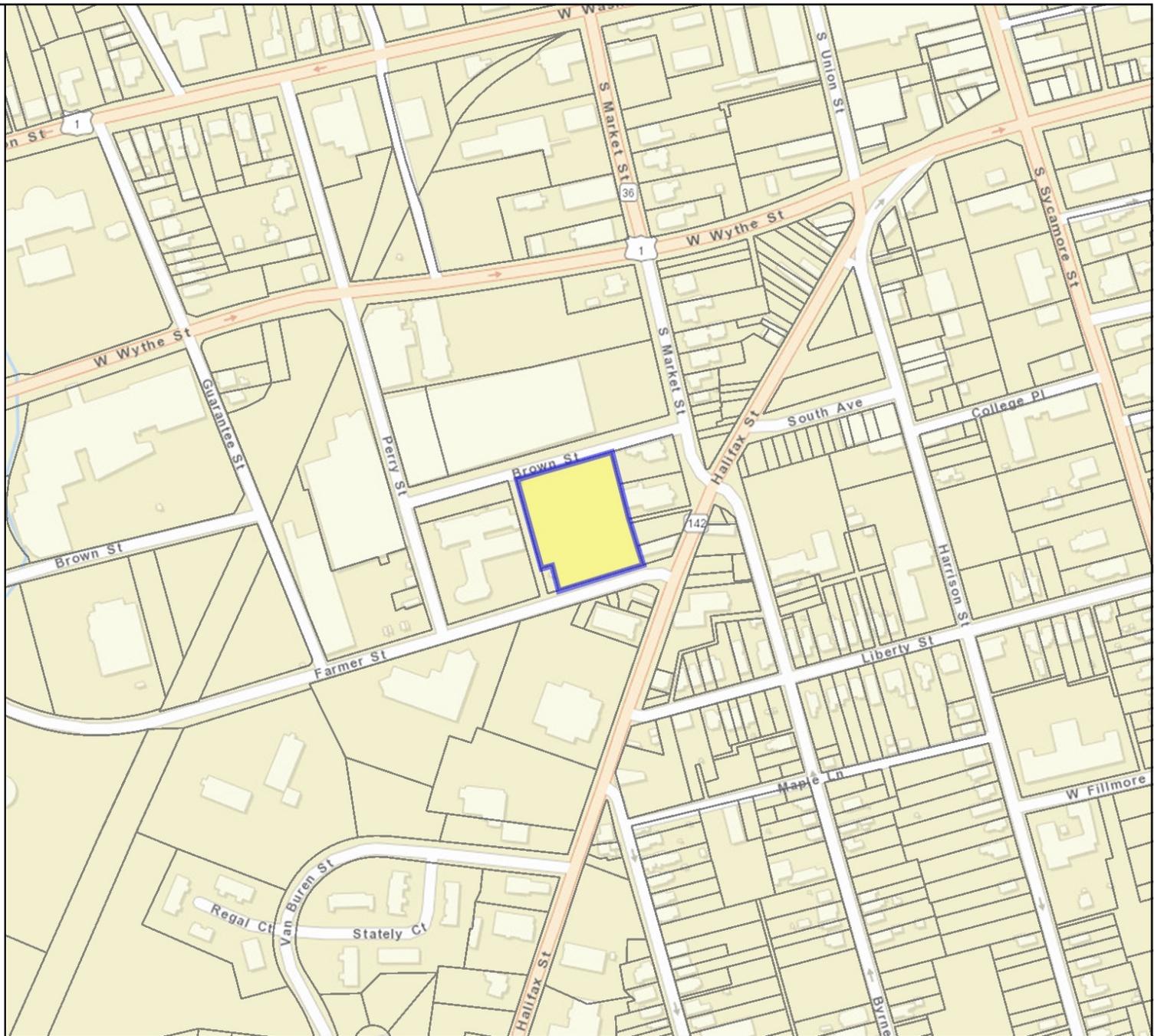
Property Tax (Coming Soon)

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Petersburg, Virginia

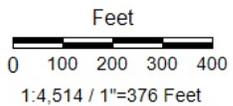
Legend

- County Boundaries
- Parcels



Parcel #: 022200001

Date: 8/30/2021



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City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Stuart Turille, City Manager

FROM: Reginald Tabor

RE: **Report from the Healthy Options Partnership (PHOPs) regarding Activities in Petersburg.**

PURPOSE: To provide an update on the activities of PHOPs to address health challenges in Petersburg.

REASON: To inform the City Council and the Citizens of Petersburg about the activities of PHOPs.

RECOMMENDATION:

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. 0907_2021PHOPsUpdate_CityCouncilPresentation



UPDATE TO CITY COUNCIL

Tuesday, September 7, 2021

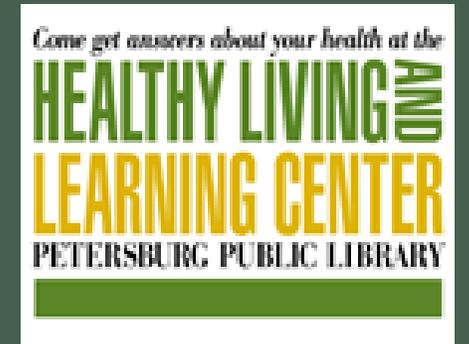
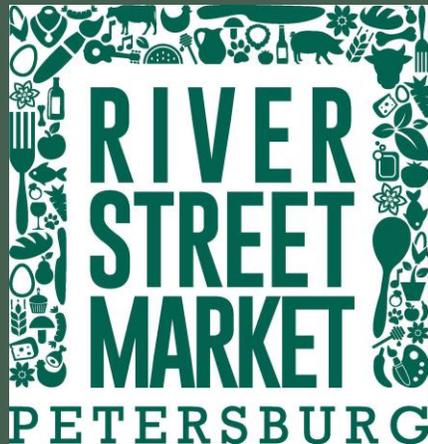


- High Obesity Program—grant funded by the CDC
- Began in 2018 and will run through September 2023
- Addresses healthy food access, healthy nutrition standards in community sites and connectivity to everyday destinations
- Team members are representatives from Extension, VSU, the Petersburg community & other stakeholders



Review of PHOPs

Partners





HEALTHY FOOD ACCESS

POP! Market

- Mobile Market began in July 2020
- Collaboration between PHOPs & River Street Market
- Open year round
- Locations are added and changed to meet community needs and demand
- Follow on Facebook (@petersburgoffersproduce) and stop by for local produce!



- A NEW mobile market
- Bringing fresh local produce into the community
- We accept and match SNAP dollars

EVERY FRIDAY @ the Corner of Halifax & Harding Streets 10a-12p

Every Other Friday @ Petersburg Public Library 1p-2p
Summer 2021 Dates: 5/28, 6/11, 6/25, 7/9, 7/23, 8/6, 8/20

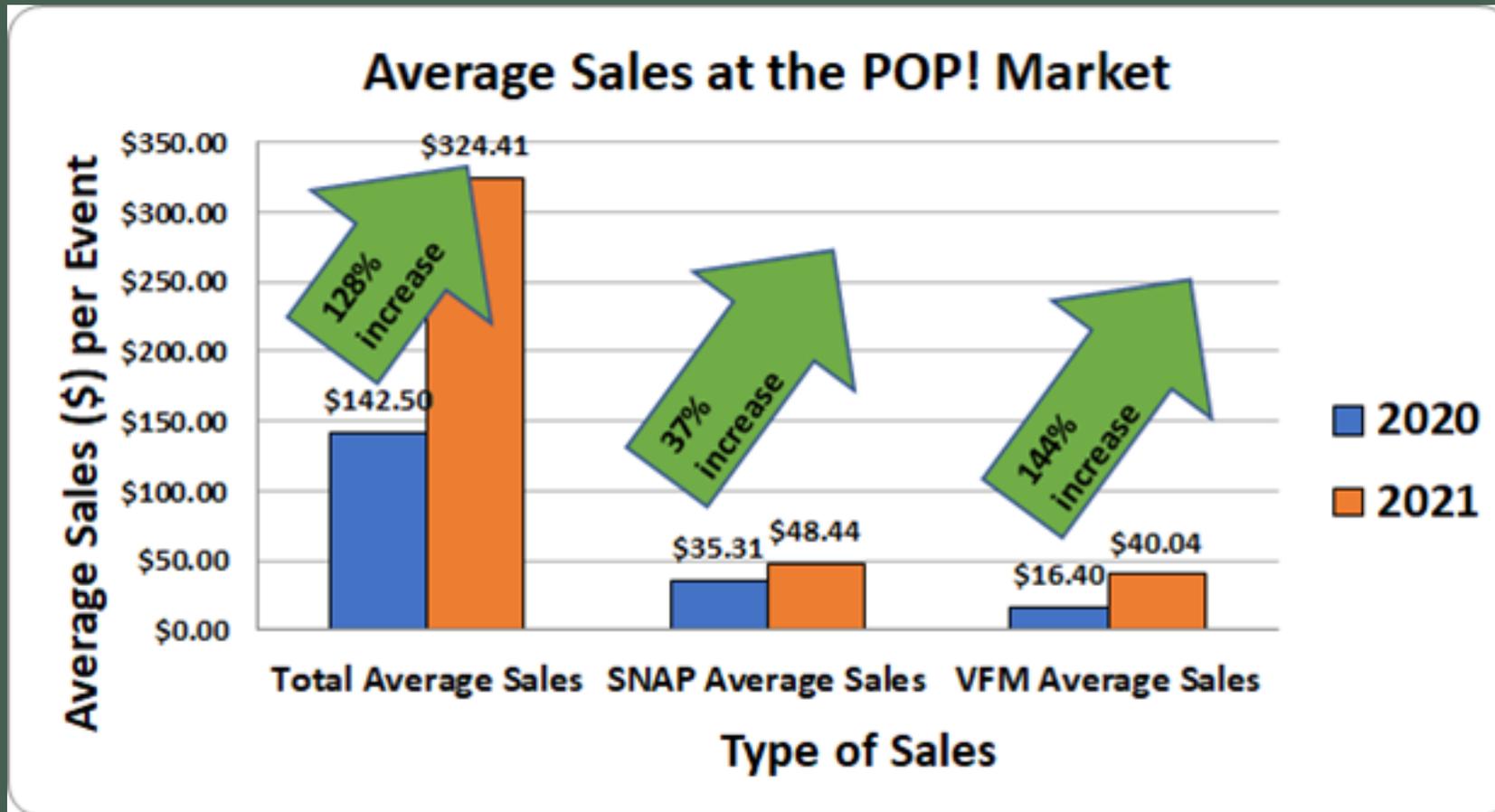
Every Other Friday @ Summit Pointe Apts 523 Summit St 1p-2p
Summer 2021 Dates: 5/22, 6/4, 6/18, 7/2, 7/16, 7/30, 8/13, 8/27

EVERY SATURDAY @ River Street Market 30 River St 9a-12p

Brought to the Petersburg Community by:



Success!



VFM - Virginia Fresh Match

PHOPs Healthy Food Retail Program

- Focus on small food retail stores in Petersburg
- Geographical focus on Lakemont Community & low-income/low-access census tracts
- Program includes:
 - Virginia Cooperative Extension's Shop Smart Eat Smart Program which uses behavioral economics to drive demand for healthy foods
 - Distributing wholesale fresh & local produce to retailers for customer purchase



Healthy Nutrition Standards

- Workgroup addresses Healthy Nutrition Standards and associated programs
- Focus on food pantries, churches & early care and education centers (ECE)
- Program assists with implementation of a Food Ranking System in Food Pantries which helps clients to determine nutritional value of each food item
- Determines ECEs that would benefit from having Child & Adult Care Food Program
- Strategizing and planning for a health/wellness program in churches



Virginia Food Access Investment Fund (VFAIF)

- \$50,000 awarded to River Street Education (RSE) - RSM's non-profit arm
- VFAIF is a statewide program that focuses on equity & justice in food systems
- Invests in healthy food retail businesses to increase access to healthy foods
- RSE will use funds to:
 - 1) Rent a warehouse for food aggregation & packaging
 - 2) Host youth-led markets
 - 3) Create sustainable processes for its food access programs

NEWS

Petersburg's River Street Market Education program gets grant to battle food insecurity

The \$50,000 will be used to support the non-profit's goals to improve access to healthy food in the city's lower-income areas

Bill Atkinson [The Progress-Index](#)

Published 4:58 p.m. ET Jul. 28, 2021



PETERSBURG — The director of River Street Market Education says she is "absolutely ecstatic" over the initiative being awarded a \$50,000 state grant to establish mobile farm markets that will be led by youth from the city.

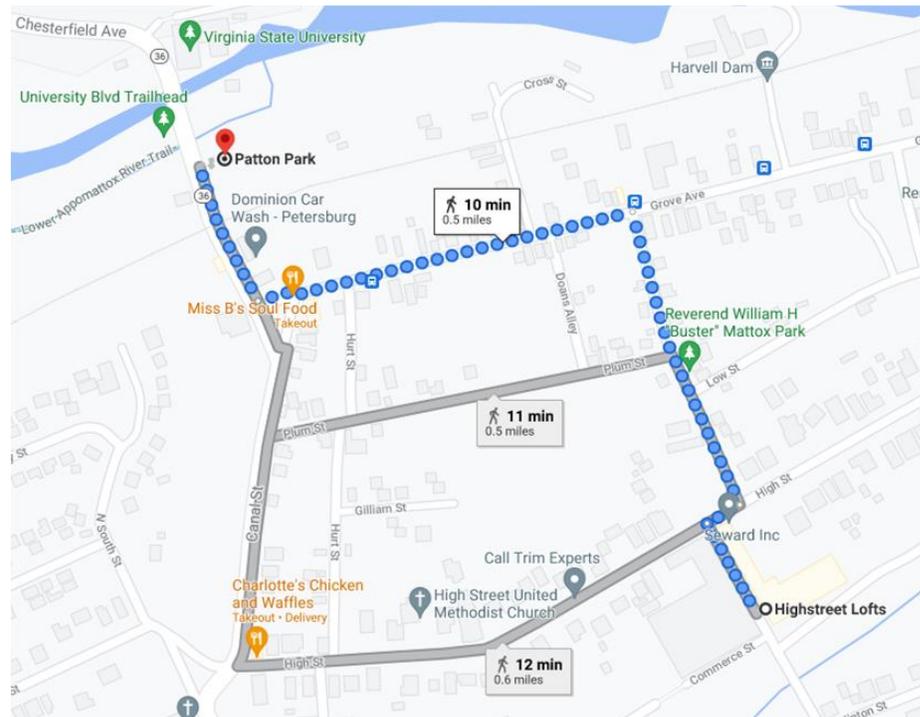
"Our project work is strong right now, so the timing is perfect," said Cheryl Bursch, whose River Street Market operates the non-profit RSME. "We have rolled out or



ACTIVE TRANSPORTATION

Walkability Audits

Walkability Audit Pilot Route



- In 2021, a walk audit training module was developed & is now being piloted
- Future Plans: In 2022, PHOPs will open walk audit opportunities to residents
 - Route in Lakemont Community
 - Route near PHS
 - Additional community-requested routes
- Analysis of assets & needed improvements data will be shared with City Stakeholders

What we are still looking for

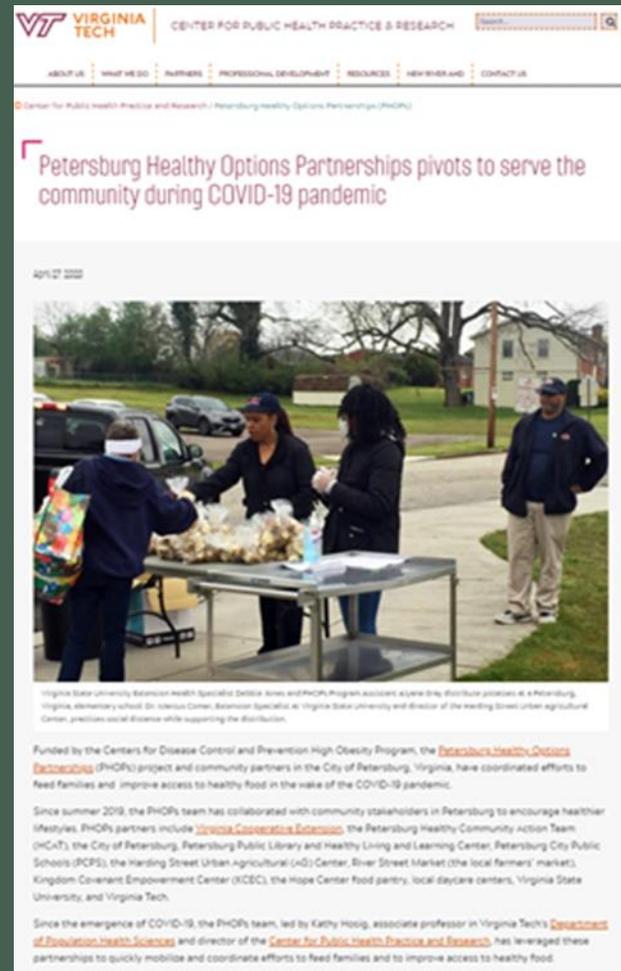
- Warehouse in the City available to rent for our aggregation, packaging and distribution efforts that are supporting the hyperlocal food system and local agricultural economy
- Information regarding the coordination of the charitable food organizations (food pantries) in the City
- Liaison with the Public Utilities & Capital Improvements Department to support active transportation improvements in the City
- Support for the recommendations in the Active Transportation Element of the City's Draft Comprehensive Plan
 - Adopt the Complete Streets Policy draft as previously drafted in collaboration with the National Complete Streets Coalition
 - Amend the ordinance within the City's Code entitled, "Riding of bicycles on sidewalk prohibited," to allow bicycle riding on sidewalks
 - Amend the ordinance within the City's Code Section 110-371 to allow (rather than require) any person to register their bicycle with the City



SPECIAL PROJECTS

Food Distribution During COVID-19

- Pandemic caused food insecurity to be an even bigger concern for city residents
- Closing of schools
- Transition for community organizations
- Disruption to the food supply chain - especially for families and senior residents
- **Opportunity:** address the food insecurity concern created by the pandemic along with healthy food access



Keep Moving Forward

"There will always be rocks in the road ahead of us. They will be stumbling blocks or stepping stones; it all depends on how you use them."

-Friedrich Nietzsche



- City was awarded CARES Act funds to address food insecurity
- Collaboration between the City and local restaurants
- PHOPs was a partner in helping coordinate distribution schedule, as well as making deliveries
- Took place around the holidays: Thanksgiving, Christmas and the New Year
- **Boost to local economy and fed children, adults and seniors balanced meals**



Feed the Need: Taste of Petersburg



FARM TO SCHOOL

HCAT is merging with PHOPs!

Our goal is to create an easily identifiable group that our community can come to know as one.

HCAT will function as a PHOPs workgroup, managing youth-related nutrition programs.

Joining together allows us to serve our community in a more unified and effective way.



Gardens to Go Kits

- Sponsored by the Virginia Family Nutrition Program, HCAT and PHOPs
- Offered at school locations
- Another event around Garden to Go kits took place at River Street Market

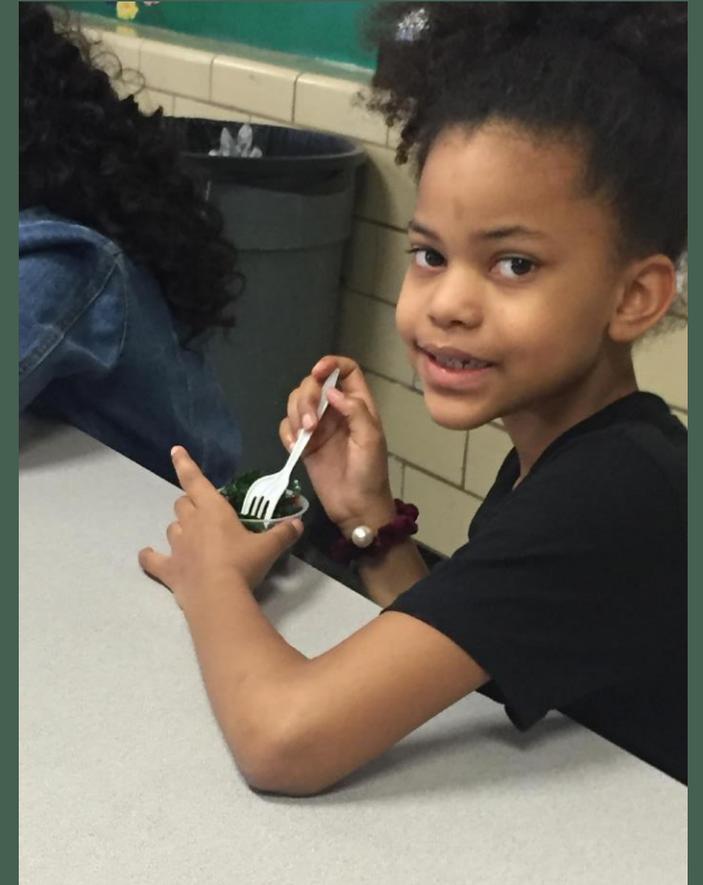


Taste Testing Petersburg Public Schools & Petersburg Public Library





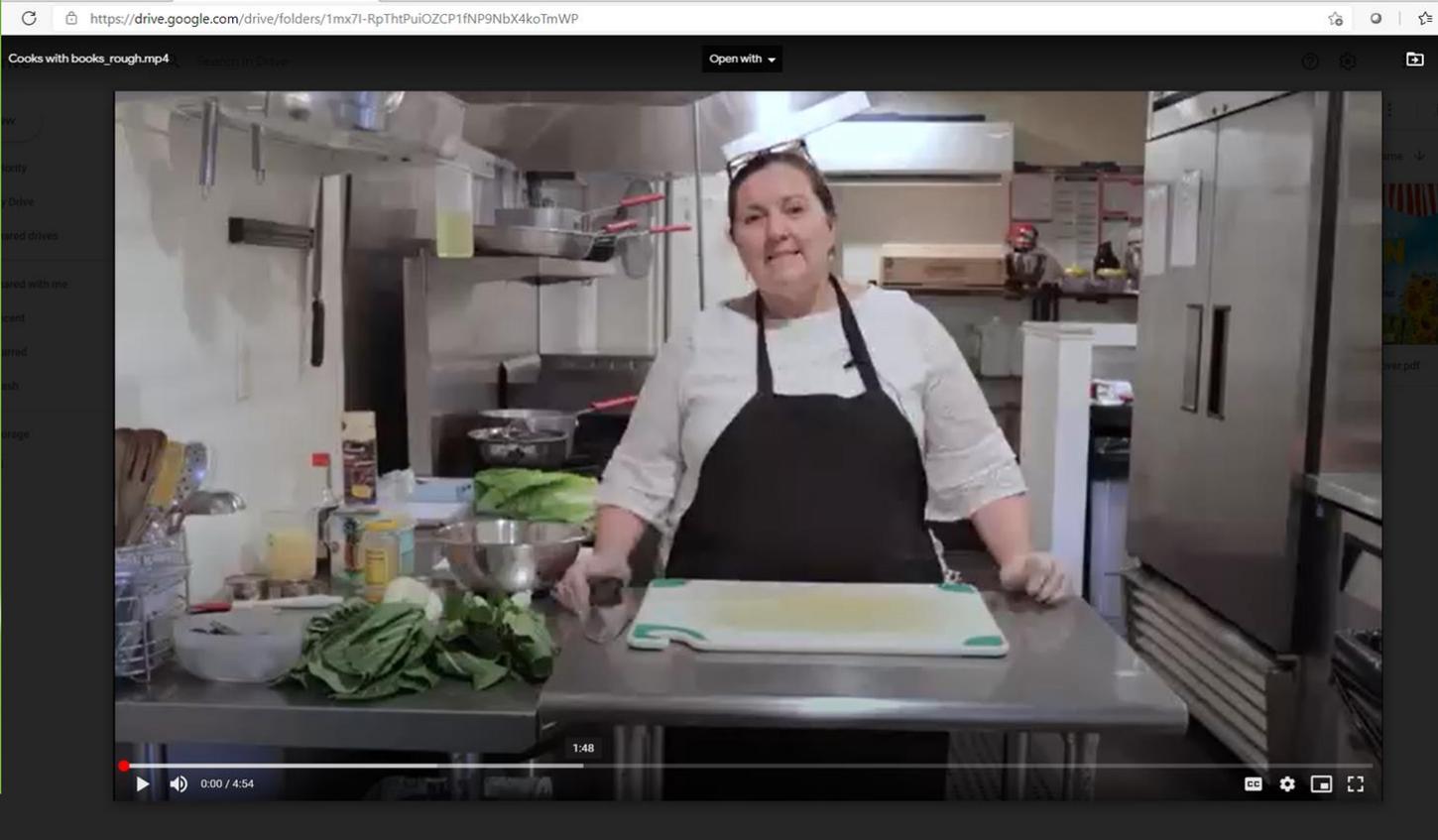
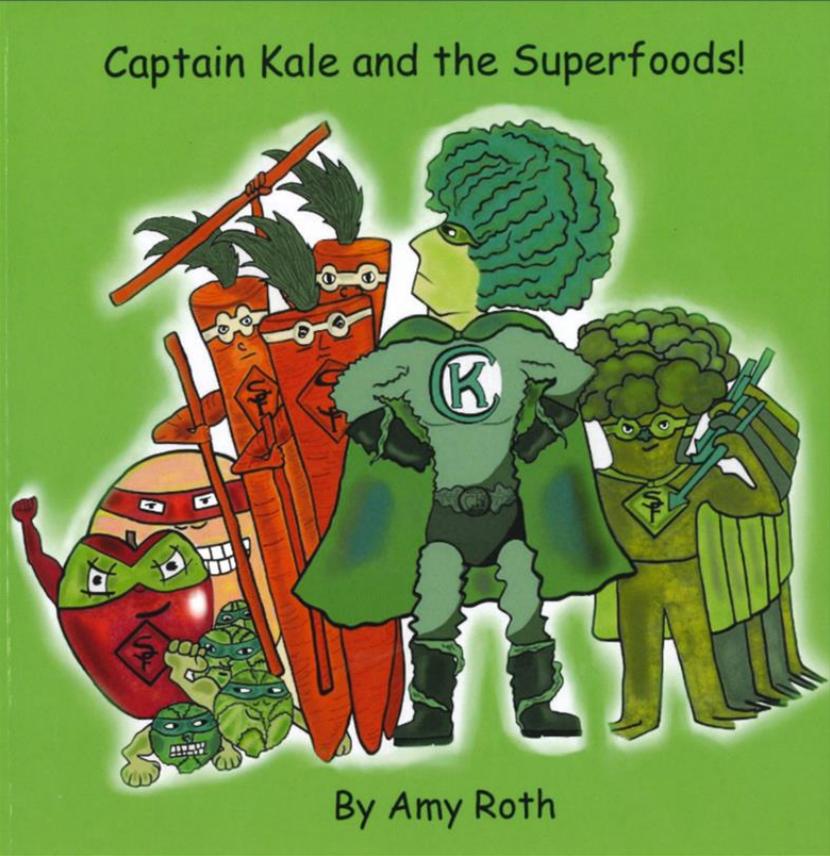
Taste Testing @ After School Programs



Engaging with Local Farmers



Cooks with Books





Learning Garden

Worm Compost Activity @
Pleasants Lane
Elementary School



THANK YOU!



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Tangela Innis, Director of Public Works and Utilities

FROM: Andrew Barnes

RE: **Public Works and Utilities - Capital Projects Update**

PURPOSE: Capital Projects Update for Utilities, Engineering, CIP, and Stormwater

REASON: Periodic Update

RECOMMENDATION:

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. Cap Project Update_ 090721

The Department of Public Works and Utilities

City of Petersburg VIRGINIA

Capital Projects Update

September 7, 2021



- **LED Replacement Project (Dominion)**
 - **Current: Ward 1 & 4 Complete. Ward 6 in progress, Ward 5 next.**
 - **Expected Completion: Spring 2022**
- **Park N Ride**
 - **Current: Construction Started 8/2/21, Currently on rough grading and site preparation.**
 - **Expected Completion: Late Spring 2022**
- **Pump Station Flow Meters**
 - **Current: Finishing meter installation. System integration next.**
 - **Expected Completion: September 2021**



- **S. Crater Road Signal Improvements**
 - Current: ROW/Easement acquisition
 - Expected Completion: Summer 2023
- **Sycamore Street Culvert (Bridge) Replacement**
 - Current: Resolving access issues
 - Expected Completion: Late Winter 2023
- **St. Andrew Street Bridge Replacement**
 - Current: Bridge Deck Slabs
 - Numerous change orders and delays due to unknown subsurface conditions (utility conflicts)
 - Expected Completion: November 2021 (completion extension expected)
- **Annual Bridge Inspections completed for 2021**
- **Annual Paving Contract**
 - ~\$500,000 in October 2021
 - ~\$500,000 in Spring 2022



- **Locks Watermain Replacement**
 - **Current: Resubmitting wetlands permit application to Army Corps of Engineers, Bid Phase is next, Construction Start Early Summer 2022**
 - **Expected Completion: Spring/Summer 2023**
- **Prince George Water System Interconnection (O&M Project)**
 - **Current: Bid Document Preparation, Bid Phase is next, Construction Start in Spring 2022**
 - **Expected Completion: Fall 2022**



- **Citywide Drainage Study**

- **Current: Working with consultant on scope. RFP Likely.**
- **Expected Completion: Study phase could be 18 months. High impact areas will be prioritized and developed into projects first.**



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Tangela Innis, Director of Public Works and Utilities

FROM: Randall Williams

RE: **Utility Billing Updates & Delinquent Terminations**

PURPOSE: To provide an update to Council on the Utility Billing Department

REASON: Update

RECOMMENDATION:

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES: Department of Public Works & Utilities

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: NA

REQUIRED CHANGES TO WORK PROGRAMS: NA

ATTACHMENTS:

1. Utility Billing Update_ 090721

The Department of Public Works and Utilities

City of Petersburg VIRGINIA

Utility Billing Department Update & Delinquent Termination Recommendation

September 7, 2021



FY 2022 Utility Billing Update

FY 2022 Utility Billing Updates



- **FY 2022 Utility Billing Changes**
 - Hired 3 employees that worked for the City previously that were familiar with processes and co-workers (Manager, General Supervisor, & Water Tech)
 - A fresh look at evaluating how we do things and empowering change
- **Which led to positive changes:**
 - Changed the telephone number to ensure Utility Billing received calls for the utility bills
 - Changed the telephone tree which led to more calls being answered & better customer service
 - Updated the website to make it more user friendly to include links with updated forms
 - Decreased the backlog of emails and voicemails as far back as May 1, 2021 while still completing current requests
- Working to resolve past issues with various accounts
- Requests go through Utility Billing to research issues instead of trying to circumvent the process

FY 2022 Utility Billing Updates



- **Positive results thus far:**

Type of Request	# of Requests	Complete	% Complete
Email	218	185	85%
In-Person	304	284	93%
Phone Calls	360	288	80%
Voice Mails	239	117	49%
Total	1121	874	78%
		78.0%	

- **Since our group has been working together:**
 - 78% of all customer requests have been completed by the Utility Billing group
 - The metering group has completed 939 work orders with the most common being

Work Order Type	Total Work Orders	# Work Orders	% Work Order Type
New Service Deposit Paid \$25		202	22%
Final Bill No Action		251	27%
Ck for Leak -Advise Customer		269	29%
	939	722	77%



Delinquent Terminations Recommendation

State Timeline of Events Related to Utilities Moratorium



- **Governor Northam ended Virginia's COVID-19 State of Emergency on June 30, 2021.**
- **The residential utility (included water) disconnection moratorium ended on August 29, 2021.**
- **Various Virginia municipalities resumed water service shutoffs as soon as August 30, 2021 (Prince George), September 1, 2021 (Virginia Beach, Suffolk, & Campbell County) with Dinwiddie & Goochland Counties scheduled for September 8 & 9 respectively.**
- **State lawmakers approved \$120 million in American Rescue Plan relief for residential utility customers in a newly passed budget plan.**
- **Accounts over 60 days in debt as of August 30, 2021 are eligible for relief.**

Recommendation to Begin Water Termination



- **The current aging report of active accounts (8/31/2021) indicates the following balances are owed to the city:**
 - Over 30 days - \$1,005,434
 - Over 60 days - \$ 731,360
 - Over 90 days - \$6,295,442
- **Total \$7,812,822**
- **Our recommendation is to begin delinquent disconnections in mid October 2021.**



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: September 7, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Tangela Innis, Director of Public Works and Utilities

FROM: Randall Williams

RE: **Traffic Feasibility Studies for Washington Street & Wythe Street Conversion to Two-Way Traffic Flow & Traffic Signalization - I95/Crater Road Exit at Graham Road**

PURPOSE: To communicate to Council per their concerns at a previous Council meeting.

REASON: To inform Council of our findings and cost associated with feasibility studies.

RECOMMENDATION:

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE: 9/7/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. Streets Feasibility Study 9-7-21 Council Meeting (2)

The Department of Public Works and Utilities



Traffic Feasibility Studies

Washington Street and Mythe Street

Conversion to Two-way Traffic Flow

Traffic Signalization - 195/ Crater Road Exit at Graham Road

September 7, 2021

Rebuilding Our Foundation for a Brighter Future

Washington Street - Mythe Street Two-way Conversion Traffic Signalization - I 95/Crater Road Exit at Graham Road



Background

- The Department of Public Works and Utilities has received a request to investigate the possibility of converting Washington Street and Mythe Street to a two-way traffic flow pattern on each of the respective streets. The request has gained and lost momentum over the last several years due to various competing interests for funding allocation. Recently there has been a renewed interest to investigate this request.
- In August, 2018, DPW&U received a *Scope of Work and Fee Proposal* from the Timmons Group to evaluate the impacts and feasibility of converting the existing flow patterns to a two-way flow pattern on both streets. The proposal was offered as a two-phase approach.
 - Phase I - Tasks
 - Compile available VDOT average daily traffic and hourly directional traffic data for those roads and ramps located within the study area.
 - Obtain any completed and approved traffic studies from the Virginia Department of Transportation (VDOT) and the City of Petersburg that contains traffic data relevant to the study corridors.
 - Perform field evaluations of operations during the AM and PM peaks along each of the existing corridors.
 - Create up to three (3) planning concepts for each of the corridors.
 - Estimate average daily traffic and hourly directional volumes along the respective segments of each corridor.
 - Prepare planning-level cost estimates for each of the three (3) concepts.



Background (Continued)

- **Phase I** - Deliverables would include a report summarizing the existing conditions, anticipated future conditions, improvements associated with each concept, and budgetary cost estimates for each corridor concept.
- **Phase II** – Would consist of an in-depth study and would analyze existing traffic conditions and evaluate future conditions with and without the conversion to two-way traffic. The details of the tasks associated with the Phase-II study are currently being revised to accommodate additional task items.

- **Fees**

• Phase I Study	\$16,500
• Phase II Study	\$95,000
• Meetings/Public Relations	<u>\$15,000</u>
• Estimated Total	\$126,500

- **Additional Fees** – Would include data collection, detailed surveys, mapping, preparation of design and construction plans for the recommended transportation improvements.
- Project Management and Inspection Fees would also be additional.



Considerations

- Funding for:
 - Phase I Study
 - Phase II Study
 - Design and Construction Plans
 - Construction to include Project Management and Inspection
 - Council and Community Review for the Project
 - VDOT and FHWA Review/Approval – Impact to the Interstate System

Potential Funding Opportunities

- Congestion Mitigation and Air Quality Improvement (CMAAQ)
- Rebuild America Infrastructure with Sustainability and Equity (RAISE)

The conversion of the two streets from the existing one-way traffic pattern to a two-way pattern would be a major multi-phased project. The ultimate benefits to the City are yet to be identified. The positive or negative impact to the residents and businesses has yet to be identified.

Washington Street and Wythe Street Two-way Conversion Traffic Signalization - 195/Crater Road Exit at Graham Road



Traffic Signalization - 195/Crater Road Exit at Graham Road

- DPW&U has received requests to consider investigating the feasibility of installing a traffic signal at the 195/ Crater Road exit located on Graham Road.
- This topic was raised with the VDOT Residency Administrator for the Petersburg Residency on August 3, 2021. The Residency Administrator provided the following list of responsibilities that the City would have to address before VDOT could consider the installation of a traffic signal:

City Responsibilities to Complete

- Preliminary Engineering Review
- Identification of the Concerns for the Location
- Signal Analysis
- Alternative Options
 - Considered
 - Reviewed
 - Documented
- FHWA Involvement
 - Proposed Changes
 - Clear Documentation of Impact of Proposed Changes
 - Impact of Interstate Traffic and Operations



Traffic Signalization - 195/Crater Road Exit at Graham Road

Recommendations

Phased Approach to Address Traffic Improvements

Phase I – Conduct an Initial Evaluation of the 195 Exit at Graham Road to

Include South Crater Road. Phase I tasks would include:

- Preliminary Traffic Engineering Review
- Identification of Concerns for the Location
- Traffic Signal Analysis
- Alternative Options
 - Considered
 - Reviewed
 - Documented
- Report of Analysis and Recommendations
- Review the Analysis and Recommendations Report

Washington Street and Wythe Street Two-way Conversion Traffic Signalization - 195/Crater Road Exit at Graham Road



Traffic Signalization - 195/Crater Road Exit at Graham Road

Project Decisions

- The option to move forward with additional phases would depend upon the City's review and evaluation of the engineering report and recommendations.
- If the City decides to move forward with any of the recommendations, then additional phases would be scoped and planned to implement the designed solutions.